Kòman pou Itilize zouti rechèch COGNOS Founisè Endepandan

- 1. Klike <u>LA A</u> pou ale nan zouti a. L ap mennen w nan paj logon lan.
- 2. Mete *RSDirectory* nan kazye non itilizatè(User ID) a.
- 3. Mete **DIRECTORYrs1** nan kazye modpass(Password) la(egzakteman jan li ekri si password la se an majiskil li ye, se an majiskil pou ekri l; si se miniskil, ekri l an miniskil).

Log on Please type your credentials for authentication.	Department of Education
Namespace: Central Mete RSDirectory la User ID:	This IBM Cognos BI 10.2.1 Application is maintained and supported by The New York City Department of Education Division of Financial System & Business Operations. For futher support, please contact us by email and send to FSBOReports@schools.nyc.gov
Password: Mete DIRECTORYrs1 la a OK Cancel	

4. Chwazi HTML pou rezilta ki fasil pou ekran pswa PDF pou rezilta ki fasil pou enprimant.

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	vdified ¢ tober 26, 2017 2:25:53 PM vember 9, 2017 3:01:46 PM

5. Fè chwa rechèch ou yo.

<u>NÒT ENPÒTAN :</u> Rapò a pral ouvri pi vit si w redui rechèch ou a ak yonn oswa plizyè filtè ochwa yo mete yo; rechèch elaji ki gen ladan plizyè sèvis ak/oswa ki ka pran plizyè minit pou l ouvri.



6. Apre w fin fè chwa w yo, klike FINI pou ouvri lis ou fin kreye a.



7. W ap wè yon bagay ki parèt(popup) k ap di w rapò w la ap ouvri.



8. Lè rapò w la fini, si w te chwazi HTML, l ap parèt sou ekran an epi l ap sanble konsa:

BM Cognos Viewer - Independent Provider and Agency DIRECTORY - HTML	RSdirectory Log Off 🛉 🛧 About IBM.
KLEIN, SARAH 1629 54th Street Brooklyn, NY 11204 Work Site: Brooklyn Email ID: sarah 1444@gmail.com 247-314-0280 Languteqe(s): YIDDISH	
KOBRE, PERRI 1117 Bay 25th St. Far Rockaway, NY 18691 Work Site: Brooklyn Email ID: perrikobre@gmail.com 718-316-1956 Language(s): YIDDISH	
KONOVALOVA, YEKATERINA 1650 WEST 10TH STREET BROOKLYN, NY 11223 Work Site: Brooklyn Ermail ID: kalusha7@hotmail.com 718-256-7343	
KOPEL, FAIGE 70 HARBORVIEW WEST LAWRENCE, NY 11559 Work Site: Brooklyn Email ID: FAIGEKOPEL@gmail.com 516-371-6643	Endike lis founisè nan lespas 6 dènye mwa yo.
KOPP, SABINA (DOE*) 2511 CCEAN AVE, APT 20 BROOKLYN, NY 11229 Top & Page up & Fage down = Bettom	New Listing

9. Si w te chwazi PDF (vèsyon ki fasil pou enprimant lan), l ap sanble konsa: Deplase souri(mouse) a anlè paj ekran an epi w ap wè siy(icon) yon enprimant nan kwen adwat anlè a.

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