

Contracts Agenda for the Meeting of the Panel for Educational Policy - Thursday, August 22, 2024

Contract Type	PEP Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term	Agenda Item
Request for Proposals	R1345 Labor Support Unit Team Lead	\$125,200	\$375,600	3 Years	1
Request for Proposals	R1662 - Labor Support Unit Consultants	\$208,800	\$626,400	3 Years	2
Request for Proposals	R1680 - Administrative Process Consultants	\$480,000	\$1,440,000	3 Years	3
Multiple Task Award Contract	Literacy Professional Development and Coaching Services	\$90,000	\$450,000	5 Years	4
Multiple Task Award Contract	Pilot for Various Related Services at Districts 7, 8, 9, 10, 11, 12, and 14 (RA 7)	\$180,000	\$360,000	2 Years	5
Multiple Task Award Contract	Professional Development for School Leaders & Teachers (R1179 - RA 38)	\$180,000	\$900,000	5 Years	6
Multiple Task Award Contract	School Wellness Services	\$180,000	\$900,000	5 Years	7
Multiple Task Award Contract	Student Support Services	\$410,000	\$1,780,000	5 Years	8
Competitive Sealed Bidding	Office Supplies	\$29,339,937	\$146,699,685	5 Years	9
Negotiated Services	United Community Schools, Inc. - Community Schools Services	\$2,299,000	\$11,495,000	5 Years	10
Amendments and Extensions	R1146 - Extension & Amendment for Related Services for Special Education (RA #6)	\$820,305	\$1,640,611	2 Years	11
Amendments and Extensions	R1146 - Extension & Amendment for Related Services for Special Education - Nursing (RA# 3)	\$10,920,783	\$21,841,566	2 Years	12
Amendments and Extensions	Standard Day and Year Plus Amendment	\$234,900	\$343,215	1 Year, 6 Months	13
Amendments and Extensions	FY25 UPK Half Day & Charter Extensions	\$8,531,890.44	\$8,531,890.44	1 Year	14
Amendments and Extensions	iPlan Web Portal	\$508,000	\$1,016,000	2 Years	15
Amendments and Extensions	Library Books	\$184,688	\$184,688	1 Year	16

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Contract Type	PEP Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term	Agenda Item
Amendments and Extensions	R0884 - Extension for Long Term Temporary School Nurses (RA#2)	\$2,079,000	\$3,880,800	2 Years	17
Amendments and Extensions	Removal and Transfer of Cafeteria and Kitchen Equipment	\$653,102.45	\$653,102.45	1 Year	18
Amendments and Extensions	Trade Book Materials Bid Extension	\$1,899,909	\$1,899,909	1 Year	19
Amendments and Extensions	Transportation Routing Software, Maintenance and Support.	\$49,087	\$98,174	2 Years	20
MWBE PCM	(2) Junior Server Systems Engineer	\$283,920	\$567,840	2 Years	21
MWBE PCM	Enterprise Systems Technical Architect	\$212,940	\$425,880	2 Years	22
MWBE PCM	Full Value Contract for Snow Removal at Glen Oaks Campus	\$370,900	\$1,000,000	5 Years	23
MWBE PCM	Full Value Contract for Snow Removal at Petrides Campus.	\$363,826	\$1,000,000	5 Years	24
MWBE PCM	Server Deployment Engineer	\$218,400	\$436,800	2 Years	25
Listing Application	Educational Software - Abacus Consulting Group, LLC - DBA Learnteq	\$25,000	\$75,000	3 Years	26
Listing Application	Educational Software - Fuel Education, LLC	\$122,807	\$368,421	3 Years	27
Listing Application	Educational Software - Varsity Tutor for Schools, LLC	\$75,000	\$225,000	3 Years	28
Discretionary, Grant, or Other Required Method	Empire Grant - Child Development Center of Mosholu Montefiore Community Center	\$791,350	\$791,350	1 Year	29
Discretionary, Grant, or Other Required Method	Empire Grant - Purelements - Afterschool Programing	\$166,250	\$332,500	2 Years	30
Purchases through Governmental Contracts	OTI Contract for Software and Hardware - World Wide Technology, LLC	\$131,311,080.65	\$131,311,080.65	5 Years	31
	Technical Changes				

Request for Authorization to Contract with Dr. Linda Carol Palumbo for Labor Support Unit – Team Lead [R1345]

Procurement Method: Request for Proposals per DOE Procurement Policy & Procedures, Section 3-03

Estimated Highest Annual Amount: \$125,200

Estimated Total Amount: \$375,600

Funding Source: Tax Levy

Contract Retroactive? Yes

Contract Term: Three Years

Options: Two, 1-Year

Options Amount: \$125,200 / \$250,400

Contract Type: Requirements

RA Number: 11685

Vendor Name: Dr. Linda Carol-Palumbo

Vendor Address: 6 Lake Drive, Woodland Lake, Randolph, NJ 07869

Contract Manager: Karen Sardoff, Senior Labor Relations Analyst, Office of Labor Relations

Lead Contracting Officer: Richard Ross, Director of Operations, Office of the General Counsel

Division of Contracts & Purchasing Contact: Camella Fairweather, Procurement Analyst, Central Office Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of Labor Relations (“OLR”) to contract with Dr. Linda Carol Palumbo in the Labor Support Unit (“LSU”) to serve as Team Leader to the Labor Support Unit Consultants who provide ongoing assistance to principals and assistant principals in the evaluation and discipline process for poorly performing tenured pedagogues.

The contract will be active for approximately three years, commencing on or around September 1, 2024, and terminating on or around August 31, 2027. The NYCDOE reserves the unilateral option to extend the contract for two (2) additional one-year periods.

Discussion

A Request for Proposals (“RFP”) was the preferred procurement method because the service requires vendors to have a working knowledge of the discipline process for pedagogues and prior experience with supervising classroom instruction and improving underperforming pedagogues.

The Labor Support Unit is designed to provide ongoing assistance to principals and assistant principals in the evaluation, support, and disciplinary process for poorly performing tenured pedagogues, and provide related support to school supervisors. Team Leaders act as liaisons who offer support among the attorneys, Labor Support Consultants, and school administrators. Team Leaders must also have knowledge of New York State Education Law Section 3012-c, passed in May 2010, that reflects changes in how educators throughout New York State are evaluated and supported.

Proposals were evaluated by a three-member committee drawn from the Teacher Performance Unit and the Office of Labor Relations, all of whom have experience working with the LSU Consultants and extensive knowledge of the teacher evaluation process delineated in the teachers' collective bargaining agreement, as well as the New York State Education Law Section 3020-a (3020-a) disciplinary process for tenured pedagogues. Proposals were scored using the following evaluation criteria: Communication/Interpersonal Skills (50 points), which factored in interview performance, and Demonstrated Effectiveness (50 points). All proposers were required to have a supervisory certificate and submit a writing sample.

Of the 2 candidates who submitted proposals, only Dr. Linda Carol Palumbo is being recommended for award. Dr. Palumbo clearly articulated her relevant experience and demonstrated knowledge of collective bargaining agreements and has extensive experience as a school supervisor. The second candidate, Giant Step 6, LLC, though qualified with a Juris Doctorate, did not have experience with collective bargaining, and as such, is not recommended for non-award. No protests were received.

The estimated contract amount is based on historical usage adjusted for a projected increase in cases based on the program office's expectation that more cases will require labor support consultant intervention, analysis, and review. The awarded candidate will be paid \$400 daily for seven work hours, or a pro-rated hourly rate of \$57.14. This rate is unchanged from what the Department currently pays and will remain in effect for the entire term of the contract. The Team Leader's workload will be based on the number of consultants supervised.

A contract for these services is necessary because the DOE does not have the expertise, personnel, and/or resources to meet the program's requirements. Candidates will indicate the number of days per week they are available to provide services in their proposal.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check and have been determined to be responsible.

Request for Authorization to Contract with Labor Support Unit Consultants for the Office of Labor Relations – R1662 [2024-2027]

Procurement Method: Request for Proposals per DOE Procurement Policy & Procedures, Section 3-03

Estimated Highest Annual Amount: \$208,800

Estimated Total Amount: \$626,400

Funding Source: Tax Levy

Contract Retroactive? Yes

Contract Term: Three Years

Options: Two, 1-Year

Options Amount: \$208,800 / \$626,400

Contract Type: Requirements

RA Number: 11848

Vendor Name: See List Below

Contract Manager: Karen Sardoff, Senior Labor Relations Analyst, Office of Labor Relations

Lead Contracting Officer: Richard Ross, Director of Operations, Office of the General Counsel

Division of Contracts & Purchasing Contact: Jay Dyer, Procurement Analyst, Central Office Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of Labor Relations (“OLR”) to contract with the consultants listed below to serve as Labor Support Unit Consultants providing ongoing assistance to principals in the evaluation and discipline process for poorly performing tenured pedagogues.

The term of the base contracts will be three years with services scheduled to begin on or around August 1, 2024, for an estimated annual cost of \$82,080 per consultant.

Discussion

An Open-Ended Request for Proposals was the preferred procurement method because the service requires vendors to have a working knowledge of the discipline process for pedagogues and prior experience with supervising classroom instruction and improving underperforming pedagogues. Since there is an ongoing need for additional providers, this RFP was open-ended, thus allowing candidates the opportunity to submit proposals upon receiving the required supervisory certification.

Labor Support Unit (“LSU”) consultants are assigned to cases involving U-rated teachers and other pedagogues, and to work with Principals and Assistant Principals to prepare documentation related to underperforming pedagogues and other school-based personnel.

The initial evaluation will require a resume, a relevant writing sample, and one of the following certifications:

- School Administration and Supervisor (“SAS”)
- School District Administrator (“SDA”)
- School Building Leadership (“SBL”)
- School District Leader (“SDL”)
- Juris Doctorate (“JD”) with five (5) years’ experience representing a school district.

Proposals were evaluated by a three-member committee drawn from the Teacher Performance Unit and the Office of Labor Relations, all of whom have experience working with the LSU Consultants and extensive knowledge of the teacher evaluation process delineated in the teachers’ collective bargaining agreement, as well as the New York State Education Law Section 3020-a (3020-a) disciplinary process for tenured pedagogues. Proposals for both LSU Consultants were scored using the following evaluation criteria: Communication/Interpersonal Skills (50 points), which factored in interview performance, and Demonstrated Effectiveness (50 points). All proposers were required to have a supervisory certificate and submit a writing sample.

Of the 6 proposals received, two vendors are recommended here. In addition, one vendor was evaluated and found to be lacking in experience and two vendors were deemed non-responsive. No protests were received from these proposers. Additional recommendations for awards will be covered in subsequent RAs.

All the candidates recommended for awards clearly articulated their relevant experience and demonstrated knowledge of the collective bargaining agreement. All have also had extensive experience as school supervisors.

Awarded vendors will be compensated with a daily rate of \$400 for seven consultant work hours or a pro-rated hourly rate of \$57.14 as specified in the RFP. The rate will remain in effect for the entire term of the contract. The estimated annual amount for each vendor is \$82,080 annually, \$246,240 for the term of the contract. Vendors’ pricing fell within the range of prices paid through competitively procured contracts for comparable services. Accordingly, pricing has been determined to be fair and reasonable.

Although each consultant will be paid identical daily rates, estimated annual amounts for each may vary based on the distribution of assignments.

VENDORS & ADDRESSES	ESTIMATED ANNUAL AMOUNT
Joseph Belesi 33-22 Colony Drive Baldwin Harbor, NY 11510	\$104,400
Joseph D. Cantara 199-10 28 Avenue Bayside, NY 11358	\$104,400
TOTAL ESTIMATED ANNUAL AMOUNT	\$208,800

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization to Contract with Administrative Support Consultants for the Office of Labor Relations – R1680 [2024-2027]

Procurement Method: Request for Proposals per DOE Procurement Policy & Procedures, Section 3-03

Estimated Highest Annual Amount: \$480,000

Estimated Total Amount: \$1,440,000

Funding Source: Tax Levy

Contract Retroactive? Yes

Contract Term: Three Years

Options: Two, 1-Year

Options Amount: \$480,000 / \$960,000

Contract Type: Requirements

RA Number: 11849

Vendor Name: See List Below

Contract Manager: Parlevy Ferreira, Operations Manager, Office of the General Counsel

Lead Contracting Officer: Richard Ross, Director of Operations, Office of the General Counsel

Division of Contracts & Purchasing Contact: Jay Dyer, Procurement Analyst, Central Office Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of Labor Relations (“OLR”) to contract with the consultants listed below to serve as Administrative Process Consultants in grievance and other administrative processes that are required by various collective bargaining agreements and DOE rules and regulations.

All of the contracts will be active for approximately three years, commencing on or around September 1, 2024, for an estimated annual cost of \$96,000 per consultant.

Discussion

An Open-Ended Request for Proposals (“RFP”) was the preferred procurement method because the consultants must have a working knowledge of collective bargaining agreements and grievance procedures, and experience of this nature varies both qualitatively and quantitatively. An open-ended RFP allows for continuous competition so that anyone who becomes certified and meets the requirements can apply. Proposals will be reviewed by the DOE as they are received, and contracts will be awarded on an ongoing basis until the DOE’s needs are met.

Candidates were also required to possess one of the following certifications:

- School Administrator and Supervisor (“SAS”)
- Schools District Administrator (“SDA”)
- School Building Leader (“SBL”)
- School District Leader (“SDL”)
- Juris Doctorate (“JD”) with five years’ experience representing a school district.

The solicitation was released to all vendors on the DOE’s internal consulting bidders’ list, advertised in the City Record and posted on the DOE’s website. The RFP was divided into two (2) components: (1) Labor Contract Grievance Representatives, and (2) Salary and Rating Appeals Representatives. Vendors were able to propose for either or both components.

Proposals were evaluated by a three-member Committee drawn from OLR. All members of the Committee are familiar with the collectively negotiated grievance procedures and responsibilities of the administrative process consultants. Proposals were scored using the following evaluation criteria for both components: Communication/Interpersonal Skills (50 points) and Demonstrated Effectiveness (50 points). Price was not an evaluation factor because the rates are the same. All proposers were required to submit a writing sample and possess one of the required certifications.

Of the seven (7) proposals received, five (5) vendors are recommended for award. One (1) vendor was evaluated and found to be lacking in experience. One (1) vendor was deemed non-responsive. No protests were received from these proposers.

Awarded vendors will be compensated with a daily rate of \$400 for seven consultant work hours or a pro-rated hourly rate of \$57.14 as specified in the RFP. The rate will remain in effect for the entire term of the contract. The estimated annual amount for each vendor is \$96,000 annually, \$288,000 for the term of the contract. Vendors’ pricing fell within the range of prices paid through competitively procured contracts for comparable services. Accordingly, pricing has been determined to be fair and reasonable.

Although each consultant will be paid identical daily rates, the estimated annual amounts for each vary based on the anticipated distribution of assignments.

VENDORS	COMPONENT	ESTIMATED ANNUAL AMOUNT
Alan R. Lichtenstein	1, 2	\$96,000
Elenor Radzivilover	1, 2	\$96,000
Altagracia Santana Total Educational Services	1, 2	\$96,000
Marcel Kshensky	1	\$96,000
Susan L. Mandel	1	\$96,000
TOTAL ESTIMATED ANNUAL AMOUNT		\$480,000

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization for Literacy Professional Development and Coaching Services – R1256 (RA 19)

Procurement Method: Multiple Task Award Contract per DOE Procurement Policy & Procedures, Section 3-04

Estimated Highest Annual Amount: \$90,000

Estimated Total Amount: \$450,000

Funding Source: Tax Levy & City/State Reimbursable

Contract Retroactive? No

Contract Term: 5 Years

Options: One, 3-Year

Options Amount: \$270,000

Contract Type: Requirements

RA Number: 11964

Vendor Name: See table below

Contract Manager: Jessica Kaplan, Deputy Executive Director, Office of Curriculum, Instruction & Professional Learning

Lead Contracting Officer: Jessica Kaplan, Deputy Executive Director, Office of Curriculum, Instruction & Professional Learning

Division of Contracts & Purchasing Contact: Joy Gentolia, Director, Instructional Service Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of Curriculum, Instruction & Professional Learning to contract with the below-named vendors to provide system-wide literacy professional development services. These programs will be provided at the discretion of participating schools, central offices operating on behalf of schools, or consortiums of schools.

Discussion

To help ensure that its students achieve the highest standards in literacy and the implementation of the NY State Next Generation Learning Standards (“NGLS”), the DOE must acquire professional development services for its teachers, leaders, coaches, administrators, and support staff. These services will increase literacy content and pedagogical knowledge, support the implementation of NGLS-based literacy instruction, and align resources to improve student achievement. These services will also support schools and learning communities as they plan and conduct effective instruction and professional development in literacy.

Contracted vendors will provide high-quality, needs-based, and culturally responsive professional development and coaching services to support comprehensive NGLS-based

literacy instruction for teachers and other staff covering Pre-kindergarten through 12th grade. Services will focus on literacy content, pedagogy, citywide curriculum programs, research, and best practices and will include institutes, workshops, seminars, course work, conferences, walk-throughs, and inter-visitations.

Vendors proposed for one or more of the following focus areas: 1) Literacy Professional Development, and 2) Literacy Consultants/Coaches. Proposals were evaluated by a minimum of three evaluators. The evaluation committees included a director of literacy, director of academic intervention services, education administrator, and literacy instructional specialists. Proposals were scored based on program plan (25 points), organizational capacity (25 points), pricing (25 points), and demonstrated effectiveness (25 points). Successful vendors were required to achieve a minimum score of 80 points.

Thirty-three vendors were named in previous Requests for Authorizations (“RAs”), and two are named here.

The recommended vendor’s services introduce shifts in pedagogy and provide direction on efficient and effective ways to use student data to inform instructional practices and improve student achievement. Professional development offerings will provide specific support to schools and teachers for implementing all or some components of reading and other components of literacy instruction in ELA and other content areas within classrooms, including foundational literacy skills. Program delivery methods include customized workshops, support, and coaching.

95 Percent Group LLC offers to provide professional development workshops focused on 95 Phonics Core Program and Sound Wall Training. Participants will learn to engage students with lessons, learn the science of sound walls, their design and implementation into daily phonological awareness and instruction, and resources used in the classroom. Example classroom sessions will be modeled for and practiced by participating teachers.

Intelexia USA LLC offers to provide professional development workshops and coaching focused on PAF Reading Program. PAF integrates reading, spelling, and handwriting using multisensory techniques into coursework and follow up classroom visits. The coursework emphasizes on phonemic awareness, decodable text, and comprehension strategies. The PAF literacy coaches provides classroom demonstrations and observations, help participants plan lessons and modify instructions to meet diverse students’ needs.

Pricing for both vendors was determined to be fair and reasonable based on a comparison with hourly rates for like services by vendors contracted under similar solicitations.

The estimated annual contract amount for both vendors is based on the amount for new vendors with a literacy professional development services requirements MTAC contract of \$30,000 per awarded component.

A decision was made to contract for these services because it was determined that the DOE does not currently possess the capacity and/or expertise required to meet the objectives of this program in an efficient manner.

The Multiple Task Award Contract process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services, and to offer a choice among vendors.

Vendor Names & Addresses	Component(s)	Estimated Annual / Total Amount
95 Percent Group LLC 475 Half Day Road, Suite 350 Lincolnshire, IL 60069	1	\$30,000 / \$150,000
Intelexia USA LLC 152 E. Putnam Avenue #251 Cos Cob, CT 06807	1,2	\$60,000 / \$300,000

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization for Multiple Task Award Contract (MTAC) Pilot for Various Related Services for Districts 7, 8, 9, 10, 11, 12, and 14 R1417 (RA #7)

Procurement Method: Multiple Task Award Contract per DOE Procurement Policy & Procedures, Section 3-04

Estimated Highest Annual Amount: \$180,000

Estimated Total Amount: \$360,000

Funding Source: Tax Levy

Contract Retroactive? No

Contract Term: 2 Years

Options: One, 2-Year

Options Amount: \$360,000

Contract Type: Requirements

RA Number: 11976

Vendor Name: See Chart Below

Contract Manager: Shona Gibson, Executive Director of Operations and Process Management, Office of Related Services

Lead Contracting Officer: John Hammer, Chief Executive Officer, Special Education Office

Division of Contracts & Purchasing Contact: Joy Gentolia, Director, Instructional Service Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Special Education Office (“SEO”) to contract with the below-named vendors to provide high-quality occupational therapy services and/or speech language therapy services for school-age (ages 5-21) and preschool-age (ages 3-5) students in various Bronx and Brooklyn Districts, as listed below, that are mandated to receive special education-related services pursuant to an approved Individualized Education Program (“IEP”).

Discussion

The DOE is mandated by federal and state law, as well as by judgments in the federal court case of Jose P. v. Sobol, to evaluate students and to provide special education-related services where indicated. In cases where the DOE is unable to provide services as recommended with in-house staff, contracted service providers are utilized pursuant to a set of competitively bid requirements contracts. Where neither DOE nor contract agency providers can be identified to provide related services to school-aged students within required timeframes, the DOE issues Related Services Authorization vouchers (“RSAs”) to families for use with qualified independent providers in accordance with a

fixed-rate schedule. Similarly, the DOE issues Independent Agreements (“IAs”) to independent providers for provision of pre-school related services when no DOE or contract agency provider can be identified within required timeframes. RSAs place the burden on families to identify a provider, with support from the DOE, and often do not result in timely or full-service provision. This burden has historically been placed disproportionately and inequitably on families in the hardest to serve communities. Both RSAs and IAs are inherently inefficient, as they are issued individually for each student and service and require considerable time to process and implement.

Identifying a more effective, efficient means of hiring independent providers to provide school-based services through a competitive procurement that attracts and retains a sufficient volume of qualified providers is a DOE priority. The DOE agreed to take steps to pilot the use of an MTAC in the Bronx for this purpose pursuant to a settlement agreement in connection with the M.G. v. New York City Department of Education (Bronx Services) class action. In addition to satisfying this legal requirement, this solicitation is expected to further strengthen the provision of Occupational Therapy/Speech Language Therapy services in the Bronx, not just for students in DOE-managed schools, but also for students in charter schools, parentally placed private schools, and private pre-school settings. Finally, the solicitation will support the provision of Yiddish Speech Language Therapy services in Brooklyn District 14, which will act as a pilot to further improve timely provision of bilingual services.

Service	Language	Districts
Occupational Therapy	N/A	7, 8, 9, 10, 11, and 12
Speech Therapy Services	English	7, 8, 9, 10, and 11
Speech Therapy Services	Yiddish	14

Vendors proposed for one or more of the above-named services, and then selected the district(s) where those services would be offered.

Proposals were distributed to an Evaluation Committee that included a Manager of Occupational Therapy, Manager of Speech Services, Manager of Budget and Personnel from the Office of Related Services, along with a Related Service Compliance Associate from the Office of Non-Public Schools. To ensure scoring consistency, a training session was conducted for all committee members where they received an overview of the process and scoring rubric. Proposals were scored based on the following criteria: Program Narrative/Statement of Work (10 points); Organizational Capacity (25 points); Pricing (40 points); and Demonstrated Effectiveness (25 points). Successful vendors were required to achieve a minimum score of 80 points.

Seventeen vendors were recommended for contract awards under a previous Request for Authorization, and two are recommended here.

The proposed rates for occupational therapy and mono-lingual (English) speech therapy were compared to rates offered for positions posted on job websites for similar roles and

titles. These rates were taken into consideration when establishing a range of rates that would be competitive enough to sustain occupational therapy and English speech therapy services in hard to serve areas.

There were only a limited number of job postings and current market data available for bi-lingual (Yiddish) speech therapy, which the DOE attributes to the highly specialized nature of the service. The maximum rate for English speech therapy established under this procurement was compared to the RSA rate, which the DOE offers parents to obtain this service. The percentage increase was applied to the RSA rate for Yiddish speech, establishing the range for Yiddish-based services under this procurement.

Accordingly, pricing for vendors that proposed rates within the range for occupational therapy, as well as speech therapy including English and Yiddish-based services, can be determined to be fair and reasonable.

The estimated annual contract amount for each recommended vendor is based on the amount for new vendors with a related services requirements MTAC contract of \$30,000 for each awarded service component and district.

The Multiple Task Award Contract process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet the demand for such services and to offer a choice among vendors.

Estimated Contract Amount for Recommended Vendor

Vendor Name & Address	Component(s)	District(s)	Estimated Annual / Total Amount
Deborah Szanzer SLP 1058 East 29 th Street Brooklyn, NY 11210	Bilingual Speech (Yiddish)	14	\$30,000 / \$60,000
Reinventing Rehab Services LLC 57-61 59 th Street Maspeth, NY 11378	Mono-lingual Speech (English)	7,8,9,10,11	\$150,000 / \$300,000

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization for Professional Development for School Leaders and Teachers – R1179 (RA 38)

Procurement Method: Multiple Task Award Contract (MTAC) per DOE Procurement Policy and Procedures, Section 3-04

Estimated Highest Annual Amount: \$180,000

Estimated Total Amount: \$900,000

Funding Source: Various incl. Tax Levy & Reimbursable Funds

Contract Retroactive? No

Contract Term: 5 Years

Options: One; 3-Year

Options Amount: \$540,000

Contract Type: Requirements

RA Number: 11960

Vendor Name: See Table Below

Contract Manager: Ilene Altschul Cohen, Executive Director of the Division of Curriculum and Instruction

Lead Contracting Officer: Ilene Altschul Cohen, Executive Director of the Division of Curriculum and Instruction

Division of Contracts and Purchasing Contact: Daniel Morales, Procurement Analyst, Instructional Service Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Division of Curriculum and Instruction to contract with the below-named vendors to provide Professional Development (“PD”) for school leaders and teachers. These programs will be provided at the discretion of participating schools, central offices operating on behalf of schools, or consortiums of schools.

Discussion

PD for school leaders and teachers is necessary to support instructional strategies that are designed to increase students’ learning and academic success. These PD services include developing educators’ expertise in integrating process and content for academic counseling services, sustainable leadership, postsecondary readiness, and improved teaching practices. The awarded vendors will provide PD to school leadership and instructional staff across content areas, with an overall focus on improving the classroom environment for learning and leadership development, while providing best and culturally responsive practices to prepare students for the challenges of postsecondary education and work. Awarded vendors will also assist administrators in understanding the concepts

of sustainable leadership, particularly in an environment where principals have discretion in decision-making and are accountable for student success.

Vendors proposed for one or more of the following five (5) focus areas: 1) Leadership Development; 2) Curriculum Development; 3) Postsecondary Readiness; 4) Conflict Resolution and Classroom Management; and 5) Data-Driven Decision-Making and Teacher Effectiveness.

Proposals were received by an Evaluation Committee consisting of former teachers and principals, literacy coaches, math coaches, program directors, or operations staff from DOE central offices. To ensure consistency, a training session was conducted for all committee members where they received an overview of the process and scoring rubric. Proposals were scored based on: Program Plan (25 points); Organizational Capacity (25 points); Pricing (25 points); and Demonstrated Effectiveness (25 points). Successful vendors were required to achieve a minimum score of 80 points.

Eighty-seven vendors were recommended for contract awards under previous Requests for Authorization, and two are recommended here.

Recommended vendors offer instructional programs and job-embedded PD, including teacher and leader effectiveness training. These services help schools improve classroom instruction through focused conversations and data-driven inquiry and decision making. Program delivery methods include à la carte service packages, workshops, and coaching.

Leading Educators, Inc. (“LEI”) professional development service offering is focused on leadership development and data-driven decision-making to foster continuous instructional improvement. By training teacher leaders, LEI enables them to lead content-specific pedagogical learning and continuous improvement cycles (“CICs”), which involve weekly collaborative learning and reflection sessions through strategic planning, workshops, coaching, and customized consultations. This comprehensive approach aims to empower educators to help maintain and advance educational practices even after the partnership ends, ensuring long-term positive impacts on student achievement and educational equity.

Teachercentric, Inc. offers several comprehensive programs to support teachers and enhance educational environments. The By Your Side (“BYS”) mentoring program provides new teachers with virtual mentorship, professional development, and resources. Climate training aims to improve school climate through data collection and staff workshops. The Curriculum Development program uses a co-teaching model to integrate social-emotional learning (“SEL”) into core subjects, with support tailored to different grade levels. The Skills program enhances professional development by incorporating SEL into classroom management and conflict resolution, offering both in-person and recorded training sessions.

Pricing for both vendors was determined to be fair and reasonable based on a comparison with hourly rates for like services by vendors contracted under similar solicitations.

The estimated annual contract amount for LEI and Teachercentric, Inc. is based on the minimum amount for new vendors for PD for School Leaders and Teachers requirements contracts of \$30,000 per service component.

A decision was made to contract for these services because it was determined that the DOE does not currently possess the capacity and/or expertise required to meet the objectives of this program in an efficient manner.

The Multiple Task Award Contract process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

Vendor Names and Addresses	Component(s)	Estimated Annual / Total Amount
Leading Educators, Inc. 3014 Dauphine St, STE L New Orleans, LA 70117	1 & 5	\$60,000 / \$300,000
Teachercentric, Inc. 47 E Chicago Ave, STE 360 Naperville, IL 60540	1, 2, 4, & 5	\$120,000 / \$600,000

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization for School Wellness Services – R1164 (RA 13)

Procurement Method: Multiple Task Award Contract (MTAC) per DOE Procurement Policy and Procedures, Section 3-04

Estimated Highest Annual Amount: \$180,000

Estimated Total Amount: \$900,000

Funding Source: Tax Levy & City/State Reimbursable

Contract Retroactive? No

Contract Term: 5 Years

Options: Two, 1-Year

Options Amount: \$360,000

Contract Type: Requirements

RA Number: 11965

Vendor Name: Little Flower Yoga Studio, LLC

Vendor Address: 212 Colabaugh Pond Road, Croton on Hudson, NY 10520

Awarded Component(s): 1-6

Contract Manager: Jennifer Davilla, Director, Budget & Human Resources Office of School Wellness Programs, Division of School Leadership

Lead Contracting Officer: Jennifer Davilla, Director, Budget & Human Resources Office of School Wellness Programs, Division of School Leadership

Division of Contracts and Purchasing Contact: Joy Gentolia, Director, Instructional Service Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of School Wellness Programs (“OSWP”) to contract with the above-named vendor to provide supplemental school health and wellness-related services, programs, and professional development for students, staff, and/or families. These programs will be provided at the discretion of participating schools, central offices operating on behalf of schools, or consortiums of schools.

Discussion

School wellness programs are necessary to provide instructional support and professional learning opportunities that are designed to help create the conditions, structures, and environments for Physical Education (“PE”) and Health Education (“HE”) results to succeed. These services include developing HE and PE teachers and additional members of the school community in integrating a process and content for wellness programs, such as food and nutrition habits, physical activity opportunities, and engagement within the school and family environments. The awarded vendors will assist OSWP in extending the reach of wellness-related work and maximizing the potential for

schools to meet these students' health and wellness needs. Awarded vendors will supplement, but not supplant, the services provided by OSWP.

Vendors proposed for one or more of the following six (6) focus areas:

- 1) Physical Education Direct Student Support Services and Program Sustainability Development;
- 2) Health Education Direct Student Support Services and Program Sustainability Development;
- 3) Supplemental Health Ed-related and/or Physical Activity Wellness Programming Direct Student Services and Program Sustainability Development;
- 4) Professional Development for School Staff Teaching Physical Education;
- 5) Professional Development for School Staff Teaching Health Education; and,
- 6) Professional Development for Whole School Community – Supplemental Health Ed, Physical Activity, and/or Other.

Proposals were evaluated by a minimum of three evaluators. The Evaluation Committee consisted of content experts such as former teachers and principals, program directors, or operations staff from DOE central offices. Proposals were scored based on: Program Plan (25 points); Organizational Capacity (25 points); Pricing (25 points); and Demonstrated Effectiveness (25 points). Successful vendors were required to achieve a minimum score of 80 points.

Twenty vendors were recommended for contract awards under previous Requests for Authorization, and one is recommended here.

Little Flower Yoga ("LFY") and Mindfulness in-school program integrates movement activities into a mindfulness centered approach and social emotional learning practices. LFY's program is designed to provide strategies to help improve students' social emotional capacity by improving self-awareness, self-management, and responsible decision making. LFY also offers to provide customized PD workshops for school-based staff to help integrate the movement activities into PE curriculum and lessons.

Pricing for LFY was determined to be fair and reasonable based on comparison with hourly rates for like services by vendors contracted under this solicitation.

The estimated annual contract amount for LFY is based on the minimum amount for new vendors for School Wellness Services requirements contracts of \$30,000 per component.

A decision was made to contract for these services because it was determined that the DOE does not currently possess the capacity and/or expertise required to meet the objectives of this program in an efficient manner.

The Multiple Task Award Contract process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services, and to offer a choice among vendors.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization for Student Support Services – R1151 (RA 49)

Procurement Method: Multiple Task Award Contract per DOE Procurement Policy & Procedures, Section 3-04

Estimated Highest Annual Amount: \$410,000

Estimated Total Amount: \$1,780,000

Funding Source: Tax Levy & City/State Reimbursable

Contract Retroactive? No

Contract Term: 5 Years

Options: One, 3-Year

Options Amount: \$1,230,000

Contract Type: Requirements

RA Number: 11922

Awarded Service Component(s): See Table Below

Vendor Name: See Table Below

Contract Manager: Alex Lim, Senior Operations Manager, Office of Safety and Youth Development

Lead Contracting Officer: Robert J. Weiner, Chief Operating Officer, Office of Safety & Youth Development

Division of Contracts & Purchasing Contact: Bryan E. Hester, Procurement Analyst, Instructional Service Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of Safety and Youth Development (“OSYD”) to contract with the below-named vendors to provide direct student support services and increase opportunities for educational enrichment. These programs will be provided at the discretion of each participating school or central office operating on behalf of a school or consortium of schools.

Discussion

Vendors proposed one or more of the following 19 components: 1) Leadership Development and Civic Engagement, 2) Individual Counseling, 3) Group Counseling, 4) Mentoring, 5) Recreation/sports, 6) College/post-secondary Planning, 7) Career Awareness and the World of Work, 8) Conflict Resolution/Peer Mediation, 9) Violence Prevention/Student Safety, 10) Bullying Prevention, 11) Substance Abuse and Problem Gambling Prevention and Intervention, 12) Internet Safety, 13) School Attendance Improvement, 14) Family Support Services, 15) Tutoring/homework Assistance, 16) Study/test-taking Skills, 17) Academic Skills Enhancement, 18) Thematic Projects, and 19) Family Literacy. Services may take place on- or off-site during the school day, after-

school, or on non-school days. Non-school days include weekends, summer break, and vacation breaks during the school year.

Proposals were distributed to an Evaluation Committee that included former Principals, Assistant Principals, Teachers, Guidance Counselors, Instructional Specialists, Operations Analysts, Grant Managers and Directors from OSYD, Office of Post-Secondary Readiness, Office of Community Schools, the Office of School Wellness, and the Division of Family and Community Engagement. To ensure scoring consistency, a training session was conducted for all committee members where they received an overview of the process and scoring rubric. Proposals were scored based on the following criteria: Program Plan (35 points); Organizational Capacity (20 points); Pricing (25 points); and Demonstrated Effectiveness (20 points). Successful vendors were required to achieve a minimum score of 80 points.

One hundred twenty-four vendors were recommended under previous Requests for Authorization, and three are presented here.

A vendor can offer a single workshop for a component or offer an à la carte menu of services covering the 19 components listed.

Christodora, Inc. offers middle school student participants their standards-aligned Ecology-based enrichment programs that increase students' content knowledge in the natural sciences via activities and field trips that also provide opportunities to develop self-esteem, civic leadership, cooperation, environmental stewardship and conservation. Schools may select from a menu of available topics that best meet the needs of participants.

Curvebreakers Test Prep, LLC provides a customizable study/test-taking skills improvement program focusing on SAT, ACT, AP, and Regents exams. Programs include both instructional time and proctored sample tests designed to increase self-confidence while fostering more effective time management and strategies that positively impact score outcomes.

Purelements: An Evolution in Dance, Inc. ("Purelements") offers diverse, customizable cultural arts programs for elementary, middle, and high school participants that focus on leadership/civic engagement and physical wellness to better equip learners to succeed in college and everyday life.

Pricing for all three vendors was determined to be fair and reasonable based on a comparison with hourly rates for like services by vendors contracted under similar solicitations.

The estimated annual contract amount for Purelements is based on their previous contract expenditures for similar services, while the estimated contract amounts for Christodora, Inc., and Curvebreakers Test Prep, LLC are based on the amount for new

vendors with a student support services MTAC contract of \$30,000 per awarded service component.

The Multiple Task Award Contract process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet the demand for such services and to offer a choice among vendors.

Vendor Names & Addresses	Component(s)	Estimated Annual / Total Amount
Christodora, Inc. 1 East 53 rd Street, Suite 1401 New York, NY 10022	5, 17	\$60,000 / \$300,000
Curvebreakers Test Prep, LLC 310 Old Country Road, Suite 101 Garden City, NY 11530	16	\$30,000 / \$150,000
Purelements: An Evolution in Dance, Inc. 1958 Fulton Street, Suite 409 Brooklyn, NY 11233	1, 5	\$320,000 / \$1,600,000

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization to Contract with Staples Contract and Commercial LLC and W.B. Mason Co, Inc to Provide Office Supplies and Equipment

Procurement Method: Request for Bids per DOE Procurement Policy & Procedures, Section 3-02

Estimated Highest Annual Amount: \$29,339,937

Estimated Total Amount: \$146,699,685

Funding Source: Tax Levy

Contract Retroactive? No

Contract Term: 5 Years

Options: Two, 1-Year

Options Amount: \$58,679,874

Contract Type: Requirements

RA Number: 11722

Vendor Name: See List Below

Contract Manager: Kimberly DeVine, Director, Division of Enterprise Purchasing

Lead Contracting Officer: Kimberly DeVine, Director, Division of Enterprise Purchasing

Division of Contracts & Purchasing Contact: Steve Ladolcetta, Procurement Analyst, Enterprise Purchasing

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization to contract with Staples Contract and Commercial LLC (“Staples”) and W.B. Mason Co, Inc (“WB”) to provide office supplies and equipment to all New York City Public Schools (“NYCPS”) and central offices. Funding and utilization of these contracts will be provided by schools and central offices on an as-needed basis.

Discussion

A Request for Bids (“RFB”) – B5830 was released consisting of ten Aggregate Classes (each an “AC,” collectively “ACs/Class(es)”). ACs 1-9 represented a specific category product line and AC 10 represented all categories, containing all items in ACs 1 through 9. The selection of the categories was based on a selection of high-volume items purchased in the past five years throughout the DOE. The ACs consisted of the following:

- Aggregate Class 1 – Office Supplies
- Aggregate Class 2 - Breakroom/Cleaning Supplies
- Aggregate Class 3 - Writing Instruments
- Aggregate Class 4 – Paper
- Aggregate Class 5 – Toner
- Aggregate Class 6 – Office Equipment

- Aggregate Class 7 – AV/Electrical
- Aggregate Class 8 – Medical Supplies
- Aggregate Class 9 – Calculators
- Aggregate Class 10 – All Office Supplies Categories

Bidders were permitted to bid on one or a combination of ACs for which they have the capacity. Bidders were required to provide a unit price for all items within an AC to be considered responsive. Additionally, Bidders were required to provide a base discount off the retail price for added items to SHOPDOE (DOE’s purchasing system) during the contract term. To ensure capacity and efficiency, the DOE reserved the right to award multiple vendors.

One-Hundred-Forty-Five vendors downloaded the bid, which resulted in ten bids being received. An evaluation of the bids determined Staples as the lowest responsive/responsible bidder for ACs 1, 3, 4, 5, 6, 7, 8, 9; and WB as the lowest responsive/responsible bidder for AC 2. Both are being recommended for awards in their respective categories.

Six bids (Plastic Express Inc., All N All Supplies, Skoolcrafts, Salsa Industries, Freeway Carriers, and Ibenzers’) were deemed non-responsive for failure to bid on all items within the class and/or failure to use the appropriate bid blank. Non-responsive letters were sent to all six Bidders and no protests were received. The bid tab for each class is shown below.

Vendor Names & Addresses	Annual Amount	Total Amount
Staples Contract and Commercial LLC 500 Staples Drive Framingham, MA 01702	\$28,146,351	\$140,731,755
W.B. Mason Co, Inc 1160 Commerce Ave Bronx, NY 10462	\$1,193,586	\$5,967,930

Aggregate Class 1 – Office Supplies

Vendor’s Name	Vendor Bid Amount
Staples	\$31,582,768
WB Mason	\$41,498,565
United Supply	\$60,834,570
Plastic Express	\$74,594,510
All N All Supplies	\$274,225,305

Aggregate Class 2 – Breakroom/Cleaning Supplies

Vendor's Name	Vendor Bid Amount
WB Mason	\$ 29,839,650
Staples	\$ 31,578,775
United Supply	\$ 48,897,500
All N All Supplies	\$ 53,328,045
Plastic Express	\$51,791,565*

***Non-Responsive**

Aggregate Class 3 – Writing Instruments

Vendor's Name	Vendor Bid Amount
Staples	\$6,172,921
WB Mason	\$6,248,972
United Supply	\$ 8,636,376
Plastic Express	\$ 13,194,093
All N All Supplies	\$16,828,286
Skoolcrafts	\$668,965*

***Non-Responsive**

Aggregate Class 4 – Paper

Vendor's Name	Vendor Bid Amount
Staples	\$ 40,778,527
WB Mason	\$ 41,116,806
Plastic Express	\$ 68,455,226
All N All Supplies	\$ 90,879,415

Aggregate Class 5 – Toner

Vendor's Name	Vendor Bid Amount
Staples	\$ 20,890,860
WB Mason	\$27,427,137
United Supply	\$ 34,273,530
All N All Supplies	\$ 43,260,990
Plastic Express	\$ 45,244,990
Salsa Industries	\$ 42,752,687*

***Non-Responsive**

Aggregate Class 6 – Office Equipment

Vendor's Name	Vendor Bid Amount
Staples	\$ 8,328,061
WB Mason	\$ 10,529,602
Plastic Express	\$ 14,282,967
All N All Supplies	\$ 14,363,960
United Supply	\$15,121,463

Aggregate Class 7 – AV/Electrical

Vendor's Name	Vendor Bid Amount
Staples	\$ 11,380,367
WB Mason	\$ 15,663,456
All N All Supplies	\$ 15,694,014
United Supply	\$ 19,806,649
Plastic Express	\$ 12,987,729*
Ibenzer, Inc	\$ 6,284,740*

***Non-Responsive**

Aggregate Class 8 – Medical Supplies

Vendor's Name	Vendor Bid Amount
Staples	\$ 1,632,039
United Supply	\$ 1,850,628
WB Mason	\$ 2,137,192
All N All Supplies	\$ 15,178,893
Plastic Express	\$ 2,094,585*
Freeway Carriers	\$ 3,314,209**

***Non-Responsive**

****Bid Submission Rejected for failure to submit the revised Bid Blank**

Aggregate Class 9 – Calculators

Vendor's Name	Vendor Bid Amount
Staples	\$ 19,966,212
WB Mason	\$ 24,998,003
All N All Supplies	\$ 27,922,301
Salsa Industries	\$ 39,368,586
Freeway Carriers	\$ 24,678,274*

***Bid Submission Rejected for failure to submit the revised Bid Blank**

Aggregate Class 10 – All Items

Vendor’s Name	Vendor Bid Amount
Staples	\$ 165,371,482
WB Mason	\$ 199,459,385
Plastic Express	\$ 310,795,075*

***Non-Responsive**

This contract will allow for price adjustments, both upward and downward. Price adjustments for items listed on the bid blank will be permitted on a biennial basis. Discounts offered will remain the same for the life of the contracts. The contracts may be extended for two (2) additional one (1) year periods. Should the extension be exercised, the amount of the extension will be based on the actual spend of the contract.

A comparison was done between the proposed pricing in the bid and the prior contract:

- For eight aggregate classes awarded to the lowest bidders (representing 88% of the total estimated contract spend), pricing overall decreased by 16% when compared to the prior contract.
- For AC 9 (Calculators), although proposed pricing increased by 37%, this aggregate class represents only 12% of the total estimated spend and, after adjusting for inflation since 2016 when the original contract was established, pricing increased 4%.
 - Although the price offered to the DOE for the TI-84 Plus Graphing Calculators is above the prior contract, pricing for those items is still 33% below retail prices.

The DOE requested a voluntary price reduction (“VPR”) and both vendors declined. In light of the competitive nature of the bid and the aggregate decrease of 12% when compared with the prior contract, pricing can be determined to be fair and reasonable.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

W.B. Mason Co., Inc.

The DOE is aware of the following information:

- From June 2020 to July 2022, numerous news articles were found involving W.B. Mason Co., Inc., (W.B. Mason) regarding class action lawsuits due to hiring discrimination and retaliation, unlawful payroll practices, and professional malpractice and negligence. The vendor advised that all cases have been settled.
- In January 2019, a news article revealed that a federal judge in Minnesota ruled that Dairy Queen could pursue its lawsuit against W.B. Mason, for selling

“Blizzard” bottled spring water. Dairy Queen’s trademark infringement lawsuit against W.B. Mason claims that the sale of Blizzard water bottles threatens irreparable harm and customer confusion because many Dairy Queen stores also sell bottled water. In June 2022, a US District Judge ruled in favor of W.B. Mason.

In light of the resolution of the matters above, and the vendor’s satisfactory performance on prior DOE contracts, the vendor is determined to be responsible.

Staples Contract & Commercial LLC

A review of Staples Contract & Commercial LLC’s (Staples C&C) PASSPort submission revealed the following cautions:

- From June 2021 to June 2022, affiliate USR Parent, Inc. was investigated by the U.S. Federal Trade Commission relating to anti-trust laws. The vendor advised that this matter is closed.
- From November 2010 to June 2021, Staples C&C’s parent company, Staples, Inc., and its affiliates DEX Imaging LLC, MyOffice Products LLC, and HiTouch Business Services LLC were investigated by the United States Attorney Office for Northern District of Georgia, the U.S. Department of Justice, the U.S. Federal Trade Commission, the U.S. General Services Administration, the New Jersey Attorney General's Office, the California District Attorney's Office, the California Department of Justice, the Washington Attorney General's Office, the Tennessee Attorney General's Office and the Shelby County District Attorney's Office. The vendor advised that these matters are closed.

The DOE is also aware of the following information:

- From October 2005 to present, numerous news articles were found involving Staples C&C, parent Staples, Inc., and its affiliates related to class action lawsuits and investigations regarding allegations of breach of antitrust laws, wrongful termination, the Family Leave and Medical Act (FLMA), the Fair Labor Standards Act (FLSA), and retail fraud. The vendor advised that judgments totaling \$146,368.87 have been paid and the matters are closed.

As the matters above have been resolved, the DOE determines the vendor to be responsible.

Request for Authorization to Contract with the United Community Schools, Inc. to Provide Support to Community Schools Implementing a Community School Strategy

Procurement Method: Negotiated Services Contract per DOE Procurement Policy & Procedures, Section 3-08

Estimated Highest Annual Amount: \$2,299,000

Estimated Total Amount: \$11,495,000

Funding Source: Tax Levy

Contract Retroactive? Yes

Contract Term: 07/01/2023 – 06/30/2028; 5 Years

Options: None

Options Amount: None

Contract Type: Full Value

RA Number: 11899

Vendor Name: United Community Schools, Inc.

Vendor Address: 52 Broadway, New York, NY 10004

Contract Manager: Trisia Carter, Director of Procurement & Purchasing, Office of Community Schools

Lead Contracting Officer: Traciah John, Senior Director of Finance, Office of Community Schools

Division of Contracts & Purchasing Contact: Denesia Stroom-Blair, Director - Funded & Special Services Procurement, Central Office Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization, on behalf of the Office of Community Schools (“OCS”) to contract with the United Community Schools, Inc. (“UCS”) to expand community school services and supports to an additional eighteen (18) schools.

Discussion

UCS was launched in 2012 by the United Federation of Teachers (“UFT”) in collaboration with the New York City Council, the Partnership for New York City, and Trinity Wall Street, which are non-profit organizations that advocate for children in public schools.

UCS has provided services directly to eighteen (18) schools in high-need communities across New York City by facilitating partnerships between schools, non-profits, businesses, and government to connect vital services to public schools, improve student achievement, and meet the health, safety, and social services needs of students and

communities. To ensure conformity to the same expectations, measures of success, accountability, and methods of selecting and supporting a Community School Director (“CSD”), these schools will become part of the DOE’s Community School portfolio.

Critical to the success of the DOE’s Community School model is the recruitment and placement of a full-time CSD. The sole responsibility of the CSD is to work with the school and its surrounding community to ensure that the academic, social, medical, and mental health needs of the school’s most challenged students are addressed in a holistic, effective, and comprehensive manner. UCS has developed strong partnerships with these schools. Therefore, continuing these partnerships with the support of the DOE in order to develop coherence with the citywide model of Community Schools, as well as oversight and programmatic supports from the Office of Community School, will serve to enhance the services that these 18 schools are receiving.

In addition to the staffing of the CSD, UCS will also provide professional development to school staff as well as academic support and enrichment to the student population.

This contract is retroactive due to the delay in identifying funding to support this initiative, which was later in the fiscal year.

UCS’ price is aligned with other community school contracts and the established budget conforms with the NYCDOE Office of Community Schools Fiscal guidelines. The labor rates fall below the competitive range of those approved for similar work under MTAC R1179. As labor accounts for over 60% of the total budget, pricing is determined to be fair and reasonable.

The Committee on Contracts recommended this vendor for an award on July 18, 2024.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

United Community Schools, Inc.

A September 6, 2019, news article revealed that an employee working for affiliate the United Federation of Teachers (UFT) and assigned to work at United Community Schools, Inc., was arrested on federal charges of enticing a minor into engaging in sexual activity. The individual was immediately suspended and remains ineligible for employment with the DOE.

In light of the resolution of the matter above, and the vendor’s satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

Request for Authorization to Extend and Amend the Contracts with Vendors Providing Related Services (R1146) – RA# 6

Procurement Method: Contract Extension and Amendment per DOE Procurement Policy & Procedures, Section 4-07(b) and 4-08

Estimated Highest Annual Amount: \$820,305

Estimated Total Amount: \$1,640,611

Funding Source: Tax Levy

Contract Retroactive? Yes

Contract Term: 09/01/2023 – 08/31/2025; 2 Years

Options: None

Options Amount: None

Contract Type: Requirements

RA Number: 11944

Vendor Name: See List Below

Contract Manager: Susan Bilicki, Manager of Budget & Personnel, Office of Related Services, DSISS/Office of Special Education

Lead Contracting Officer: Suzanne Sanchez, Senior Executive Director, Office of Related Services, DSISS/Office of Special Education

Division of Contracts and Purchasing Contact: Denesia Stroom-Blair, Director – Funded and Special Services Procurement, Central Office Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of Related Services (“ORS”) to extend and amend the contracts with the vendors listed below to provide special education related services to students with special needs.

Discussion

The DOE is mandated by Federal and State law, as well as by judgments in the federal court case of *Jose P. v. Sobol*, to evaluate students and to provide special education related services where indicated, including monolingual or bilingual related services. In cases where the DOE is unable to meet this mandate with in-house staff, contracted service providers are used. This Request for Authorization (“RA”) seeks approval to extend the contract with said providers.

The related services provided pursuant to contracts awarded via this Request for Proposal (“RFP”) are as follows:

- Counseling (English, Spanish, and other languages)
- Education Vision Services (English, Spanish, and other languages)
- Health Services by Health Aides (English only)
- Health Services by Nurse for School Program (English only)

- Health Services by Nurse for Transportation (English only)
- Hearing Education Services (English, Spanish, and other languages)
- Occupational Therapy (English only)
- Orientation and Mobility Instruction (English only)
- Physical Therapy (English only)
- Sign Language Interpreting (English only)
- Speech Therapy (English, Spanish, and other languages)

An RFP was the preferred method of procurement due to the need to weigh the proposing organizations and the services they offer qualitatively in order to ensure that firms have the necessary experience and capacity to serve students quickly and well. Use of the RFP process allowed the DOE to request further clarification and refinement of proposals prior to making award recommendations.

Contracts are necessary for these services because the DOE does not have sufficient capacity to provide all of these integrated services. Providing for awards by individual discipline, district, and language line items allows Minority and/or Women-owned Businesses a better opportunity to compete without significant compromise to pricing and/or overall value. The requested extension incorporates an amendment to grant the DOE the ability to extend the provisions of Section 5.4 of the contract concerning incentives to strengthen service for hard to serve needs and to increase payments for line item(s) to be equivalent with awards the DOE makes for these line items pursuant to Multiple Task Award Contract(s) pursuant to RFP R1417.

The extension and amendments are required to maintain continuity of service and further strengthen service provision for all special education related services where the DOE is directly responsible for placement of the service and no DOE provider is available for assignment. These contracts are critical to ensuring that students fully and consistently receive these special education services as recommended by their educational program where no DOE provider is available to serve the student, including in historically hard to serve disciplines and communities, as well as changes in the market for these services as a result of the pandemic. A competitive procurement for new contracts is currently under discussion, with the anticipation that those contracts will be in place on September 1, 2025. Should the new contracts be executed before August 31, 2025, these extended contracts will be terminated.

The line-item costs covered by the extension were competitively determined through RFP R1146 with contractually specified rate increases determined by the DCP Cost Price Analysis ("CPA") team based on the Federal Producer Price Index series identified in RFP R1146. In the case of paraprofessional and Preschool nursing services, which were previously governed by a Declaration of Emergency issued by the Chancellor during the pandemic, rates were determined through analysis undertaken by CPA that included a survey of current market conditions. As such, the rates have been deemed fair and reasonable.

Subsequent Requests for Authorization will seek approval of additional vendors.

The Chancellor’s Committee on Contracts recommended extending these contracts on July 23, 2023.

Below is an agency and the anticipated annual spend for the 2023-2025 extension term.

Firm Name	Estimated Cost - Contract Year 2023-2024	Estimated Cost - Contract Year 2024-2025	Two-Year Estimated Cost
Tandym Group Holdings, LLC dba The Execu-Search Group	\$820,305	\$820,305	\$1,640,611

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

Tandym Group Holdings LLC

A review of Tandym Group Holdings LLC’s (Tandym), formerly known as Execu Search Group LLC, PASSPort submission revealed the following caution:

- In August 2021, the New York City Special Commissioner of Investigation (SCI) investigated Tandym in regards to a former employee submitting falsified timesheets. In May 2022, the New York City Department of Education (DOE) placed Tandym on a Corrective Action Plan (CAP), and in response the vendor terminated the employee, implemented a new timesheet and payroll system, and reimbursed the DOE for overbilling.

In light of the resolution of the matter above, and the vendor’s overall satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

Request for Authorization to Extend and Amend the Contracts with Vendors Providing Related Services as well as Nursing and Nursing Transportation (R1146) – RA# 3

Procurement Method: Contract Extension and Amendment per DOE Procurement Policy & Procedures, Sections 4-07(b) & 4-08

Estimated Highest Annual Amount: \$10,920,783

Estimated Total Amount: \$21,841,566

Funding Source: Tax Levy

Contract Retroactive? Yes

Contract Term: 09/01/2023 – 08/31/2025; 2 Years

Options: None

Options Amount: None

Contract Type: Requirements

RA Number: 11945

Vendor Name: See List Below

Vendor Address: See List Below

Contract Manager: Michael Fikes, Senior Operations Director, Office of School Health

Lead Contracting Officer: Suzanne Sanchez, Senior Executive Director, Office of Related Services, DSISS/Office of Special Education

Division of Contracts & Purchasing Contact: Denesia Stroom-Blair, Director – Funded and Special Services Procurement, Central Office Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of School Health (“OSH”) to extend and amend contracts with the vendors listed below to provide nurses and transportation nurses services to students with special needs.

Discussion

The DOE is mandated by Federal and State law, as well as by judgments in the federal court case of *Jose P. v. Sobol*, to evaluate students and to provide special education related services where indicated, including monolingual or bilingual related services. In cases where the DOE is unable to meet this mandate with in-house staff, contracted service providers are used.

The related services provided pursuant to contracts awarded via this Request for Proposal (“RFP”) are as follows:

- Counseling (English, Spanish, and other languages)
- Education Vision Services (English, Spanish, and other languages)
- Health Services by Health Aides (English only)

- Health Services by Nurse for School Program (English only)
- Health Services by Nurse for Transportation (English only)
- Hearing Education Services (English, Spanish, and other languages)
- Occupational Therapy (English only)
- Orientation and Mobility Instruction (English only)
- Physical Therapy (English only)
- Sign Language Interpreting (English only)
- Speech Therapy (English, Spanish, and other languages)
- Nurse (English only)
- Transportation Nurse (English only)

An RFP was the preferred method of procurement due to the need to weigh the proposing organizations and the services they offer qualitatively in order to ensure that firms have the necessary experience and capacity to serve students quickly and well. Use of the RFP process allowed the DOE to request further clarification and refinement of proposals prior to making award recommendations.

Contracts are necessary for these services because the DOE does not have sufficient capacity to provide all of these integrated services. Providing for awards by individual discipline, district, and language line items allows Minority and/or Women-owned Businesses a better opportunity to compete without significant compromise to pricing and/or overall value.

Due to the height of the COVID-19 pandemic, the availability of nurses was limited, and the DOE approved multiple emergency amendments to these base rates, with pricing adjusted up to \$140 per hour. As a shortage of nurses due to the effects of the pandemic continues, and the proposed prices fall well below the maximum emergency rates, the new pricing of \$110 per hour, with \$120 per hour for Bronx assignments, was determined using the Bureau of Labor Statistics, Employment Cost Index (“NAICS”), Series ID - CIU20262300000001 and is determined to be fair and reasonable. As such, this action will also amend the rates of the current contracts.

The requested extensions will ensure continuity of these critical services after the expiration of the base contract term, including two contracted renewal periods. These amendments are retroactive due to administrative delays. A new competitive procurement is currently in the planning phase, with new contracts anticipated to be in place by September 1, 2025. Should the new contracts be executed before August 31, 2025, these extended contracts will be terminated.

The rates are the same as under the original awards, which were determined to be fair and reasonable.

Subsequent Request for Authorizations will seek approval of additional vendors.

The Chancellor’s Committee on Contracts recommended extending these contracts on September 14, 2023. Due to the time needed to process the vendor’s name change, the action is being presented retroactively for approval.

Below is the listed agency and the anticipated annual spend for the 2023-2024 extension term.

Vendor Name	Annual Amount	Total Extension Amount
TANDYM GROUP HOLDINGS, LLC DBA THE EXECU-SEARCH GROUP	\$10,920,783	\$21,841,566

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

Tandym Group Holdings LLC

A review of Tandym Group Holdings LLC’s (Tandym), formerly known as Execu Search Group LLC, PASSPort submission revealed the following caution:

- In August 2021, the New York City Special Commissioner of Investigation (SCI) investigated Tandym in regard to a former employee submitting falsified timesheets. In May 2022, the New York City Department of Education (DOE) placed Tandym on a Corrective Action Plan (CAP), and in response the vendor terminated the employee, implemented a new timesheet and payroll system, and reimbursed the DOE for overbilling.

In light of the resolution of the matter above, and the vendor’s overall satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

Request for Authorization to Amend Contracts with Vendors for the Provision of Standard Day & Year Plus Services

Procurement Method: Contract Amendment per DOE Procurement Policy & Procedures, Section 4-08

Estimated Annual Amendment Amount: \$234,900.00

Estimated Amendment Total: \$343,215.00

Funding Source: Various, including Tax Levy

Contract Retroactive? Yes

Contract Term: 01/31/2024-06/30/2025

Options: N/A

Options Amount: N/A

Contract Type: Requirements

RA Number: 12002

Vendor Name: See List Below

Contract Manager: Monique Scales, Senior Director - Operations, Division of Early Childhood Education

Lead Contracting Officer: Jodina Clanton, Senior Director, Research and Special Projects, Division of Early Childhood Education

Division of Contracts & Purchasing Contact: Ibrahim Rehawi, Chief Administrator, Division of Contracts and Purchasing

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Division of Early Childhood Education (“DECE”) to amend certain vendor contracts for 3K & Pre-K Standard Day & Year services to provide additional hours of service daily as part of the School Day & Year (“SDY”) Plus Services Pilot.

Discussion

In March 2019, the DOE released the first Request for Proposals (“RFP”) for birth-to-five services, RFP R1267. Services included both extended day and year services available to income eligible children, and school day and year services available to any child eligible for Pre-K for All or 3-K for All services. The DOE also released an RFP for birth-to-five services in Covid Impacted Neighborhoods (R1344) in spring 2021, and for school day and year 3-K and Pre-K services (R1395) in the fall of 2021. Services began in July 2021 for RFPs R1267 and R1244, and services for R1395 began in July 2022. Collectively, these services comprise New York City’s birth-to-five system, which provides every eligible child with free, full-day, and high-quality early care and education.

The Birth-to-five RFPs offered two types of services models. School Day & Year (“SDY”) services were available to all Pre-K aged children and 3-K aged children with NYC residency for 6 hours and 20 minutes daily, for 180 days annually. Extended Day & Year (“EDY”) services were available to children ages six weeks to five years old whose families meet income and other eligibility requirements based on federal and state Childcare Block Grant (“CCBG”) guidelines for eight or ten hours daily, for 225 or 260 days annually.

The New York City Council and the Office of Managements and Budgets has allocated \$15 million dollars of City Tax Levy funding to New York Public Schools (“NYCPS”) to offer a SDY Plus (“SDY+”) Pilot to provide additional hours of service daily for approximately 2000 existing SDY Seats. The pilot will offer SDY programs a fixed rate of funding to provide children with an additional 3 hours and 40 minutes of care and learning daily for the same 180 days that are planned for the SDY contract during the 2023-2024 school year.

Families living in communities with a high economic need index are typically eligible for NYCPS EDY or Head Start services in which enrollment is based on income eligibility. DECE performed a needs analysis for 3-K and Pre-K Head Start and EDY programs within zip codes that had an economic need index of 75% or higher for the school year 2023-2024. The analysis determined that there were 11 zip-codes that have an economic need index of 75% or higher and do not have any or only a small % of Head Start or EDY seats. Extending hours of service to SDY programs in these identified areas with a high economic need index and no extended day and year or Head Start seats could be extremely beneficial for families.

DECE conducted outreach to current providers with an active Birth to Five contract with SDY seats in these zip codes to see if there was expressed intent and demonstrated capacity and need to provide SDY+ services at these specific contracted locations. Programmatic and operational capacity were considered when recommending interested vendors for this program. Contracts for these services are necessary because the DOE does not possess the personnel to perform them.

DECE determined that a fixed amount of \$45 per child/daily was a fair and reasonable price to offer an additional 3 hours and 40 minutes to each of the 180 scheduled SDY days.

[Awards for SDY Plus Services](#)

Site ID	Vendor Name	SDY 3K Slots	SDY 4K Slots	Increase Amount Per Child	FY24 Increase Amount	FY25 Increase Amount	Total Contract Increase Amount
RAIQ	Creative Learning Clubhouse Inc.	13	16	\$45.00	\$108,315.00	\$234,900.00	\$343,215.00

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization to Extend Agreements for The Provision of Pre-Kindergarten for All and/or 3K For All Services

Procurement Method: Contract Extension per DOE Procurement Policy & Procedures, Section 4-07(b)

Estimated Highest Annual Amount: \$8,531,890.44

Estimated Total Amount: \$8,531,890.44

Funding Source: Various, including Tax Levy, NYS Education Department

Contract Retroactive? Yes

Contract Term: 07/01/2024 - 06/30/2025

Options: None

Options Amount: None

Contract Type: Requirements

RA Number: 11996

Vendor Name: See List Below

Contract Manager: Monique Scales, Senior Director - Operations, Division of Early Childhood Education

Lead Contracting Officer: Jodina Clanton, Senior Director, Research and Special Projects, Division of Early Childhood Education

Division of Contracts & Purchasing Contact: Ibrahim Rehawi Chief Administrator, Early Childhood Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Division of Early Childhood Education (“DECE”) to extend contracts with the vendors listed below for one additional year to provide high-quality instructional programming as part of the Pre-K for All and 3-K for All programs. These contracts will be funded by DECE.

Discussion

In 1997, the New York State Education Department established the Universal Prekindergarten (“UPK”) program, which entitles eligible four-year-olds to receive 2 hours and 30 minutes of instructional programming for 180 days at no charge to families. In March 2014, the State legislature approved a \$300 million grant to expand full-day pre-kindergarten access in New York City. The legislation allows for high-quality UPK programs to be awarded new full-day UPK seats or to convert existing half-day seats to full-day seats.

The vendors listed below were awarded contracts through various solicitations in order for these sites to provide Pre-K for All services. These contracts contained set terms and renewal options which were exhausted, then extended for school years 2018-2019, 2019-

2020, 2020-2021, 2021-2022, 2022-2023, and 2023-2024, and will reach the end of their current contract term in June 2023. In order to avoid service interruption within areas where there is demand for Pre-K for All and 3-K for All services, existing sites with expiring contracts with no further renewal options and whom have exhausted the 4-07(a) and/or 4-07(b) one year extension were given the option to extend their contracts for one additional year. These contract extensions include full day and half day Pre-K for All, full day 3-K for all and Pre-K for All in charter schools. These sites have met the Department of Education (“DOE”)’s requirements for a contract extension, but will need to submit a proposal in response to an upcoming RFP for Pre-K and/or 3-K for All services if they want to continue providing services upon the expiration of this extension term.

Since the contracts for these services were awarded pursuant to a competitive solicitation, the prices, terms, and conditions of the base contract will remain the same under the proposed extension. Therefore, pricing has been determined fair and reasonable.

The original contract amounts were based on the number of awarded Pre-K and/or 3-K seats and the negotiated costs per child, as determined collaboratively by the DOE and the vendors. Vendors offering DOE-contracted early childhood education services, including Pre-K and 3-K for all, don’t have the ability to restrict who attends as all contracted vendors are required to follow DOE’s enrollment policies and participate in the DOE’s enrollment system.

The Committee on Contracts approved these contract extensions at the meeting held on July 18, 2024.

Awards for both Pre-K for All and 3-K for All programs

Site ID	Vendor Name	No. of Awarded 3K seats	No. of Awarded 4K seats	3K Cost Per Child	4K Cost Per Child	Pay Parity Year 1	Pay Parity Year 2	Annual Total Contract Amount
XAMQ	Child Development Center Of The Mosholu Montefiore Community Center, Inc	0	72	\$0.00	\$4,206.00	\$2,948.00	-	\$305,780.00
XAOW	Child Development Center Of The Mosholu Montefiore Community Center, Inc	0	54	\$0.00	\$3,542.00	\$6,908.00	\$8,918.00	\$207,094.00
XAOX	Child Development Center Of The Mosholu Montefiore Community Center, Inc	0	144	\$0.00	\$4,211.00	\$6,961.00	-	\$613,345.00
84K702	Community Partnership Charter School	0	36	\$0.00	\$10,284.28	\$3,943.00	\$993.00	\$375,170.08
84K789	Compass Charter School	0	36	\$0.00	\$9,898.89	-	-	\$356,360.04
84M382	DREAM Charter School	0	36	\$0.00	\$12,783.00	-	-	\$460,188.00
84M168	East Harlem Scholars Academy Charter School	0	36	\$0.00	\$9,860.70	\$4,201.00	\$5,610.00	\$364,796.20
84M518	East Harlem Scholars Academy Charter School	0	54	\$0.00	\$11,078.81	\$4,201.00	\$2,863.00	\$605,319.74
84M085	Global Community Charter School	0	18	\$0.00	\$11,129.06	\$3,943.00	\$8,917.00	\$213,183.08
84M329	Harlem Link Charter School	0	36	\$0.00	\$10,240.95	\$4,270.00	\$17,275.00	\$390,219.20

Site ID	Vendor Name	No. of Awarded 3K seats	No. of Awarded 4K seats	3K Cost Per Child	4K Cost Per Child	Pay Parity Year 1	Pay Parity Year 2	Annual Total Contract Amount
84K895	HEBREW LANGUAGE ACADEMY CHARTER SCHOOL	0	36	\$0.00	\$15,576.63	-	-	\$560,758.68
84K362	Hellenic Classical Charter School	0	18	\$0.00	\$10,233.39	\$4,200.00	-	\$188,401.02
84X394	Mott Haven Academy Charter School	0	36	\$0.00	\$12,736.84	\$9,030.00	\$3,201.00	\$470,757.24
84X554	New York City Montessori Charter School	0	52	\$0.00	\$10,119.00	\$4,554.00	\$0.00	\$530,742.00
84M483	New York French American Charter School	0	18	\$0.00	\$12,377.00	-	-	\$222,786.00
84Q170	Peninsula Preparatory Academy Charter School	0	54	\$0.00	\$10,640.79	\$14,353.00	\$7,194.00	\$596,149.66
84X465	Public Prep Charter School Academies	0	80	\$0.00	\$11,333.00	-	\$3,624.10	\$910,264.10
84X487	Public Prep Charter School Academies	0	78	\$0.00	\$10,281.00	\$12,720.00	\$4,457.40	\$819,095.40
84X718	The Bronx Charter School for Better Learning	0	18	\$0.00	\$10,222.00	\$3,996.00	\$12,519.00	\$200,511.00
KAOA	Yeshivath Kehilath Yakov Inc	0	37	\$0.00	\$3,810.00			\$140,970.00

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

New York State defines charter schools as independent and autonomous public schools and political subdivisions. On the basis of their state authorization as charter schools, background checks are not required.

Child Development Center of Mosholu Montefiore Community Center Inc.

A review of Child Development Center of Mosholu Montefiore Community Center Inc.’s (CDC) PASSPort submission revealed the following self-reported caution:

- In February 2023, the Internal Revenue Service (IRS) and the New York City Department of Consumer & Worker Protection (DCWP) investigated a former Program Director (PD) of CDC for creating a false business for an employee to circumvent paying overdue taxes and to receive a tax refund. CDC advised that the former PD was immediately terminated, and an amended tax return was submitted. The IRS and DCWP determined that the matter was an isolated incident, and no patterns of fraud were found. DWCP advised that it is currently working on the Corrective Action Plan (CAP) with CDC.

In light of the resolution of the matter above and the vendor’s exceptional performance on prior DOE contracts, the DOE determines the vendor to be responsible.

Request for Authorization to Extend the Contract with Blenderbox, Inc. to Host, Support, and Develop the iPlan Portal

Procurement Method: Contract Extension per DOE Procurement Policy & Procedures, Section 4-07(b)

Estimated Highest Annual Amount: \$508,000.00

Estimated Total Amount: \$1,016,000.00

Funding Source: Tax Levy

Contract Retroactive? Yes

Contract Term: 07/01/2024 – 06/30/2026; 2 Years

Options: None

Options Amount: None

Contract Type: Requirements

RA Number: 11940

Vendor Name: Blenderbox, Inc

Vendor Address: 228 Park Avenue, Suite 92796, New York NY 10003

Contract Manager: Angel Crespo, Operations Associate, Division of School Leadership

Lead Contracting Officer: Sharon Rencher, Senior Executive Director, Division of School Leadership

Division of Contracts & Purchasing Contact: Stacey Powell, Administrative Procurement Analyst, Technology Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Division of School Leadership (“DSL”) to extend the Blenderbox, Inc. (“Blenderbox”) contract for an additional 24 months to host, support, and develop the existing web-based iPlan Portal as required by state and federal mandates.

Discussion

The iPlan Portal provides a platform for collaborative online educational planning and progress monitoring for central offices, districts, and school leadership in accordance with various New York State Department of Education and United States Department of Education mandates. The Portal performs the following functions:

1. Supports central offices, districts, and schools in addressing current and prospective regulatory mandates by:
 - a. Providing immediate updates to guidance, required documents and templates in response to regulatory mandates; and
 - b. Hosting and consolidating educational planning and related grant-funded program documentation in the iPlan Portal to ensure coherence and minimize district and school paperwork.
2. Gathers and manages data related to school and district Comprehensive Educational Plans (“CEPs”) in a live, online environment; and

3. Enables State, Central DOE, and District users to review CEPs and leave feedback for both principals and school leadership teams regarding:
 - a. The appropriateness of school goals and action plans; and
 - b. Progress-monitoring metrics in:
 - i. Addressing the identified needs of students
 - ii. Meeting related federal requirements; and
 - iii. Revising action plans, as needed.
4. Provides direct access to resources that foster user engagement in the educational planning process.

The DOE is currently preparing a Request for Proposal (“RFP”) to handle these services moving forward; the solicitation is planned for release in December 2024.

Blenderbox has performed satisfactorily in the past and the Division of School Leadership anticipates they will continue to do so.

The Chancellor’s Committee of Contracts recommended extending the contract with Blenderbox on 07/09/2024.

Blenderbox proposed a total contract amount of \$1,016,000.00, which includes hosting at \$102,400.00, maintenance, and support services at \$913,600.00. The iPlan portal userbase has grown since the original agreement due to increasing engagement of school leadership and district teams during the educational planning cycle and development of comprehensive education plans. Blenderbox began increasing server capacity to minimize service disruptions under the prior extension and needs to maintain the same level of support to continue to improve the user experience. Blenderbox proposed the same prices for all services as those the DOE pays under the existing agreement and after concluding that hosting fees will likely decrease due to refactoring code and system improvements, it has chosen to pass-through Microsoft’s hosting fees at cost and as such, the DOE will pay for its actual usage at cost. Accordingly, pricing can be determined to be fair and reasonable.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check and have been determined to be responsible.

Request for Authorization to Extend Current Contracts with Various Vendors to Provide Library, Subscription, and Media Services, as well as Foreign Language Books & Processing Services

Procurement Method: Contract Extension per DOE Procurement Policy & Procedures, Section 4-07(b)

Estimated Highest Annual Amount: \$184,688

Estimated Total Amount: \$184,688

Funding Source: Tax Levy

Contract Retroactive? No

Contract Term: One Year

Options: One, 1-Year

Options Amount: \$184,688

Contract Type: Requirements

RA Number: 11971

Vendor Name: See Table Below

Contract Manager: Melissa Jacobs, Director, Office of Library Services

Lead Contracting Officer: Ilene Cohen, Executive Director, Division of Curriculum and Instruction

Division of Contracts & Purchasing Contact: Lisette Cruz, Associate Director, Enterprise Operations

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of Library Services to extend its contracts with the vendors detailed below for the provisions of library book materials to participating New York City Public Schools (“NYCPS”) and Non-Public Schools (“NPS”). The extension for which authorization is being requested (“Requested Extension”) will be funded by individual schools and offices.

Discussion

The below-named vendors were originally awarded a five-year contract in 2014 pursuant to a Request for Bids (“RFB”) – to supply the DOE with library books & processing within the unique classes identified above. The purpose of the original bid was to establish cost effective contracts and provide DOE end-users with the option to acquire a wide selection of library books & processing. Processing includes, but is not limited to, Automation Kits (barcodes, spine labels, etc.), MARC (machine-readable cataloging) records, property labels, and theft detection tags. The RFB strategically aggregated the DOE’s buying power to: (1) secure the absolute lowest cost and best value for pre-bound library books & processing; (2) increase school user satisfaction; (3) expand the use of tools that

support electronic ordering, invoicing, and payment; and (4) build and improve supplier relationships.

In accordance with their contractual language, the DOE exercised its two, one-year renewal options, and then extended the contract for an additional three years, pursuant to Sections 4-07(a) and (b) of the Procurement Policy and Procedures (“PPP”). An additional 4-07 (b) is being requested as they are necessary to avoid a lapse in services and to allow the time to complete a new solicitation and for a transition from the incumbents to any new provider(s).

The Chancellor’s Committee on Contracts (“COC”) recommended extending the below-named contracts on June 6, 2024.

Class	Description of Class/Awarded Vendor Name	Estimated Contract Extension Costs
A	Library Books and Processing	
B2172PA	Hertzberg-New Method Inc DBA Perma-Bound Books	\$81,862
C	Subscription Books and Media Services and Processing	
B2172JC	MT Library Services Inc DBA Junior Library Guild	\$102,826
TOTAL COST		\$184,688

The estimated costs of the Requested Extensions are based on prior expenditures and contract usage by both public and non-public schools for the fiscal year 2024. Additionally, the vendors have agreed to a “Most Favored Customer” clause which requires the vendors to offer the DOE the lowest prices for the subject materials out of any prices offered to any of the vendor’s other customers for the same materials.

All pricing, terms, and conditions are in accordance with the underlying master contracts and prices were considered fair and reasonable. Contractually, Vendors may request a price increase where applicable.

The above-named vendors have performed satisfactorily in the past and it is anticipated that they will continue to do so.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request For Authorization to Extend the Contracts for Long Term Temporary Nurses in School – R0884 (RA#2)

Procurement Method: Contract Extension per DOE Procurement Policy & Procedures, Section 4-07(b)

Estimated Highest Annual Amount: \$2,079,000

Estimated Total Amount: \$3,880,800

Funding Source: Tax Levy

Contract Retroactive? Yes

Contract Term: 07/01/2023 – 06/30/2025; 2 Years

Options: None

Options Amount: None

Contract Type: Requirements

RA Number: 11954

Vendor Name: See List Below

Contract Manager: Bahram Fathi, Contract Manager, Office of School Health

Lead Contracting Officer: Michael Fikes, Senior Operations Director, Office of School Health

Division of Contracts & Purchasing Contact: Denesia Stroom-Blair, Director – Funded and Special Services Procurement, Central Office Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of School Health (“OSH”) to extend contracts with the vendors listed below to provide long-term temporary nurses in schools where the DOE cannot otherwise staff these positions. “Long-term” means one nurse providing services at a particular school for 170 to 180 days. Costs for these services will be shared between the New York City Department of Health and Mental Hygiene (“DOHMH”) and DOE.

Discussion

The DOE manages and pays for these contracts and services, with the exception of nurses serving District 75, and DOHMH reimburses the DOE for its share in accordance with a Memorandum of Understanding. General school nursing costs are split based on the ratio of DOHMH to DOE vacancies, which is currently 60 percent DOHMH and 40 percent DOE, except for the two months where the DOE is responsible for 100 percent of the summer agency nurses.

A two-year extension is requested to ensure continuity of services as it is critical that services be provided until competitively awarded contracts are put in place. The contract request memorandum submitted by the Office of School Health (“OSH”) contained three vendors and two vendors’ extensions were approved on a prior agenda.

DOE anticipates issuance of the solicitation in the Summer of 2024 with the objective of making competitively determined awards for new contracts effective when the proposed contract extensions expire in June 2025. Should awards through the new competitive procurement be registered before June 2025, the extended contracts will be terminated.

Below is the estimated number of nurses each agency has committed during this period.

Vendor Names & Addresses	Term of Services	No. of Days Served per Year	No of Hours / Day	Min. No. of Nurses	Hourly Rate of Nurse	Total Estimated Contract Amount
Tandym Group Holdings, LLC dba The Execu-Search Group	July 1, 2023 – June 30, 2024	180	7	13	\$110.00	\$1,801,800.00
	July 1, 2024 – June 30, 2025	180	7	15	\$110.00	\$2,079,000.00
					TOTAL	\$3,880,800.00

Due to the height of the COVID-19 pandemic, the availability of nurses was limited, and the DOE approved multiple emergency amendments to the \$70 per hour base rates, which resulted in an adjusted rate of \$140 per hour. As a shortage of nurses due to the effects of the pandemic continues, and the proposed prices fall well below the maximum emergency rates, the new pricing of \$110 per hour, with \$120 per hour for Bronx assignments, was determined using the Bureau of Labor Statistics, Employment Cost Index (“NAICS”), Series ID - CIU20262300000001 and is determined to be fair and reasonable.

The Committee on Contracts recommended extending the contract with the above referenced vendors on March 1, 2023. Due to the time needed to process the vendor’s name change, the action is being presented retroactively for approval.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

Tandym Group Holdings LLC

A review of Tandym Group Holdings LLC’s (Tandym), formerly known as Execu Search Group LLC, PASSPort submission revealed the following caution:

- In August 2021, the New York City Special Commissioner of Investigation (SCI) investigated Tandym in regard to a former employee submitting falsified timesheets. In May 2022, the New York City Department of Education (DOE) placed Tandym on a Corrective Action Plan (CAP), and in response the vendor

terminated the employee, implemented a new timesheet and payroll system, and reimbursed the DOE for overbilling.

In light of the resolution of the matter above, and the vendor's overall satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

Request for Authorization to Extend Contract to Provide Removal and Transfer of Cafeteria and Kitchen Equipment - B2985

Procurement Method: Contract Extension per DOE Procurement Policy & Procedures, Section 4-07(b)

Estimated Highest Annual Amount: \$653,102.45

Estimated Total Amount: \$653,102.45

Funding Source: Tax Levy

Contract Retroactive? No

Contract Term: 11/01/2024 – 10/31/2025

Options: None

Options Amount: None

Contract Type: Requirements

RA Number: 11962

Vendor Name: Triple Crown Maffucci Storage Corp.

Vendor Address: 2095 Expressway Drive N. Hauppauge, NY 11788

Contract Manager: Janice Zapinsky, Deputy Director, Office of Food and Nutrition Services

Lead Contracting Officer: Lisa D'Amato, Director, Office of Food and Nutrition Services

Division of Contracts & Purchasing Contact: Fior Castellon, Division of Contracts & Purchasing

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of Food and Nutrition Services (“OFNS”) to extend contract with the above referenced vendor to remove and transfer heavy-duty cafeteria and kitchen equipment at various DOE school locations and other properties citywide. The current contract extension is set to expire on October 31, 2024. This extension will be funded by OFNS.

Discussion

The DOE previously awarded a five-year contract under Request for Bids (“RFB”) - B2985, which was competitively procured in 2018 to provide removal and disposal of equipment including those applicable to Freon recovery. In addition, it provides the transfers of any type of cafeteria or kitchen equipment (refrigeration or non-refrigeration) from one location to another. Upon expiration of the base term on January 31, 2023, the DOE exercised its 270-day contractual extension option which expired October 31, 2023 (together with the originally awarded contract, the “Original Contract”).

Subsequently, the DOE exercised a one-year non-contractual extension per its Procurement Policy and Procedures (“PPP”) Section 4-07(a) from November 1, 2023, through October 31, 2024. Due to delays in releasing the new procurement attributed to

legal reviews and implementation of MWBE subcontracting goals, an additional one-year extension is required under Section 4-07(b) of the DOE's Procurement Policy Procedures ("PPP") to maintain service to DOE's cafeterias and kitchen locations. The DOE will release a new solicitation for these services in the Fall of 2024.

The estimated extension amount is based on FY24 expenditure data. The original unit pricing, which was determined to be fair and reasonable, will remain in effect during the contract extension with any applicable Producer Price Index price adjustment in accordance with the original contract.

OFNS has confirmed that Triple Crown Maffucci Storage Corp., has provided satisfactory services under their subject contract.

On July 9, 2024, the Committee on Contracts recommended extending this contract.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization to Extend Current Contracts with Various Vendors to Provide Trade Book Materials

Procurement Method: Contract Extension per DOE Procurement Policy & Procedures, Section 4-07(b)

Estimated Highest Annual Amount: \$1,899,909

Estimated Total Amount: \$1,899,909

Funding Source: Tax Levy

Contract Retroactive? No

Contract Term: One Year

Options: One, 1-Year

Options Amount: \$1,899,909

Contract Type: Requirements

RA Number: 11988

Vendor Name: See Table Below

Contract Manager: Morayo Tracey Oyemade, Senior Executive Director, Division of Enterprise Purchasing

Lead Contracting Officer: Kimberly M. De Vine, Director, Division of Enterprise Purchasing

Division of Contracts & Purchasing Contact: Lisette Cruz, Associate Director, Enterprise Operations

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Divisions of Enterprise Purchasing (“DEP”) to extend its contracts with various vendors detailed below for the provision of trade book materials to participating New York City Public Schools (“NYCPS”) and Non-Public Schools (“NPS”).

Discussion

The below-named vendors were originally awarded a five-year contract in 2014 pursuant to a Request for Bids (“RFB”) – B2171 to supply the DOE with trade book materials within the unique classes identified above. The purpose of the original bid was to establish cost effective contracts and provide DOE end-users with the option to acquire a wide selection of trade books. The RFB strategically aggregated the DOE’s buying power to: (1) secure the absolute lowest cost and best value for trade books; (2) increase school user satisfaction; (3) expand the use of tools that support electronic ordering, invoicing, and payment; and (4) build and improve supplier relationships.

In accordance with their contractual language, the DOE exercised its two, one-year renewal option, and then extended the contract for an additional three years to June 30, 2024, pursuant to Sections 4-07(a) and (b) of the Procurement Policy and Procedures (“PPP”). An additional 4-07 (b) is being requested as they are necessary to avoid a lapse

in services and to allow the time to complete a new solicitation and for a transition from the incumbents to any new provider(s).

The Chancellor’s Committee on Contracts (“COC”) recommended extending the below-named contracts on June 6, 2024.

Class	Description	Estimated Contract Extension Amounts
B	Pre-bound (single titles and classroom library collections)	
B2171PB	Perfection Learning Corporation	\$496,159
C	Classroom Library Collections (paperback and hardcover)	
B2171PC	Perfection Learning Corporation	\$280,649
B2171SC	Steps to Literacy LLC	\$1,123,101
Total RA Amount		\$1,899,909

The estimated costs of the Requested Extensions are based on prior expenditures and contract usage by both public and non-public schools for the fiscal year 2024. Additionally, these vendors have agreed to a “Most Favored Customer” clause which requires the vendors to offer the DOE the lowest prices for the subject materials of any of the prices offered to any of the vendor’s other customers for the same materials.

All pricing, terms and conditions are in accordance with the underlying master contracts and prices were considered fair and reasonable. Contractually, Vendors may request a price increase where applicable. The above-named vendors have performed satisfactorily in the past and it is anticipated that they will continue to do so.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization to Extend the Contract with Education Logistics, Inc. for Transportation Routing Software

Procurement Method: Contract Extension per DOE Procurement Policy and Procedures, Section 4-07(b)

Estimated Highest Annual Amount: \$49,087

Estimated Total Amount: \$98,174

Funding Source: Tax Levy

Contract Retroactive? No

Contract Term: 01/01/2025 – 12/31/2026

Options: None **Options Amount:** None

Contract Type: Requirements

RA Number: 11932

Vendor Name: Education Logistics, Inc.

Vendor Address: 3000 Palmer Street, Missoula, MT 59808

Contract Manager: John Pavone, Contract Director, Office of Pupil Transportation

Lead Contracting Officer: James Sarkis, Executive Director of Contract Operations, Office of Pupil Transportation

Division of Contracts and Purchasing Contact: Tara Ellis, Procurement Analyst, Transportation, Food & Facilities Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of Office of Pupil Transportation (“OPT”) to extend its contract with Education Logistics, Inc. (“Edulog”) for the provision of maintenance and support of its transportation routing software which routes school buses servicing students in grades K-12.

Discussion

Edulog’s proprietary software is used to plan school bus stop locations and bus routes. No other company is authorized to modify or support this software, which has been integrated with multiple OPT web services and database structures for route management and reporting applications. The software also allows OPT administrators to create and manage bus routes, update bus stop headcount information, and estimate student pick-up and drop-off times at bus stops and schools.

The original contract for these services was competitively procured under a Request for Proposals (“RFP”) with a contract term of January 1, 2004, through December 31, 2009, providing professional information systems software, consulting, and other services to the DOE for the implementation of specialized general education school bus routing software

for the Board's pupil transportation system. On December 10, 2009, an authorization was issued for the first amendment agreement with the Contractor to extend the term by one (1) year to provide for the annual license and maintenance fee, and to provide for a substantive upgrade(s) to the school bus routing software. On November 17, 2010, a second authorization was issued for an amendment agreement with the Contractor to extend the term by three (3) years further and to provide for the annual license and maintenance fee. On November 18, 2013, an authorization was issued for a third amendment agreement with the Contractor to extend the term by two (2) years further and to provide for the annual license and maintenance fee. On November 18, 2015, a fourth amendment agreement was issued with the Contractor to extend the term by two (2) years to provide for the annual license and maintenance fee. On November 3, 2017, a fifth amendment agreement was issued with the Contractor to extend the term by two (2) years further and to provide for the annual license and maintenance fee.

On October 24, 2019, a sixth amendment agreement was issued to extend the original agreement for one (1) year to ensure that the required time is allocated for the transition to a new bus routing platform and to prevent a lapse for the provision of routing services. On January 1, 2021, a seventh extension agreement was issued with the Contractor to extend the term by two (2) years further for continuation of the provision of services ending December 31, 2022. On January 1, 2023, an eighth extension agreement was issued with the Contractor to extend the term by two (2) years further to provide for the annual license and maintenance ending December 31, 2024. Therefore, an additional two (2) year non-contractual extension per its Procurement Policy and Procedures ("PPP") Section 4-07(b) is required to ensure continuity of critical operation involving bus routing of over 100,000 students while OPT fully transitions services to the newly awarded vendor under the comprehensive Bus GPS RFP.

OPT released a replacement RFP for bus fleet tracking management and notification system for New York City schools, which was awarded to VIA Transportation Inc. ("VIA") in August 2019. Due to Covid, VIA's project progress has been delayed. It is expected that full implementation of the new software will be completed by 12/31/2026. Edulog is our only current production stop to school routing software and is critical for providing safe and efficient bussing for students. Edulog must be in place "as is" until VIA is ready to completely replace all aspects of Edulog and encompass all associated applications. VIA will replace both stop to school and curb to school routing applications as well as introduce new features that will require training for all users. Edulog and VIA contracts will have to be in place concurrently until VIA is ready for full implementation. Negotiations with unions, schools, and vendors must be conducted to implement new policies and responsibilities. These negotiations will lead to a gradual roll out of VIA rather than a cutover. Initially, summer school transportation was outside the scope of services provided to VIA but must now be included. Project management and application development have begun to include summer school into VIA application. To ensure that the required time is allocated for the transition to the new bus routing platform, and to prevent a lapse for the provision of routing services, the DOE requires an additional extension of the Edulog contract. The Contract may be terminated earlier with 30 days' notice if VIA is ready to assume the work.

Under this extension, Edulog will continue to provide system care and maintenance, program upgrades, project management, and hardware consulting which is in the scope of work of the original contract. The below table captures the services that will be performed:

Task	Hours	Hourly Rate	Total Costs
System care and maintenance	258	\$143	\$36,894
Program upgrades	138	\$318	\$43,884
Project management	100	\$104	\$10,400
Hardware consulting	22	\$318	\$6,996
Totals:			\$98,174

The rates under this extension are consistent with Edulog’s original competitively procured agreement; therefore, pricing is determined to be fair and reasonable based on CPI increases.

OPT has confirmed that Edulog has provided satisfactory services under their subject contract.

On July 9, 2024, the Committee on Contracts recommended to extend this contract with Edulog.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization to Contract with Visionaryz, Inc. for the Provision of IT Support Services

Procurement Method: MWBE Procurement and Contract Method Purchases per DOE Procurement Policy and Procedures, Section 3-10(2-A)

Estimated Highest Annual Amount: \$283,920.00

Estimated Total Amount: \$567,840.00

Funding Source: Tax Levy

Contract Retroactive? No

Contract Term: 2 Years

Options: One, 2-Year

Options Amount: \$567,840.00

Contract Type: Full Value

RA Number: 11994

Vendor Name: Visionaryz, Inc.

Vendor Address: 111 Broadway, Suite 800, New York, NY 10006

Contract Manager: Steven Stein, Senior IT Services Manager, Division of Instructional and Information Technology

Lead Contracting Officer: Nadia Molinari, Sr. Director, Division of Instructional and Information Technology

Division of Contracts and Purchasing Contact: Kesse Wallace, Strategic Sourcing Supervisor, Division of Contracts and Purchasing

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization to enter into a Minority and Women-Owned Business Enterprise (“M/WBE”) Procurement and Contract Method Purchase with Visionaryz, Inc. (“Visionaryz”), a certified Minority-Owned Enterprise. Visionaryz will be responsible for the provision of two (2) Junior Server Systems Engineers (“Engineers”) to support IT-related efforts for the Division of Instructional & Information Technology (“DIIT”). The contract will be funded by DIIT.

Discussion

DIIT’s Hosting Team is responsible for managing the DOE’s data centers which house computer systems, network facilities, and storage equipment. The Engineers will be responsible for ensuring the availability of essential data center resources by collaborating with internal staff to design, implement, and manage server deployments tailored to business requirements. Additionally, the Engineers will work closely with cross-functional teams and departments to optimize server operations and support the delivery of IT products and services.

DIIT requires IT professional services to support day-to-day operational needs for critical business functions and objectives related to:

- Ensuring timely delivery of requested data center resources
- Responding to server-related incidents, diagnosing issues, and implementing solutions to minimize downtime and restore services
- Enhancing server operations through streamlining and automation initiatives

The DOE solicited twenty-seven (27) M/WBE vendors to submit candidates for this request. Five (5) proposals were received from Visionaryz, CNC Consulting, Inc., Abrahams Consulting LLC, Mola Group Corporation d/b/a Molaprise, and Verbosity LLC, with a total of six (6) candidates. An evaluation committee (“Committee”) consisting of three members from DIIT reviewed the resumes and requested to interview the six (6) candidates in accordance with the evaluation criteria set forth in the solicitation.

Evaluation Criteria	Weight
Experience	40%
Technical Ability	30%
Cost	30%
Total	100%

The Committee determined that the candidates proposed by Visionaryz exhibited thorough experience and technical ability and provided the most advantageous offer to the DOE. As a result, the candidates proposed by Visionaryz was selected for award.

The DOE compared the rate proposed for this effort to the average rates under the New York City Office of Technology Innovation (“OTI”) contracts for Systems Integration Services (“SI”) and determined that the proposed rate is lower than the average rate for an identical or similar title under OTI’s SI contracts. Therefore, pricing has been determined to be fair and reasonable.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check and have been determined to be responsible.

Request for Authorization to Contract with Visionaryz, Inc. for the Provision of IT Support Services

Procurement Method: MWBE Procurement and Contract Method Purchases per DOE Procurement Policy and Procedures, Section 3-10(2-A)

Estimated Highest Annual Amount: \$212,940.00

Estimated Total Amount: \$425,880.00

Funding Source: Tax Levy

Contract Retroactive? No

Contract Term: 2 Years

Options: One, 2-Year

Options Amount: \$425,880.00

Contract Type: Full Value

RA Number: 11981

Vendor Name: Visionaryz, Inc.

Vendor Address: 111 Broadway, Suite 800, New York, NY 10006

Contract Manager: Steven Stein, Senior IT Services Manager, Division of Instructional and Information Technology

Lead Contracting Officer: Nadia Molinari, Sr. Director, Division of Instructional and Information Technology

Division of Contracts and Purchasing Contact: Kesse Wallace, Strategic Sourcing Supervisor, Division of Contracts and Purchasing

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization to enter into a Minority and Women-Owned Business Enterprise (“M/WBE”) Procurement and Contract Method Purchase with Visionaryz, Inc. (“Visionaryz”), a certified Minority-Owned Enterprise. Visionaryz will be responsible for the provision of one (1) Enterprise Systems Technical Architect (“Architect”) to support IT-related efforts for the Division of Instructional & Information Technology (“DIIT”). The contract will be funded by DIIT.

Discussion

DIIT requires an Architect to manage the operational process of delivering storage and backup services to DOE business units. The Architect will be responsible for supporting the architecture, ongoing management, configuration, and layout of the HCI infrastructure and perform design and maintenance in accordance with business requirements.

The Architect will provide professional services to support the following projects:

- Data Center Resiliency - A comprehensive initiative designed to fortify the availability and continuity of critical applications and essential business functions.

The primary objective is to establish a robust and fail-safe infrastructure that minimizes downtime and ensures seamless operation even in the face of unforeseen disruptions or challenges.

- Network and Application Availability – An initiative that provides monitoring services for core virtualization and backup services. This will allow for early failure detection and enable support teams to resolve issues with minimum downtime.
- Hosting Automation – An infrastructure automation project to enhance productivity and agility that will incorporate service requests for new IT services through integration with ServiceNow, resource management, and automation of IT services delivery.

The DOE solicited twenty-seven (27) M/WBE vendors to submit candidates for this request. Two (2) proposals were received from Visionaryz and Abrahams Consulting LLC. An evaluation committee (“Committee”) consisting of three members from DIIT reviewed the resumes and requested to interview two (2) candidates in accordance with the evaluation criteria set forth in the solicitation.

Evaluation Criteria	Weight
Experience	40%
Technical Ability	30%
Cost	30%
Total	100%

The Committee determined that the candidate proposed by Visionaryz exhibited thorough experience and technical ability and provided the most advantageous offer to the DOE. As a result, the candidate proposed by Visionaryz was selected for award.

The DOE compared the rate proposed for this effort to the average rates under the New York City Office of Technology Innovation (“OTI”) contracts for Systems Integration Services (“SI”) and determined that the proposed rate is lower than the average rate for an identical or similar title under OTI’s SI contracts. Therefore, pricing has been determined to be fair and reasonable.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check and have been determined to be responsible.

Request for Authorization to Contract with Shazia Anjum DBA Webnest Construction Company for Snow Removal at Glen Oaks Campus. MWBE Solicitation (B5836)

Procurement Method: Minority and/or Women-Owned Business Enterprise Simplified Procurement per DOE Procurement Policy and Procedures, Section 3-10(c)(2-A)

Estimated Highest Annual Amount: \$370,900.00

Estimated Total Amount: \$1,000,000.00

Funding Source: Tax Levy

Contract Retroactive? No

Contract Term: 5 Years

Options: N/A

Options Amount: N/A

Contract Type: Full Value

RA Number: 11896

Vendor Name: Shazia Anjum DBA Webnest Construction Company

Vendor Address: 345 Litchfield Ave, Elmont New York 11003

Contract Manager: Umran Malik, Director of Contracts & Technical Services, Division of School Facilities

Lead Contracting Officer: Diana Ferrer-Schwartz, Chief Administrator, Division of School Facilities

Division of Contracts and Purchasing Contact: Hany Amin, Procurement Analyst, Division of Contracts and Purchasing

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Division of School Facilities (“DSF”) to contract with Shazia Anjum DBA Webnest Construction Company, a Minority and Women-Owned Business Enterprise (“M/WBE”) to provide Snow Removal at Glen Oaks Campus.

Discussion

This Request for Bids (“RFB”) was released as an MWBE discretionary solicitation, solely to NYC MWBE Certified vendors and advertised on the DCP MWBE website. The DOE solicited 13 MWBE vendors that were provided by the Office of Supplier Diversity (“OSD”). The RFB is a citywide contract.

A decision was made to contract for these services because it was determined that the DOE does not currently possess the capacity and/or expertise required to meet the objectives of this program efficiently.

The scope of the work to include, but not be limited to, providing all labor, materials, tools, equipment, and supervision required and necessary to remove snow from the grounds and

property of the Department of Education’s Glen Oaks Campus, located at 74 – 20 Commonwealth Blvd. Queens, NY 11426. The areas designated for snow removal are listed on the site plan, specifically, snow will be removed from access roads on the property, parking lots, sidewalks, and other paved areas. The Contractor may be required to apply rock salt and calcium chloride to remove snow and ice when plowing is not expedient. The Contractor may be required to remove the snow using snowplows or by hand (using shovels, brooms, or pushers) in areas near plantings or which are inaccessible to mechanical plows.

The DOE received three responses to the solicitation, as indicated below:

No.	Bidder Name	Original Annual Value	Annual Value after VPR
1	Sierra Contractors Corp.	\$262,118.75	Withdraw
2	Shazia Anjum DBA Webnest Construction Company	\$603,000.00	38.49%
3	Mac3 Contractor Inc.	\$920,000.00	NA

The lowest bidder, Sierra Contractors Corp., withdrew their bid submission, as such, DCP moved to the second lowest bidder, Shazia Anjum DBA Webnest Construction Company (“Webnest”).

DSF held prior Qualification meetings with Webnest, and it was determined that they had the organizational capacity to perform the services as required under this RFB. As such for this procurement, Webnest was recommended for the award.

The DOE requested a voluntary price reduction (“VPR”) and “Webnest” offered 38.49% below the original Bid price. Accordingly, pricing can be determined to be fair and reasonable.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check and have been determined to be responsible.

Request for Authorization to Contract Katsura Environmental Landscape Corp for Snow Removal at Petrides Campus MWBE Solicitation (B5835)

Procurement Method: Minority and/or Women-Owned Business Enterprise Simplified Procurement per DOE Procurement Policy and Procedures, Section 3-10(c)(2-A)

Estimated Highest Annual Amount: \$363,826.00

Estimated Total Amount: \$1,000,000.00

Funding Source: Tax Levy

Contract Retroactive? No

Contract Term: 5 Years

Options: N/A

Options Amount: N/A

Contract Type: Full Value

RA Number: 11897

Vendor Name: Katsura Environmental Landscape Corp

Vendor Address: 4975 Amboy Road, Staten Island, NY, 10312

Contract Manager: Umran Malik, Director of Contracts & Technical Services, Division of School Facilities

Lead Contracting Officer: Diana Ferrer-Schwartz, Chief Administrative Officer, Division of School Facilities

Division of Contracts and Purchasing Contact: Hany Amin, Procurement Analyst, Division of Contracts and Purchasing

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Division of School Facilities (“DSF”) to contract with Katsura Environmental Landscape Corp. (“Katsura”) a Minority and Women-Owned Business Enterprise (“M/WBE”), to provide Snow Removal at Petrides Campus.

Discussion

This Request for Bids (“RFB”) was released as an MWBE discretionary solicitation, solely to NYC MWBE Certified vendors and advertised on the DCP MWBE website. The DOE solicited 13 MWBE vendors that were provided by the Office of Supplier Diversity (“OSD”). The RFB is a citywide contract.

A decision was made to contract for these services because it was determined that the DOE does not currently possess the capacity and/or expertise required to meet the objectives of this program efficiently.

The scope of the work to include, but not be limited to, providing all labor, materials, tools, equipment, and supervision required and necessary to remove snow from the grounds and property of the Department of Education’s Petrides Campus, located at 715 Ocean Terrace, Staten Island, NY 10301. The areas designated for snow removal are listed on the site plan, specifically, snow will be removed from access roads on the property, parking lots, sidewalks, and other paved areas. The Contractor may be required to apply rock salt and calcium chloride to remove snow and ice when plowing is not expedient. The Contractor may be required to remove the snow using snowplows or by hand (using shovels, brooms, or pushers) in areas near plantings or which are inaccessible to mechanical plows.

The DOE received three responses to the solicitation, as indicated below:

No.	Bidder Name	Original Annual Value	Annual Value after VPR
1	Katsura Environmental Landscape Corp	\$433,000.00	\$363,826.00
2	Shazia Anjum DBA Webnest Construction Company	\$755,000.00	NA
3	Mac3 Contractor Inc.	\$850,000.00	NA

DSF held prior Qualification meetings with Katsura, and it was determined that they had the organizational capacity to perform the services as required under this RFB. As such for this procurement Katsura was recommended for the award.

The DOE requested a voluntary price reduction (“VPR”) and Katsura offered 15.98% below the original Bid price. Accordingly, pricing can be determined to be fair and reasonable.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check and have been determined to be responsible.

Request for Authorization to Contract with K Systems Solutions LLC for the Provision of IT Support Services

Procurement Method: MWBE Procurement and Contract Method Purchases per DOE Procurement Policy and Procedures, Section 3-10(2-A)

Estimated Highest Annual Amount: \$218,400.00

Estimated Total Amount: \$436,800.00

Funding Source: Capital

Contract Retroactive? No

Contract Term: 2 Years

Options: One, 2-Year

Options Amount: \$436,800.00

Contract Type: Full Value

RA Number: 11980

Vendor Name: K Systems Solutions LLC

Vendor Address: 405 Kearny Avenue, Suite 2B, Kearny, NJ 07032

Contract Manager: Steven Stein, Senior IT Services Manager, Division of Instructional and Information Technology

Lead Contracting Officer: Nadia Molinari, Sr. Director, Division of Instructional and Information Technology

Division of Contracts and Purchasing Contact: Kesse Wallace, Strategic Sourcing Supervisor, Division of Contracts and Purchasing

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization to enter into a Minority and Women Owned Business Enterprise (“M/WBE”) Procurement and Contract Method Purchase with K Systems Solutions LLC (“KSS”), a certified Minority-Owned Enterprise. KSS will be responsible for the provision of one (1) Server Deployment Engineer (“Engineer”) to support IT-related efforts for the Division of Instructional & Information Technology (“DIIT”). The contract will be funded by DIIT.

Discussion

DIIT is responsible for managing the Classroom Connectivity Universal Refresh Project (“CCU”), which is an effort to upgrade the technology infrastructure in DOE school buildings in order to enhance the speed at which students are able to access the internet. The Engineer will perform the deployment and configuration of servers for CCU and manage day-to-day duties of troubleshooting server issues and working with vendors to resolve them.

The Engineer will provide professional services to support the following project goals:

- Provide support for school server integration in all five boroughs

- Provide Quality Assurance, provisioning, deployment, and maintenance of server technologies in DOE schools

The DOE solicited twenty-seven (27) M/WBE vendors to submit candidates for this request. Four (4) proposals were received from KSS, Abrahams Consulting LLC, CNC Consulting, Inc., and UAO Enterprises, Inc. d/b/a UAO Consulting. An evaluation committee (“Committee”) consisting of three members from DIIT reviewed the resumes and requested to interview four (4) candidates in accordance with the evaluation criteria set forth in the solicitation.

Evaluation Criteria	Weight
Experience	40%
Technical Ability	30%
Cost	30%
Total	100%

The Committee determined that the candidate proposed by KSS exhibited thorough experience and technical ability and provided the most advantageous offer to the DOE. As a result, the candidate proposed by KSS was selected for award.

The DOE compared the rate proposed for this effort to the average rates under the New York City Office of Technology Innovation (“OTI”) contracts for Systems Integration Services (“SI”) and determined that the proposed rate is lower than the average rate for an identical or similar title under OTI’s SI contracts. Therefore, pricing has been determined to be fair and reasonable.

This procurement is subjected to the Cost Limitation of an approved Certificate to Proceed (“CP”) for the specific services under contract. Any services rendered will not pre-date the date of CP approval and must meet all capital eligibility requirements specified in The City of New York Office of Comptroller Directive 10 and any other authorizing documents as deemed appropriate.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check and have been determined to be responsible.

Request for Authorization to Contract with Abacus Consulting Group LLC DBA Learnteq to Provide the Entire Line of Learnteq Software and Digital Content

Procurement Method: Listing Application per DOE Procurement Policy & Procedures, Section 3-06

Estimated Highest Annual Amount: \$25,000

Estimated Total Amount: \$75,000

Funding Source: Various, including Tax Levy and Reimbursable

Contract Retroactive? No

Contract Term: 3 Years

Options: One, 2-Year

Options Amount: \$50,000

Contract Type: Requirements

RA Number: 11939

Vendor Name: Abacus Consulting Group LLC DBA Learnteq

Vendor Address: 199 7th St, Jersey City, NJ, 07302

Contract Manager: Kimberly De Vine, Division of Enterprise Purchasing

Lead Contracting Officer: Kimberly De Vine, Division of Enterprise Purchasing

Division of Contracts & Purchasing Contact: Sydney Mojica, IT Sourcing Coordinator, Technology, and Instructional Materials Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Division of Enterprise Purchasing (“DEP”) to contract with Abacus Consulting Group LLC DBA Learnteq (“Learnteq”) a black owned, certified Minority-Owned Enterprise to provide the entire line of Abacus Consulting Group LLC DBA Learnteq Software and Digital Content.

Discussion

Learnteq will be providing various educational and instructional software and digital content programs under the Learnteq product line including, but not limited to, SuperDville software. SuperDville is an educational platform designed to support social-emotional learning (“SEL”) for children ages 7 to 13, particularly those with learning differences (“LD”). The core of its content includes video episodes highlighting children with learning differences, which address various SEL themes such as resilience, empathy, self-awareness, and self-advocacy. Each episode is accompanied by scripted lessons, discussion questions, and hands-on activities. These programs are aligned with the Collaborative for Academic, Social, and Emotional Learning (“CASEL”) framework and

incorporates additional competencies like belonging and learning goals, making it suitable for both general education and special education settings.

Learnteq is the sole producer and exclusive distributor of the Abacus Consulting Group LLC DBA Learnteq software and digital content product line and cannot be purchased by open competitive means. Accordingly, competitive procurement is impractical, and the DOE will utilize a listing application as its solicitation method pursuant to Section 3-06 of the DOE's Procurement Policy and Procedures ("PPP").

The awarded vendor will be required to meet applicable DOE Minority and Women Owned Business Enterprise Subcontracting Goals.

Learnteq initially proposed a 10% discount off list price for their entire software product line. In addition, the vendor has agreed to the inclusion of a "Most Favored Customer" price certification in its contract, which ensures that the DOE will receive pricing as favorable as any Municipal, County, or State Government Agency, Board of Education, School, or School System in the United States for the same or a substantially similar quantity of items. Accordingly, pricing is determined to be fair and reasonable.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization to Contract with Fuel Education LLC to Provide the Entire line of Fuel Education Educational Software and Digital Content

Procurement Method: Listing Application per DOE Procurement Policy and Procedures, Section 3-06

Estimated Highest Annual Amount: \$122,807

Estimated Total Amount: \$368,421

Funding Source: Various, including Tax Levy & Reimbursable

Contract Retroactive? No

Contract Term: 3 Years

Options: One, 2-Years

Options Amount: \$245,614

Contract Type: Requirements

RA Number: 11118

Vendor Name: Fuel Education LLC

Vendor Address: 11720 Plaza America Drive, Reston, VA 20190

Contract Manager: Kimberly De Vine, Director, Division of Enterprise Purchasing

Lead Contracting Officer: Kimberly De Vine, Director, Division of Enterprise Purchasing

Division of Contracts and Purchasing Contact: Kay Robbins, Procurement Analyst, Technology, and Instructional Materials Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Division of Enterprise Purchasing (“DEP”) to contract with Fuel Education LLC (“Fuel Education”) to provide the entire line of Fuel Education educational software and digital content.

Discussion

Fuel Education offers over 500 online courses and titles with instructional content, visual, audio, interactive elements, and assessment components. The courses include math, world language, content geared for English Language learners, quizzes, speaking assignments, and multimedia learning activities and may be used to expand school offerings, to provide remediation, or as part of a larger curriculum.

Fuel Education is the sole producer and exclusive distributor of the Fuel Education product line and cannot be purchased by open competitive means. Accordingly,

competitive procurement is impractical, and the DOE will utilize a listing application as its solicitation method pursuant to Section 3-06 of the DOE's Procurement Policy and Procedures.

The awarded vendor will be required to meet applicable DOE Minority and Women Owned Business Enterprise Subcontracting Goals.

Fuel Education has offered a 5% discount off manufacturer's suggested retail price ("MSRP") for the entire line of Fuel Education. In addition, the vendor has agreed to the inclusion of a "Most Favored Customer" price certification in its contract, which ensures that the DOE will receive pricing as favorable as any Municipal, County, State Government Agency, Board of Education, School, or School System in the United States for the same or a substantially similar quantity of items. The estimated annual amount is based on previous expenditures by schools. Accordingly, pricing is determined to be fair and reasonable.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

Fuel Education LLC

A review of Fuel Education's parent K12 Management Inc.'s (K12) PASSPort submission revealed the following self-reported caution:

- From 2018 – 2021, K12 Services Inc., affiliate of parent K12, was investigated by the Texas Workforce Commission Civil Rights Division, the United States Equal Employment Opportunity Commission, the Florida Commissions on Human Relations, the United States Department of Labor, and the Washington Health Benefit Exchange, all of which are closed.

As the matters above have been resolved, the DOE determines the vendor to be responsible.

Request for Authorization to Contract with Varsity Tutors for Schools LLC, to Provide The Entire Line of Varsity Tutors for Schools LLC Software and Digital Content

Procurement Method: Listing Application per DOE Procurement Policy and Procedures, Section 3-06

Estimated Highest Annual Amount: \$75,000

Estimated Total Amount: \$225,000

Funding Source: Various, including Tax Levy & Reimbursable

Contract Retroactive? No

Contract Term: 3 Years

Options: One, 2-Year

Options Amount: \$150,000

Contract Type: Requirements

RA Number: 11947

Vendor Name: Varsity Tutors for Schools LLC

Vendor Address: 8001 Forsyth Blvd, St. Louis, Missouri, 63105

Contract Manager: Kimberly De Vine, Director, Division of Enterprise Purchasing

Lead Contracting Officer: Kimberly De Vine, Director, Division of Enterprise Purchasing

Division of Contracts and Purchasing Contact: Sydney Mojica, Procurement Analyst, Technology, and Instructional Materials Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Division of Enterprise Purchasing (“DEP”) to contract with Varsity Tutors for Schools LLC (“Varsity Tutors”) to provide the entire line of Varsity Tutors for Schools LLC Software and Digital Content.

Discussion

Varsity Tutors provides a comprehensive suite of online tutoring solutions designed to support K-12 students. The platform offers tutoring, aimed at improving student performance and addressing learning gaps. The services include personalized learning resources, and support for special education needs.

The platform is designed to be flexible, allowing it to be used centrally at the district level if necessary, by individual educators, or requested by parents. It also includes diagnostic tools to help teachers assess students' mastery of specific skills and identify areas

needing additional attention. Varsity Tutors for Schools supports a wide range of subjects, including math, science, reading, English language arts, and more specialized areas like test prep and coding.

Varsity Tutors for Schools LLC is the sole producer and exclusive distributor of the Varsity Tutors for Schools LLC software and digital content product line and cannot be purchased by open competitive means. Accordingly, competitive procurement is impractical, and the DOE will utilize a listing application as its solicitation method pursuant to Section 3-06 of the DOE's Procurement Policy and Procedures ("PPP").

The awarded vendor will be required to meet applicable DOE Minority and Women Owned Business Enterprise Subcontracting Goals.

The Varsity Tutor of Schools initially proposed a 20% discount off list price for their entire software product line. In addition, the vendor has agreed to the inclusion of a "Most Favored Customer" price certification in its contract, which ensures that the DOE will receive pricing as favorable as any Municipal, County, or State Government Agency, Board of Education, School, or School System in the United States for the same or a substantially similar quantity of items. Accordingly, pricing is determined to be fair and reasonable.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization to contract with the Community Based Organizations that support Community Schools as part of the Empire State After School Grant Program (RA#4)

Procurement Method: Required Procurement Method per DOE Procurement Policy & Procedures, Section 1-03(b)

Estimated Highest Annual Amount: \$791,350

Estimated Total Amount: \$791,350

Funding Source: New York State Office of Children and Family Services

Contract Retroactive? Yes

Contract Term: 07/01/2022 – 06/30/2023

Options: None

Options Amount: None

Contract Type: Full Value

RA Number: 11986

Vendor Name: See List Below

Contract Manager: Arleen Batista-Mordan, Associate Director of Operations, Office of Community Schools

Lead Contracting Officer: Toby Reyes, Senior Director of Budget & Procurement, Office of Community Schools

Division of Contracts & Purchasing Contact: Arnold Bisram, Procurement Analyst, Central Office Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of Community Schools (“OCS”) to contract with the Community Based Organizations (each a “CBO,” collectively “CBOs”) named below to develop or expand quality after-school programs to students as part of the Empire State After-school Program (“ESAP”) receiving funding from the New York State Office of Children & Family Services (“OCFS”).

Discussion

The ESAP sought the submission of proposals for the development or expansion of quality after-school programs in local schools, which offer a broad range of educational, recreational, cultural, and age-appropriate activities in a safe environment. The proposal sought to integrate what happens in the school day with less formal learning experiences, and encourage the active participation of children, youth, and families in the design and delivery of program activities.

The following objectives are met through the ESAP:

- Provide opportunities for academic enrichment, including providing tutorial services to help students, particularly students who attend low-performing schools, meet the challenging State academic standards;
- Offer students a broad array of additional services, programs, and activities, such as youth development activities, service learning, nutrition and health education, drug and violence prevention programs, counseling programs, arts, music, physical fitness and wellness programs, technology education programs, financial literacy programs, environmental literacy programs, mathematics, science, career and technical programs, internship or apprenticeship programs, and other ties to an in-demand industry sector or occupation for high school students that are designed to reinforce and complement the regular academic program of participating students; and,
- Offer families of students’ opportunities for active and meaningful engagement in their children’s education, including opportunities for literacy and related educational development.

Vendor Name	Estimated Annual Amount	Estimated Total Contract Amount
Child Development Center of Mosholu Montefiore Community Center	\$791,350	\$791,350
Total	\$791,350	\$791,350

This contract is retroactive due to the time in which DOE had received notice of the approval of the grant award from OCFS, as well as the time necessary to review the scope of work and budget details for these services.

Subsequent Requests for Authorization will seek approval of additional vendors.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the OCFS grants specifically named these vendors for the amounts stated below. To have services provided by another party would be contrary to the grants. Pricing for the contracted services was established as part of the grant submission and awards. The DOE has sole discretion to renew these contracts each year and renewal will be contingent on future OCFS allocations.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

Child Development Center of Mosholu Montefiore Community Center Inc.

A review of Child Development Center of Mosholu Montefiore Community Center Inc.'s (CDC) PASSPort submission revealed the following self-reported caution:

- In February 2023, the Internal Revenue Service (IRS) and the New York City Department of Consumer & Worker Protection (DCWP) investigated a former Program Director (PD) of CDC for creating a false business for an employee to circumvent paying overdue taxes and to receive a tax refund. CDC advised that the former PD was immediately terminated, and an amended tax return was submitted. The IRS and DCWP determined that the matter was an isolated incident, and no patterns of fraud were found. DWCP advised that it is currently working on the Corrective Action Plan (CAP) with CDC.

In light of the resolution of the matter above and the vendor's exceptional performance on prior DOE contracts, the DOE determines the vendor to be responsible.

Request for Authorization to Contract with Community Based Organizations as part of the Empire State Afterschool Grant Program (RA#5)

Procurement Method: Required Procurement Method per DOE Procurement Policy & Procedures, Section 1-03(b)

Estimated Highest Annual Amount: \$166,250

Estimated Total Amount: \$332,500

Funding Source: New York State Office of Children and Family Services

Contract Retroactive? Yes

Contract Term: 07/01/2022 – 06/30/2024; 2 Years

Options: None

Options Amount: None

Contract Type: Full Value

RA Number: 11987

Vendor Name: See List Below

Contract Manager: Arleen Batista-Mordan, Associate Director of Operations, Office of Community Schools

Lead Contracting Officer: Toby Reyes, Senior Director of Budget & Procurement, Office of Community Schools

Division of Contracts & Purchasing Contact: Arnold Bisram, Procurement Analyst, Central Office Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of Community Schools (“OCS”) to contract with the Community Based Organizations (each a “CBO,” collectively “CBOs”) named below, to develop or expand quality after-school programs to students as part of the Empire State After-school Program (“ESAP”) receiving funding from the New York State Office of Children & Family Services (“OCFS”).

Discussion

The ESAP sought the submission of proposals for the development or expansion of quality after-school programs in local schools, which offer a broad range of educational, recreational, cultural, and age-appropriate activities in a safe environment. The proposal sought to integrate what happens in the school day with less formal learning experiences, and encourage the active participation of children, youth, and families in the design and delivery of program activities.

The following objectives are met through the ESAP:

- Provide opportunities for academic enrichment, including providing tutorial services to help students, particularly students who attend low-performing schools, meet the challenging State academic standards;
- Offer students a broad array of additional services, programs, and activities, such as youth development activities, service learning, nutrition and health education, drug and violence prevention programs, counseling programs, arts, music, physical fitness and wellness programs, technology education programs, financial literacy programs, environmental literacy programs, mathematics, science, career and technical programs, internship or apprenticeship programs, and other ties to an in-demand industry sector or occupation for high school students that are designed to reinforce and complement the regular academic program of participating students; and,
- Offer families of students' opportunities for active and meaningful engagement in their children's education, including opportunities for literacy and related educational development.

Vendor Name	Estimated Annual Amount	Estimated Total Contract Amount
PURELEMENTS AN EVOLUTION IN DANCE INC	\$166,250	\$332,500
Total	\$166,250	\$332,500

This extension is retroactive due to the time in which DOE received notice of the approval of the grant award from OCFS, as well as the time necessary to review the scope of work and budget details for these services.

Subsequent Requests for Authorization will seek approval of additional vendors.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the OCFS grants specifically named these vendors for the amounts stated below. To have services provided by another party would be contrary to the grants. Pricing for the contracted services was established as part of the grant submission and awards. The DOE has sole discretion to renew these contracts each year and renewal will be contingent on future OCFS allocations.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization to Purchase Hardware and Related Services Using OTI’s Citywide IT Purchasing Contracts

Procurement Method: Purchases Through Governmental Contracts per DOE Procurement Policy & Procedures, Section 3-11

Estimated Highest Annual Amount: \$131,311,080.65

Estimated Total Amount: \$131,311,080.65

Funding Source: Various, including Capital and Tax Levy

Contract Retroactive? Yes

Contract Term: 7/1/24 to 6/30/29

Options: None

Options Amount: None

Contract Type: Requirements

RA Number: 12012

Vendor Name: World Wide Technology LLC

Vendor Address: 1 World Wide Way, St. Louise, MO, 63146

Contract Manager: Kari Auer, Senior Director, Division of Instructional & Information Technology

Lead Contracting Officer: Nadia Molinari, Interim Acting Chief Operating Officer, Division of Instructional & Information Technology

Division of Contracts & Purchasing Contact: Sydney Mojica, Technology, and Instructional Materials Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization to purchase various hardware products through World Wide Technology (“WWT”), a certified MBE Enterprise, and by using New York City Office of Technology and Innovation (“OTI”) Citywide IT Purchasing Contracts.

Discussion

The DOE is seeking to purchase Zscaler hardware, software, and services needed to support the DOE’s new Secure Web Gateway (“SWG”) Expansion Project.

The SWG Expansion project will enable the DOE to continue to provide fast, secure web access to students, teachers, and staff. Student safety is paramount to the DOE mission and protection from inappropriate internet content, online predators, and cybersecurity attacks are all key functions of the SWG solution. SWG Expansion Project focuses on replacing outdated hardware and adding capacity to accommodate additional devices and bandwidth needs. This ensures DOE can meet growing content filtering demands and maintain fast, secure web access for all students, teachers, and staff.

In line with the Children's Internet Protection Act ("CIPA") passed by Congress in 2000, this legislation aims to address concerns about children's access to obscene or harmful content on the internet. CIPA compliance requires filtering internet content when users access DOE resources, networks, and devices. Zscaler's SWG solution ensures the DOE's provides content filtering services needed to for CIPA compliance.

The pricing under OTI's contract with WWT was established through cooperative purchasing, resulting in lower prices and better value than if offered to a single entity or school district. As such, WWT offers significant discounts off list prices ranging from 40% to 94%. Moreover, WWT will provide one item of hardware free of charge due to an offer made by Zscaler exclusively for the DOE. The total value of this item is \$11M (based on list price). Accordingly, pricing can be determined to be fair and reasonable and below the prevailing market rates.

OTI has negotiated minimum discount percentages for each of the manufacturers awarded to WWT by product class. Discount structures are set to ensure the City of New York receives the best value possible. Each contractor shall provide the selected hardware and related services, at a discount percentage no lower than those included in the Master Manufacturer Discount Schedule, which will in no event be higher than the lower of the federal General Services Administration or the New York State Office of General Services pricing. Therefore, the purchase prices are determined to be fair and reasonable and below the prevailing market rates.

Vendor Responsibility

This award is being made through a New York City agency and has been the subject of the review required by agency guidelines. As such, the DOE is not required to conduct a separate background check, and accordingly finds the vendor responsible.

Technical Changes – Current Meeting

Technical Changes – Prior Meetings

June 20, 2024, Item 5: The Request for Authorization (RA #11891) for an MTAC Contract to provide School Wellness Services listed an incorrect address for the vendor. The correct legal address of the vendor Dicedlou Fitness Edge, Inc. is 7248 61st Street, Glendale, NY 11385.

June 20, 2024, Item 14: The Request for Authorization (RA #11903) to contract with WNET was approved for a total contract value of \$525,000, however, it did not include the maximum reimbursable amount as calculated by the Mayor’s Office of Contract Services to project out for years 2 and 3 of the 3-Year contract should additional funding be awarded. The correct total contract value is \$656,250.

May 22, 2024, Item 3: The Request for Authorization (RA #11860) for an MTAC Contract for The Horticultural Society of New York to provide School Wellness Services listed an incorrect address for the vendor. The correct legal address of the vendor is 148 West 37th Street, 13th Floor, New York, NY 10018.

May 22, 2024, Item 4: The Request for Authorization (RA #11855) for a human services contract to provide Social Studies Professional Development and Direct Student Services under the R1255 MTAC Solicitation originally listed the address for vendor The New York Historical Society incompletely. The correct legal address of the vendor is 170 Central Park West, New York, NY 10024.

May 22, 2024, Item 22: The Request for Authorization (RA #11854) to contract with SCAN-Harbor, Inc. was approved for a total contract value of \$240,000, however, it did not include the maximum reimbursable amount as calculated by the Mayor’s Office of Contract Services to project out for years 2 and 3 of the 3-Year contract should additional funding be awarded. The correct total contract value is \$300,000.

February 27, 2024, Item 9: The Request for Authorization (RA #11752) for contracts under the International Baccalaureate Organization to International Baccalaureate Diploma Program incorrectly listed the address for vendor International Baccalaureate Organization as 7501 Wisconsin Ave, Suite 200 West Bethesda, MD 20814. The correct legal address of the vendor is 3950 Wisconsin Avenue NW, Washington, DC 20016. Additionally, please see below for the added schools that need to be reflected:

Community Action School MS 258
Dr Jaqueline Peek Davis Elementary School
Dual Language Middle School MS 247
I.S. X303 Leadership And Community Service
J.H.S. 383 Philippa Schuyler

Lafayette Academy MS 256
Lucero Elementary School
Nelson Mandela School for Social Justice
New World High School
PS333 Manhattan School for Children
Ronald Edmonds Learning Center MS 113
Stephen Decatur MS 35
The Lillian Weber School PS84
The School of Learning-MS 354
The Walt Whitman Middle School

January 31, 2024, Item 16: The Request for Authorization (RA #11545) to provide System-wide Courier Services originally stated the Estimated Total Amount of \$1,694,491.42. This total has been revised to an Estimated Total Amount: \$2,790,088.78.

January 31, 2024, Item 22: The Request for Authorization (RA #11545) to contract with Child Mind Institute, Inc. was approved for a total contract value of \$2,331,000, however, it did not include the maximum reimbursable amount as calculated by the Mayor’s Office of Contract Services to project out for years 2 and 3 of the 3-Year contract should additional funding be awarded. The correct total contract value is \$2,913,750.

September 28, 2023, Item 27: The Request for Authorization (RA #11611) to Contract with Community Based Organizations to provide Support Services in Community Schools as part of the NYSED 21st Century Community Learning Centers Grants originally listed the name of one of the vendors incorrectly. The correct legal name of the vendor is Mosholu Montefiore Community Center Inc.

August 16, 2023, Item 27: The Request for Authorization (RA #11538) to Contract with Community Based Organizations to provide Support Services in Community Schools as part of the NYSED 21st Century Community Learning Centers Grants originally listed the name of one of the vendors incorrectly. The correct legal name of the vendor is Queens Community House Inc. Additionally, the vendor was listed as serving District 24, whereas the correct district is District 19.