

Contracts Agenda for the Meeting of the Panel for Educational Policy - Wednesday, August 27, 2025

Contract Type	PEP Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term	Agenda Item
Request for Proposals	Automated Substitute Teacher and Paraprofessional Placement System	\$1,370,000	\$5,650,000	5 Years	1
Request for Proposals	Department-Wide Auditing Services	\$29,682,445.75	\$89,047,337.25	3 Years	2
Request for Proposals	R1366 - Related and Supplemental Services for Special Education (RA#3)	\$15,652,322	\$46,956,966	3 Years	3
Multiple Task Award Contract	R1155 - Services to Promote Safe and Supportive School Communities (RA 25)	\$60,000	\$300,000	5 Years	4
Multiple Task Award Contract	R1160 - Special Education Professional Development Services	\$90,000	\$450,000	5 Years	5
Multiple Task Award Contract	R1164 - School Wellness Services (RA 14)	\$30,000	\$150,000	5 Years	6
Multiple Task Award Contract	R1256 - Literacy Professional Development and Coaching Services (RA22)	\$60,000	\$300,000	5 Years	7
Multiple Task Award Contract	R1261 - Professional Development Services for Multiple Pathways & Career & Technical Education (RA 9)	\$30,000	\$150,000	5 Years	8
Multiple Task Award Contract	R1417 - Various Related Services for Districts 7, 8, 9, 10, 11, 12, and 14	\$240,000	\$480,000	2 Years	9
Negotiated Services	Transitional Seats for Head Start Services	\$33,358,703	\$33,358,703	1 Year	10
Amendments and Extensions	Amendment and Extension for Community Schools Services (R1191)	\$886,064	\$2,658,192	3 Years	11
Amendments and Extensions	SDY Plus Amendment	\$2,519,100	\$2,519,100	2 Years	12
Amendments and Extensions	Extension - Title IIA Nonpublic School Graduate Courses for SBL Certification - Private Schools - RA#1	\$1,302,074.10	\$3,906,222.30	3 Years	13
Amendments and Extensions	Extension for Career Training Program	\$5,303,340	\$10,606,680	2 Years	14
Amendments and Extensions	Extension for Combustible Gas Leak Detection, Repair, & Maintenance	\$1,030,550	\$1,030,550	1 Year	15
Amendments and Extensions	Extension for Digital Hearing Devices	\$1,082,868	\$2,165,736	2 Year	16
Amendments and Extensions	Extension for IT Help Desk Services	\$24,332,325	\$48,422,325	2 Years	17
Amendments and Extensions	Extension for Learning to Work Programs for Young Adult Borough Centers & Transfer Schools	\$14,514,988.86	\$29,029,957.69	2 Years	18
Amendments and Extensions	Extension for PSAL Insurance Benefits	\$878,760	\$1,757,520	2 Years	19
Amendments and Extensions	Extension for Savoy Medical Supplies	\$3,000,000	\$6,000,000	2 Years	20
Amendments and Extensions	Extension for Smoke Detector Repair and Maintenance	\$980,826	\$980,826	1 Year	21
MWBE PCM	LYFE School Classroom Supplies	\$48,201.30	\$48,201.30	1 Year	22
Listing Application	Educational Software - Xello, Inc.	\$29,538	\$88,614	3 Years	23
Emergency	Emergency Extension & Amendment for Related Services for Special Education [2025-2026] - (R1146 - RA#2)	\$16,400,605.29	\$16,400,605.29	1 Year	24
Discretionary, Grant, or Other Required Method	City Council Award for the Education Equity Action Plan - Black Studies Curriculum (FY25-27)	\$937,500	\$2,812,500	3 Years	25

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Discretionary, Grant, or Other Required Method	Ptech Grant - Early College Programing	\$642,000	\$2,070,000	6 Years	26
Purchases through Governmental Contracts	Oracle Service Cloud Software and Support	\$1,596,819.95	\$1,596,819.95	6 Months	27

Request for Authorization to Contract with Red Rover Technologies for the Provision of Automated Substitute Teacher and Paraprofessional Placement System

Procurement Method: Request for Proposals per DOE Procurement Policy & Procedures, Section 3-03

Estimated Highest Annual Amount: \$1,370,000

Estimated Total Amount: \$5,650,000

Funding Source: Tax Levy

Contract Retroactive? No

Contract Term: 5 Years

Options: Two, 2-Year

Options Amount: \$4,280,000

Contract Type: Requirements

RA Number: 11022

Vendor Name: Red Rover Technologies LLC.

Vendor Address: 7950 Legacy Drive, Plano, Texas 75024

Contract Manager: Emilia Barrett, Director of SubCentral, HRSS

Lead Contracting Officer: Stacey Frazier, Chief of Staff, Division of Human Resources

Division of Contracts & Purchasing Contact: TaRel Hardy, Associate Director, Technology Procurement, Division of Contracts and Purchasing

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Division of Human Resources (“DHR”) to contract with Red Rover Technologies, LLC (“Red Rover”) to furnish an automated pedagogical absence management and substitute placement system to school districts. The current contract for these services will expire in August of 2025.

Discussion

The NYC Department of Education (“DOE”) employs approximately 80,000 teachers, 25,000 paraprofessional educators, and 25,000 other school-based staff—totaling an estimated 130,000 employees across 1,800 schools. On a daily basis, the DOE covers between 13,000 and 16,000 employee absences with substitute staff.

To streamline this process, the DOE, in partnership with Red Rover, will implement and maintain an automated substitute teacher and paraprofessional placement system known as SubCentral. This system will automatically assign qualified substitutes to cover absences.

SubCentral will serve two primary objectives:

1. **Reduce Uncovered Absences:** By matching the most qualified substitutes to vacancies based on each school’s defined selection priorities.
2. **Support Unemployment Claim Filings:** By recording and reporting substitute eligibility, availability, preferences (e.g., subject, location, grade level), job offers, responses, and other relevant data for New York State Department of Labor unemployment insurance documentation.

In May 2024, the DOE issued a Request for Proposals (“RFP”) seeking vendors capable of delivering a commercial off-the-shelf plus (“COTS+”) solution for automated absence management and substitute placement in K–12 settings. The RFP outlined the following system capabilities:

- **Employee and Absence Management:** A robust system to maintain profiles for over 130,000 DOE employees and record absences while placing substitutes according to pre-established criteria and priorities.
- **Multi-Platform Access:** An Interactive Voice Response (“IVR”) system, along with web and mobile app access, supporting at least 5,000 concurrent users. The IVR will initially handle 720 simultaneous calls, with scalability up to 1,400 during peak periods.
- **Advanced Reporting Tools:** A comprehensive online reporting system that tracks absence data and produces customized reports for individuals and groups. These insights will support administrative decision-making, increase accountability, reduce absenteeism, and provide necessary documentation for unemployment claims.
- **System Reliability and Security:** Continuous monitoring and maintenance, including diagnostics, redundancy, data backup and recovery, and security features to ensure 24/7/365 uptime.
- **Comprehensive Training:** Vendor-led training for DOE staff, accompanied by resource materials such as user guides, fact sheets, instructional videos, and computer-based training modules, to support a turnkey rollout for all user groups—administrators, teachers, paraprofessionals, and substitutes.

A total of two responsive proposals were received from PowerSchools and Red Rover. Both proposals were evaluated by a five-member committee consisting of staff from DHR and the Division of Instructional and Information Technology. Both proposals satisfactorily demonstrated that program design met the specifications of the required services. As such, both proposers were invited to present their respective solutions to the evaluation committee. The proposals were scored against the following criteria:

- Program Plan – 50%
- Demonstrated Effectiveness – 15%
- Organizational Capacity – 5%
- Price - 30%

At the conclusion of the presentations, the committee determined that Red Rover effectively demonstrated its ability to meet all program requirements, with particular praise for its robust data and analytics reporting capabilities. The committee also highlighted Red Rover’s infinitely scalable cloud-based infrastructure as a significant advantage, enabling the system to adapt to DOE’s evolving needs. Similarly, the committee recognized PowerSchool for its prior experience with the DOE and strong, unequivocal evidence of its organizational, technical, and professional capacity to deliver the proposed services. As a result, the committee elected to advance both Red Rover and PowerSchool to the Best and Final Offer (“BAFO”) stage.

The evaluation committee found Red Rover’s program plan to be clear, professional, and highly logical. The proposed design not only met but exceeded the specifications outlined in the scope of services, demonstrating a strong understanding of the program’s needs, goals, and objectives. The committee also recognized Red Rover’s commitment to quality assurance, robust security measures, and adherence to established timelines.

Overall, Red Rover received the highest cumulative score and was selected for award.

Table 1: Original Proposal and BAFO Pricing

Vendor	Original Propose Pricing	BAFO #1	BAFO #2
Red Rover	\$10,090,000.00	\$5,800,000.00	\$5,650,000.00
PowerSchools	\$4,749,365.11	\$3,812,940.06	

Red Rover proposed a total contract amount of \$10,090,000 for the (five-year) base term. It also proposed \$8,440,000 for the two additional two-year terms should the DOE exercise its option to extend. Negotiations led Red Rover to reduce the contract amount by \$4,440,000 (44.0%) for the base term and by \$4,160,000 (49.3%) for the two optional terms, resulting in a total contract amount of \$9,930,000. Red Rover attested that the significant reductions will not affect the integrity of its proposal and quality of services.

Red Rover's final pricing was compared to the other proposer (the incumbent), but could not be compared to the existing contract due to an expanded scope under this procurement. After considering that the other proposer would not incur implementation costs, Red Rover's contract amount for the base term and optional periods is 23.9% and 12.2% higher than the other proposer, respectively. However, Red Rover's software offers an intuitive interface and powerful analytics that will provide administrators with actionable insights while streamlining day-to-day operations. The DOE, therefore, believes schools can achieve higher fill rates using Red Rover's software. Moreover, Red Rover attested that it offers the DOE the lowest pricing for the same or similar services it offers to any business or government entity of similar size and scope. Accordingly, pricing can be determined to be fair and reasonable.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization to Contract with the Vendors to Provide Department-Wide Auditing Services for RFP R1349

Procurement Method: Request for Proposals per DOE Procurement Policy & Procedures, Section 3-03

Estimated Highest Annual Amount: \$29,682,445.75

Estimated Total Amount: \$89,047,337.25

Funding Source: Tax Levy

Contract Retroactive? No

Contract Term: 3 Years

Options: Two, 1-Year

Options Amount: \$29,682,445.75 / \$59,364,891.50

Contract Type: Requirements

RA Number: 12414

Vendor Name: See List Below

Contract Manager: Nancy Fiore, Chief Data and Operations, Office of Auditor General

Lead Contracting Officer: Danya Labban, Auditor General, Office of Auditor General

Division of Contracts & Purchasing Contact: Sophia Hargraves, Director of Strategic Procurement, Division of Contracts and Purchasing

Purpose

Authorization is being requested to contract with Ernst & Young, LLP, KPMG LLP, and Crowe LLP to provide department-wide auditing and advisory services on behalf of the DOE's Office of the Auditor General ("OAG") in meeting mandates for school-based audits and other DOE audits and/or advisory responsibilities.

Discussion

As the DOE's internal audit arm, OAG must identify the most critical functions performed by the DOE, analyze the threats to performance of those functions, and align resources to assist in combating those threats and in facilitating successful performance. The DOE's operations and its local, state, and federal revenue streams are subject to a myriad of legal and regulatory requirements. In addition to the state-mandated school audits, OAG also performs audits and other related advisory services within the DOE.

OAG's responsibilities include not only the traditional concerns with regulatory compliance and fiscal integrity, but also the broader role of assessing the effectiveness and efficiency of the organization in achieving its critical goals. Further, in providing agency-wide advisory services, OAG has taken an active role on committees and workgroups focusing on designing improved student tracking, invoicing, and payment systems, enhancing the DOE's ability to account for and claim grant revenue, negotiating contracts that include clear records maintenance and accounting requirements, and revamping Standard Operating Procedures. These functions are in addition to the role OAG plays as the DOE's external audit liaison.

Additionally, the DOE's Impartial Hearing Office- Implementation Unit ("IHO IU") is required to review and assess the status of outstanding authorizations related to due process impartial hearing orders. All cases are subject to legal and regulatory review. IHO IU must also examine payments made to special education providers in accordance with ordered services, validate the accuracy and completeness of payment records, and assess adherence to contractual agreements, regulatory obligations, and applicable court orders. To meet these demands and/or upon specific request by the General Counsel,

IHO IU must use audit and advisory services to ascertain compliance and identify discrepancies, irregularities, and/or issues related to authorizations, payments, or legal obligations.

In order to meet the demands of providing audit and related advisory services within this environment, it is necessary for OAG to partner with audit and/or consulting firms that can provide a high level of expertise in the areas of internal auditing and related services. The vendors will provide and/or assist OAG with audits and advisory services to multiple divisions within the DOE, as well as providing incidental and informal support to OAG on various matters, as needed, in a wide range of areas, including internal audit, risk assessments of large government agencies, process mapping and improvement, reimbursable and grant program management, and statistical modeling, and it must be able to support these activities with appropriate, experienced staff.

Request for Proposal (“RFP”) R1349 was released in Fall 2024 and consisted of two Components: (1) School-Based Audits, (2) Audit and Advisory Services on an as-needed basis to DOE offices. A Primary vendor will, on a yearly basis, be responsible for supporting OAG in planning and execution of statutorily mandated annual fiscal performance and fraud, waste, and mismanagement audits of 40-60 schools sampled from the approximately 1,800 DOE schools. It is expected the Primary vendor will have a significant, regular on-site presence at OAG and will work closely with OAG in implementing an integrated approach to a comprehensive risk-based internal audit plan. A pool of Secondary vendors will provide Audit and Advisory Services on an as-needed basis to DOE offices.

The evaluation committee consisted of representatives from the Office of Auditor General and Academic Policy and Systems with expertise in the areas of internal audit. Proposals were scored based on the following evaluation criteria:

- Primary Component 1; School-Based Audits; organizational capacity (30 points), program plan (25 points), price (25 points), and demonstrated effectiveness (20 points).
- Secondary Component 2: Audit and Advisory Services on an as-needed basis to DOE offices; organizational capacity (25 points), program plan (25 points), price (25 points), and demonstrated effectiveness (25 points).

Three vendors responded to the RFP with proposals: Ernst & Young, LLP (E&Y), KPMG LLP (“KPMG”), and CROWE LLP (“Crowe”).

Upon review of the initial proposals for the Primary Component, the evaluation committee determined that E&Y and KPMG provided the best proposals and that they established the competitive range based on their combination of organizational depth, auditing expertise, and/or program qualities sought by OAG and invited both vendors to submit a Best and Final Offer (“BAFO”) proposal.

Ultimately, the committee selected E&Y for the award because their proposal demonstrated a clearer understanding of the DOE’s auditing needs and priorities and articulated a fuller understanding of the specific services that OAG was requesting. The committee also found that E&Y’s proposed leadership team had more experience, expertise, and structural flexibility to meet the needs and expectations of the program. The committee noted, in particular, that E&Y:

- proposed to provide a core four-member audit team, with several members dedicated full-time to the DOE. E&Y outlined clearly defined procedures for interacting with DOE personnel throughout the engagement and articulated a clear plan for minimizing staff turnover and preserving continuity.
- presented a program plan that delineated the points of collaboration and consultation with DOE personnel, allowing for adjustments throughout the engagement to meet changing requirements and needs without compromising service integrity.

- identified seven specific potential problems and provided detailed solutions that rely primarily on their own resources.
- offered additional services that align with OAG's vision, including the use of data analytics, to drive audit selection and trend analysis to identify schools in need of additional support, and surveys to gather data before audits are initiated.
- proposed to develop a mandated school audit toolkit for use by the E&Y and OAG audit teams to identify areas of risk and audit procedures to address them, all at no cost to the DOE.

After reviewing the proposals for Component 2, the evaluation committee determined that all three vendors demonstrated a strong combination of organizational depth, auditing expertise, and/or program qualities beneficial to the DOE. Therefore, no BAFO proposal was sought, and all were recommended for award as Secondary vendors.

For the primary vendor that will conduct school-based audits, E&Y proposed an hourly rate in each year (applicable to all titles) resulting in a total contract amount of \$9,896,370. E&Y lowered the rates resulting in a reduction of \$197,670 (2.0%) and a final total contract amount of \$9,698,700. After allowing for the Employment cost index, the hourly rate in FY26 is 1% higher than under the existing contract, but the percentage increases in FY26-FY30 are lower than the percentage allowed under the existing contract in FY25. The (5-year) weighted hourly rate is 13.0% higher than one of the two other proposers. However, it is 18.4% lower than the other proposer and is 24.5% and 26.7% lower than the average of the rates under two prior contracts awarded under RFP R1236 (management consulting).

For the secondary vendors that will assist with other-than-school-based audits and advisory services:

Crowe proposed an hourly rate in each year (applicable to all titles) resulting in a total contract amount of \$5,070,000. The percentage increase in the annual amounts is lower than the percentage allowed in FY25 under the existing contract. The (FY26) rate ranges from 4% to 69% lower than the current (FY25) rates. The total (5-year) weighted hourly rate is 24% and 39% lower than the two other proposers and is 33% and 35% lower than the average of the hourly rates under the two prior contracts awarded under RFP R1236 (management consulting).

KPMG proposed an hourly rate for each title/year resulting in a total contract amount of \$6,656,374.05. The percentage increase in the annual amounts is slightly higher than the percentage allowed in FY25 under the existing contract. For the same or similar titles that could be compared to the existing contract, representing 90% of the total hours, KPMG's (FY26) rates range from 11% to 21% lower than the (FY25) current rates. KPMG's total (5-year) weighted hourly rate is 31% higher than one proposer, but 19% lower than the other and is 12% and 15% lower than the average of the hourly rates under the two prior contracts awarded under RFP R1236 (management consulting).

E&Y proposed an hourly rate for each title/year resulting in a total contract amount of \$8,257,371.70. The percentage increase in the annual amounts is lower than the percentage increase allowed in FY25 under the existing contract. The total (5-year) weighted hourly rate is 24% and 63% higher than the two other proposers. However, after allowing for inflation, the weighted rate is 11% and 14% lower than the average of the hourly rates under two prior contracts awarded under RFP R1236 (management consulting), and the (FY26) rates for titles representing 63% of the total hours range from less than 1% to 11% lower than the existing contract.

Secondary vendors will be selected based on both hourly rates and the number of hours in accordance with the scope of work at the task order level. Accordingly, pricing can be determined to be fair and reasonable.

The List of Vendors

PRIMARY AWARD	ESTIMATED ANNUAL AMOUNT	ESTIMATED 3-YEAR AMOUNT
ERNST & YOUNG, LLP	\$9,698,700.00	\$29,096,100.00
SECONDARY AWARD		
CROWE, LLP	\$5,070,000.00	\$15,210,000.00
KPMG, LLP	\$6,656,374.05	\$19,969,122.15
ERNST & YOUNG	\$8,257,371.70	\$24,772,115.10
TOTAL	\$29,682,445.75	\$89,047,337.25

Based on the nature of these services, the DOE has determined this procurement is not a good candidate for unbundling due to the specifications and unique demands required for the services sought on this RFP. It is anticipated that few firms will be able to meet all the requirements

Pursuant to the DOE's Procurement Policy and Procedures ("PPP"), Section 3-03(i)(6), this RFP provides for a quantitative preference for proposals submitted by Minority-and/or Women-owned Business Enterprises ("M/WBE") that are New York City certified, or New York State certified. The quantitative preference was in the form of a ten percent (10%) preference of the total technical points earned in the evaluation of the submitted proposal.

The MWBE subcontracting goals therewith carried an overall 30% MWBE subcontracting goal, with disaggregated goals of 10% Black, 10% Hispanic, and 10% Unspecified. Based on E&Y's Schedule B form, they have agreed to be bound by those requirements.

A contract for these services is necessary because the DOE does not have the expertise, personnel, or resources to meet the program's objectives. A RFP was the preferred method of procurement because of the need to qualitatively evaluate the proposing organizations and services offered.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

Ernest and Young, LLP

A review of Ernst & Young LLP's (E&Y) PASSPort submission revealed the following caution:

- On June 28, 2022, E&Y was investigated by the US Securities and Exchange Commission (SEC) for cheating on exams required to obtain and maintain Certified Public Accountant (CPA) licenses, and for withholding evidence of this misconduct from the SEC's Enforcement Division during the investigation. The SEC substantiated the investigation, ordered E&Y to pay a \$100 million fine and to undergo extensive changes and external monitoring to remedy the issues found and prevent them from reoccurring. E&Y advised that it paid the fine in full, confirmed that the employees involved in the incident were terminated, and confirmed that these employees did not work on any New York City Department of Education (DOE) projects. E&Y further advised that it redesigned and restructured its professional education courses,

assessments, and with the assistance of external experts, also implemented a comprehensive remedial program that requires its employees to take training courses on integrity and ethics, as well as certify in writing that it's completing its assessments on its own.

PASSPort also revealed the following information from the New York City Office of the Comptroller (Comptroller's) Responsibility Determination (RD):

- On August 2, 2021, SEC charged one current, and two former audit partners of E&Y with auditor independence misconduct. All respondents without admitting or denying the findings agreed to cease and desist from future violations. E&Y agreed to a censure, paid a penalty of \$10 million, and complied with a detailed set of undertakings for a period of two years. Additionally, the three auditors collectively agreed to pay a total of \$90,000 in civil penalties and were suspended from appearing or practicing before the SEC, with the right to be reinstated in the future. This matter is now closed.
- A June 2020 news article revealed that a lawsuit was filed against affiliate Ernst & Young U.S. LLP relating to sexual harassment, gender discrimination and retaliation. In September 2020, the case was dismissed.

DOE is also aware of the following:

- A March 2024 news article revealed that a class action lawsuit was filed against E&Y to recover damages from a 2014 and 2015 audit due to negligence. The vendor advised that the matter is currently pending.
- A February 2024 news article reported that E&Y suffered from a data breach involving the use of a third-party software called MOVEit. The vendor advised it reenabled the service on a case-by-case basis with enhanced controls to further secure service including disabling client access to the MOVEit web interface which was the source of the vulnerabilities. Additionally, E&Y further advised that it maintains information security and data privacy programs consistent with industry standards and legal requirements to protect against unauthorized disclosures of data and breaches. Furthermore, the DOE's Office of Information and Security advised that this matter should not be a concern with respect to E&Y.

As the matters above have been resolved or are pending, and in light of the vendor's overall satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

KPMG LLP

A review of KPMG LLP's (KPMG) PASSPort submission revealed the following cautions:

- In June 2022, the United States Department of Justice (DOJ) issued a report regarding an investigation on claims of hiring discrimination against KPMG. KPMG was required to pay \$306,656 in civil penalties. The vendor advised that it has paid the full settlement amount and the matter is closed.
- From 2020 to 2021, KPMG was subject to administrative sanctions from the Board of Certified Public Accountant Examiners for the State of North Carolina and Board of Accountancy for the State of Connecticut, Nebraska, Idaho, Florida, Washington, Pennsylvania, Texas, and California. All matters are closed.

Recent news reports revealed matters involving pay discrimination, accusations of professional malpractice and negligence, insider trading, and a securities fraud lawsuit. All cases have been addressed or are currently pending and the following are of note:

- In April 2025, multiple news articles reported two lawsuits filed by former employees against KPMG relating to race and gender discrimination, hostile work environment, and retaliation. The vendor advised both cases are currently pending.
- A June 2024 news article revealed that a lawsuit was filed by a former employee of KPMG for alleged violations under the Fair Labor Standards Act (FLSA) and discrimination based on gender, defamation, and retaliation. The vendor advised that both matters are closed.
- An October 2023 news article reported a lawsuit filed against KPMG for alleged violations of the Employee Retirement Security Act (ERISA). KPMG entered into a settlement agreement and agreed to pay \$650,000. The vendor advised that it has paid the full settlement amount, and the matter is closed.
- A June 2023 news report revealed that a class action lawsuit was filed against KPMG relating to investment losses. The matter is currently pending.

- A September 2021 press release from the New York State Attorney General's office reported a lawsuit was filed against KPMG for neglecting or intentionally misrepresenting the truth concerning one of its clients. KPMG denies any liability arising out of its audits or the client's financial demise. KPMG advised that this case is pending.
- A class action lawsuit was filed in 2011 with three plaintiffs and about 1,300 former and current female employees of KPMG in which the women alleged that they were paid less than their male counterparts and are seeking \$400 million in damages. In November 2018, the court decertified the class, as well as nine named plaintiffs to the action at that time. On July 15, 2020, the court dismissed 8 of the 10 plaintiffs in the action and the remaining two individual claims were pending. Subsequently, in April 2021, the Court approved a settlement and the case has been dismissed as to all claims with the exception of one former opt-in who did not participate in the settlement. The remaining participant's claim was subsequently dismissed in June 2022.
- Other reports have identified matters where KPMG was not the subject of an investigation, but the firm had been the subject of civil litigation due to the firm's role as an auditor or accountant.

As the items reported above either have been resolved or are pending, and KPMG continues to cooperate with the appropriate authorities, the DOE determines the vendor to be responsible.

Request for Authorization to Contract with Multiple Vendors to Provide Related and Supplemental Services for Special Education (R1366) – RA#3

Procurement Method: Request for Proposals per DOE Procurement Policy & Procedures, Section 3-03

Estimated Highest Annual Amount: \$15,652,322

Estimated Total Amount: \$46,956,966

Funding Source: Tax Levy

Contract Retroactive? No

Contract Term: 3 Years

Options: Two, 1-Year

Options Amount: \$15,652,322 / \$31,304,644

Contract Type: Requirements

RA Number: 12444

Vendor Name: See List Below

Contract Manager: Shona Gibson, Executive Director - Related Services Operations, Office of Related Services

Lead Contracting Officer: Suzanne Sanchez, Chief of Special Education, Division of Inclusion and Accessible Learning

Division of Contracts & Purchasing Contact: Denesia Stroom-Blair, Director – Funded and Special Services Procurement, Strategic Procurements

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of Related Services (“ORS”) to contract the vendors named below to provide special education related services to students with special needs. These services are for preschool (ages 3-5) and school-age (ages 5-21) students pursuant to an approved Individualized Education Program (“IEP”) by the IEP teams of schools, the Committees on Preschool Special Education, or the Committees on Special Education. These contracts will replace contracts that will expire on August 31, 2026.

Discussion

The DOE is mandated by federal and state law, as well as by judgments in the federal court case of *Jose P. v. Sobol*, to evaluate students and to provide special education-related services where indicated, including monolingual or bilingual related services. The DOE utilizes contracted service providers where it is unable to meet this mandate with in-house staff; this Open-Ended Request for Proposal (“OE-RFP”) sought said providers.

The related services to be provided pursuant to contracts awarded via this OE-RFP are as follows:

1. Bi-Lingual and Mono-Lingual Counseling
2. Education Vision Services
3. Paraprofessional Services (Including for Transportation) by Health Aides
4. Hearing Education Services
5. Occupational Therapy
6. Physical Therapy
7. Bi-Lingual and Mono-lingual Speech / Language Therapy
8. Sign Language Interpreter Services

The OE-RFP contains three (3) service components. Vendors submitted proposals for Component 1 and/or Component 2, **OR** for Component 3 for the same line item.

- **Component 1:** Fee for Direct/Indirect Service (Paid Per Session Provided) – Primary and Secondary Agencies
- **Component 2:** Defined Weekly Schedule (Paid per Hour Worked in Accordance with Schedule Established by the DOE) – Primary and Secondary Agencies
- **Component 3:** Independent Providers/Agencies – Fee for Direct/Indirect Service (Paid Per Session Provided) and/or Defined Weekly Schedule (Paid Per Hour Worked in Accordance with Schedule Established by the DOE)

These components are designed to strengthen and speed contracted service provision by better reflecting the realities of the current market for these services and ensuring that agencies pay competitive rates to providers; utilizing two deployment models for greater flexibility in meeting needs across a wide range of public and private school and other settings; establishing a mechanism to contract directly with individual independent providers; incorporating indirect services that are clinically and educationally necessary to effectively deliver the recommended service to students; and implementing new expenditure and other system-based processes and controls for greater quality control, accountability for performance, and efficiency in conjunction with development of the new special education data system.

An OE-RFP is the preferred method of procurement due to the need to weigh the proposing organizations and providers and the services they offer qualitatively to ensure awardees have the necessary experience and capacity to serve students quickly and well. Additionally, the Open-Ended design allows interested vendors and providers to submit proposals after the RFP initial due date and time, which ORS may evaluate to identify primary agencies for the line items where no primary provider is designated pursuant to Components 1 and 2. Similarly, the Open-Ended design allows the DOE to evaluate proposals from Independent providers/agencies pursuant to Component 3 that are received after the initial due date and time on a rolling basis at the DOE's sole discretion to further reduce the need to rely on Related Service Authorizations ("RSAs") as the sole mechanism for independent providers to serve students. Use of the OE-RFP procurement will also allow the DOE to request further clarification and refinement of proposals prior to making award recommendations.

Awards by individual discipline, district, and language line items allows Minority and/or Women-owned Businesses provides a better opportunity to compete without significant compromise to pricing and/or overall value.

The OE-RFP establishes a hierarchy, or a "cascade" and "order of use", to make awards to multiple vendors for each line item:

1. *Primary vendors* are those who proposed for Component 1 and/or Component 2 and have been determined to offer the best value for the line item in meeting the anticipated need of a district or borough and will be given the first opportunity to fill each service request at a negotiated base price established at the time of award; then
2. *Secondary vendors*, defined as those with one or more primary designation(s), for Component 1 and/ or Component 2 in another district or borough for the same service model, discipline and school setting, will be offered the opportunity to fill each request not filled by the Primary vendors within a specified timeframe at a negotiated base price established at the time of award, in ascending price order; then
3. *Independent providers/agencies* with an award for the line item pursuant to Component 3 (with the service model dictated by the line item) in ascending award price order.

Making tiered awards in this fashion ensures that a wide range of contracted vendors – including those capable of serving an entire district and those without the capacity for and/or interest in doing so – participate throughout the City, thereby improving compliance through more robust and diverse coverage and reducing costs through increased competition and reduced reliance on RSAs.

As referenced above, the OE-RFP calls for designation of a “Primary” contracted vendor for each discipline line item to meet the preponderance of the needs of all students in a school district for each discipline for whom the DOE is seeking contracted service(s) pursuant to that line item. It is anticipated that Primary vendors will be designated as follows, with distinct awards for each Component:

- One for each public school (including charter) service model/discipline/district/language line item in Component 1 and Component 2, covering both school aged and preschool students;
- One for each non-public school service model/discipline/district/language line item in Component 1 and Component 2, covering school aged students only; and
- One for each non-public school service model/discipline/district/language line item in Component 1 and Component 2, covering preschool students only.

To maximize the provision of services to students and avoid over-reliance on any one awardee, the DOE reserves the right to limit the number of Primary awards a contractor may receive for each specific service where the DOE determines that it is in its best interest to do so. To the extent possible, Primary designations will be spread across different boroughs to maximize the breadth and depth of coverage. Primary awardees will also be awarded as secondary for all other component/district/discipline/line items for the applicable school setting to maximize coverage.

In order to maximize vendor performance with respect to key operational and instructional objectives, Service Level Agreements (“SLA”s) are included in the OE-RFP. Contractors designated as Primary or Secondary for a discipline in one or more districts or boroughs may lose such designations if they fail to meet the SLAs. These contracts will also include provisions that facilitate and maximize Medicaid reimbursement.

Option years under these contracts have a price adjustment clause based on a Producer Price Index (“PPI”). Adjustments will be only for amounts in excess of two percent points of the original contract price, so if the PPI shows a three percent change, the contract prices will change by one percent. There is a parallel provision under which rates will drop when the PPI falls by more than two percent.

The evaluation criteria are Price (40%), Demonstrated Effectiveness (30%), Organizational Capacity (20%), and Program Plan (10%).

Due to the large number of disciplines and the high volume of proposals, multiple review committees were established consisting of representatives from the Division of Specialized Instruction and Student Support and other DOE staff with relevant subject matter expertise in the assignment, provision, and supervision of the related services covered by the RFP. Committees reviewed each proposal for their assigned discipline and made recommendations for award as Primary, Secondary, or Independent providers/agencies.

In accordance with the OE-RFP, final awards were made following a review of all recommendations made by the evaluators, and confirmed by the Steering Committee, to ensure that vendors’ capacities were not overtaxed. The latter capacity review is done to maximize the provision of services to students and avoid over-reliance on any one awardee and in the best interest of the DOE.

This OE-RFP resulted in a submission of one hundred and nine (109) vendors proposing unit pricing for Primary, Secondary, and Independent providers/agencies awards for preschool and school-age related services for special education. Two (2) proposals were deemed non-responsive, and one hundred and seven (107) proposals were submitted for evaluation.

After adjusting for any outliers (low and high), the DOE believes the range of rates established under this competitive procurement reflect the current marketplace due to the overwhelming number of responses. The rates for the vendors awarded under this RA fall within the range of rates. Moreover, after allowing for inflation, the rates reasonably compare to those for similar services under existing contracts (RFP R1146). Accordingly, the rates can be determined to be fair and reasonable.

Primary awards are listed separately below. Subsequent RAs will seek authorization for awards for additional Primary, as well as Secondary and Independent providers/agencies.

Primary Awards	Estimated Annual Amount	3-Year Estimated Contract Total
All in 1 SPOT with Theratalk SLP PT OT Psychology, PLLC	\$2,270,248.00	\$6,810,744.00
APEX Therapeutic Services, LLC.	\$ 957,526.00	\$2,872,578.00
Atlantic Resource Partners HC LLC dba TAG Medstaffing	\$2,431,236.00	\$7,293,708.00
Infinite Services, Inc.	\$1,582,040.00	\$4,746,120.00
Legendary Speech Pathology, PLLC dba Legendary Therapy	\$1,509,285.00	\$4,527,855.00
Quality Evaluation and Psychology, Occupational, Physical and Speech Therapy Consulting Services, PLLC	\$2,228,549.00	\$6,685,647.00
RCM Health Care Services (A Division of RCM Technologies USA, INC)	\$3,322,790.00	\$9,968,370.00
The Perfect Playground OT, PT, SLP PLLC	\$1,350,648.00	\$4,051,944.00
TOTAL	\$15,652,322.00	\$49,956,966.00

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

RCM Technologies USA, Inc.

An April 2021 news article revealed that a class action lawsuit was filed against RCM Technologies USA, Inc. (RCM USA) in the United States District Court of the Northern District of California for unpaid overtime wages. The vendor advised that in October 2021, it entered into a settlement agreement for \$1.5 million.

In light of the resolution of the matter above, and the vendor's overall satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

Panel for Educational Policy Meeting August 27, 2025

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Firm Name	Service Type	Language	Borough	School Type	Service Model	Component	District	Unique Award Identifier
All in 1 SPOT with Theratalk SLP PT OT Psychology, PLLC	Speech Language Therapy	English	Bronx	Public Preschool & School Age	Fee for Direct Indirect Service	Component 1	9	67657
All in 1 SPOT with Theratalk SLP PT OT Psychology, PLLC	Speech Language Therapy	English	Bronx	Public Preschool & School Age	Fee for Direct Indirect Service	Component 1	8	67655
All in 1 SPOT with Theratalk SLP PT OT Psychology, PLLC	Speech Language Therapy	English	Bronx	Public Preschool & School Age	Defined Weekly Schedule	Component 2	9	67658
All in 1 SPOT with Theratalk SLP PT OT Psychology, PLLC	Speech Language Therapy	English	Bronx	Public Preschool & School Age	Defined Weekly Schedule	Component 2	8	67656
APEX Therapeutic Services, LLC.	Speech Language Therapy	English	Bronx	Non-Public Preschool (CPSE)	Fee for Direct Indirect Service	Component 1	8	66997
APEX Therapeutic Services, LLC.	Speech Language Therapy	English	Bronx	Non-Public Preschool (CPSE)	Fee for Direct Indirect Service	Component 1	12	67001
APEX Therapeutic Services, LLC.	Speech Language Therapy	English	Bronx	Non-Public Preschool (CPSE)	Fee for Direct Indirect Service	Component 1	10	66999
Atlantic Resource Partners HC LLC dba TAG Medstaffing	Speech Language Therapy	English	Bronx	Non-Public Preschool (CPSE)	Defined Weekly Schedule	Component 2	8	74046
Atlantic Resource Partners HC LLC dba TAG Medstaffing	Speech Language Therapy	English	Bronx	Non-Public Preschool (CPSE)	Defined Weekly Schedule	Component 2	12	74054
Atlantic Resource Partners HC LLC dba TAG Medstaffing	Speech Language Therapy	English	Bronx	Non-Public Preschool (CPSE)	Defined Weekly Schedule	Component 2	11	74052
Atlantic Resource Partners HC LLC dba TAG Medstaffing	Speech Language Therapy	English	Bronx	Non-Public Preschool (CPSE)	Defined Weekly Schedule	Component 2	10	74050
Infinite Services Inc.	Speech Language Therapy	English	Brooklyn	Public Preschool & School Age	Fee for Direct Indirect Service	Component 1	13	54175
Infinite Services Inc.	Speech Language Therapy	English	Brooklyn	Public Preschool & School Age	Defined Weekly Schedule	Component 2	13	54176
Legendary Speech Pathology, PLLC dba Legendary Therapy	Speech Language Therapy	English	Bronx	Public Preschool & School Age	Defined Weekly Schedule	Component 2	12	58076
Legendary Speech Pathology, PLLC dba Legendary Therapy	Speech Language Therapy	English	Bronx	Public Preschool & School Age	Defined Weekly Schedule	Component 2	10	58068

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Agenda Item 3

Firm Name	Service Type	Language	Borough	School Type	Service Model	Component	District	Unique Award Identifier
Legendary Speech Pathology, PLLC dba Legendary Therapy	Speech Language Therapy	English	Bronx	Non-Public School Age	Defined Weekly Schedule	Component 2	10	58380
Quality Evaluation and Psychology, Occupational, Physical and Speech Therapy Consulting Services, PLLC	Speech Language Therapy	English	Brooklyn	Non-Public School Age	Fee for Direct Indirect Service	Component 1	13	66371
Quality Evaluation and Psychology, Occupational, Physical and Speech Therapy Consulting Services, PLLC	Speech Language Therapy	English	Bronx	Non-Public School Age	Fee for Direct Indirect Service	Component 1	11	66368
Quality Evaluation and Psychology, Occupational, Physical and Speech Therapy Consulting Services, PLLC	Speech Language Therapy	English	Bronx	Non-Public School Age	Fee for Direct Indirect Service	Component 1	10	66366
Quality Evaluation and Psychology, Occupational, Physical and Speech Therapy Consulting Services, PLLC	Speech Language Therapy	English	Brooklyn	Non-Public Preschool (CPSE)	Fee for Direct Indirect Service	Component 1	14	66499
Quality Evaluation and Psychology, Occupational, Physical and Speech Therapy Consulting Services, PLLC	Speech Language Therapy	English	Bronx	Non-Public Preschool (CPSE)	Fee for Direct Indirect Service	Component 1	11	66495
RCM Health Care Services (A Division of RCM Technologies USA, INC)	Speech Language Therapy	English	Manhattan	Non-Public School Age	Fee for Direct Indirect Service	Component 1	2	36398
RCM Health Care Services (A Division of RCM Technologies USA, INC)	Speech Language Therapy	English	Manhattan	Public Preschool & School Age	Defined Weekly Schedule	Component 2	3	36104
RCM Health Care Services (A Division of RCM Technologies USA, INC)	Speech Language Therapy	English	Manhattan	Public Preschool & School Age	Fee for Direct Indirect Service	Component 1	3	36103
RCM Health Care Services (A Division of RCM Technologies USA, INC)	Speech Language Therapy	English	Bronx	Public Preschool & School Age	Fee for Direct Indirect Service	Component 1	11	36119
The Perfect Playground OT, PT, SLP PLLC	Speech Language Therapy	English	Manhattan	Non-Public School Age	Defined Weekly Schedule	Component 2	3	41300
The Perfect Playground OT, PT, SLP PLLC	Speech Language Therapy	English	Manhattan	Non-Public School Age	Fee for Direct Indirect Service	Component 1	3	41299

Request for Authorization for Services to Promote Safe and Supportive School Communities R1155 (RA25)

Procurement Method: Multiple Task Award Contract per DOE Procurement Policy & Procedures, Section 3-04
Estimated Highest Annual Amount: \$60,000
Estimated Total Amount: \$300,000
Funding Source: Tax Levy & City/State Reimbursable Funds
Contract Retroactive? No
Contract Term: 5 Years
Options: One, 3-Year
Options Amount: \$180,000
Contract Type: Requirements
RA Number: 12256

Vendor Name: See Table Below
Vendor Address: See Table Below

Contract Manager: Alex Lim, Senior Operations Manager, Office of Safety and Youth Development
Lead Contracting Officer: Robert Weiner, Chief Operating Officer, Office of Safety & Youth Development
Division of Contracts & Purchasing Contact: Joy Gentolia, Director, Instructional Service Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of Safety and Youth Development (“OSYD”) to contract with the below-named vendor to provide services that promote safe, inclusive, and supportive school communities. These services will be provided at the discretion of each participating school or central office operating on behalf of a school or consortium of schools.

Discussion

A study conducted by the Collaborative for Academic, Social, and Emotional Learning showed a correlation between students’ academic achievement and their social and emotional development. Accordingly, services sought through this Multiple Task Award Contract (“MTAC”) include professional development and curriculum-based lessons for students and family workshops in any of the following service components: 1) Social-Emotional Learning; 2) Behavior Management; 3) Promoting Respect for Diversity; 4) Facilitation Skills and/or Services/Team Building; 5) Integrated Services Program; 6) Restorative Approaches/Use of Positive, Progressive Discipline; 7) School Culture and Climate/Approach to Establishing and Sustaining a Positive School Culture and Climate; and 8) Substance Abuse Prevention and Intervention Services.

Organizations must have the capacity to provide related research-based services that may include full-day, half-day, or multiple-day workshops, individual or group coaching, on-going curriculum-based lessons for students, counseling sessions for individuals or groups on specific topics, student projects, and facilitation services. Awarded vendors will provide service models that build staff, student, and parent capacity to sustain a supportive, inclusive, and safe school environment.

All proposals were reviewed by an Evaluation Committee that consisted of guidance counselors, instructional specialists, operations analysts, managers, and directors from OSYD. To ensure scoring consistency, a training session was conducted for all committee members, where they received an overview of the process and a scoring rubric. Proposals were evaluated using the following criteria: Program Plan (25 points), Organizational Capacity (25 points), Demonstrated Effectiveness (25 points), and Price (25 points). Successful vendors were required to achieve a minimum score of 80 points.

Forty-three vendors were recommended under previous Requests for Authorization, and two are presented here.

Rethink Autism, Inc. (“RAI”) offers to provide workshops on social emotional learning, research-based, hands-on and virtual intervention modules that help support participating schools in delivering direct instruction on replacement skills and adaptive behaviors to improve student success.

Tadaca Educational Solutions, LLC (“TES”) offers to provide workshops on social emotional learning strategies for students, teachers, and parents/guardians. TES programs include engaging lessons, strategies, and tips that help students develop self-awareness and manage social changes to help them

focus on academics. Participating schools will learn to create, implement, and evaluate the multicomponent of social and emotional learning and promote mindfulness practices.

Pricing for both vendors has been determined to be fair and reasonable based on the comparison with hourly rates for similar services provided by vendors contracted under this solicitation.

The estimated annual contract amount for both vendors is based on the minimum amount for new vendors with a Services to Promote Safe and Supportive School Communities requirements MTAC contract of \$30,000 per component.

A decision was made to contract for these services because it was determined that the DOE does not currently possess the capacity and/or expertise required to meet the objectives of this program in an efficient manner.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

Vendor Name & Address	Component(s)	Estimated Annual / Total Amount
Rethink Autism, Inc. 49 W. 27 th Street, 8 th Floor New York, NY 10001	1	\$30,000 / \$150,000
Tadaca Educational Solutions, LLC 1270 Avenue of the Americas, 7 th Floor New York, NY 10020	1	\$30,000 / \$150,000

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization for Special Education Professional Development Services-
R1160 (RA 13)

Procurement Method: Multiple Task Award Contract per DOE Procurement Policy & Procedures, Section 3-04
Estimated Highest Annual Amount: \$90,000
Estimated Total Amount: \$450,000
Funding Source: Tax Levy & City/State Reimbursable
Contract Retroactive? No
Contract Term: 5 Years
Options: One, 3-Year **Options Amount:** \$270,000
Contract Type: Requirements
RA Number: 12455
Awarded Service Component(s): 1,9,12

Vendor Name: All Points Licensed Behavior Analysts, LLC
Vendor Addresses: 60 Sharp Street, Unit 2, Hingham, MA 02043

Contract Manager: Monika Rosado, Director of Finance and Operations, Division of Inclusive and Accessible Learning
Lead Contracting Officer: Monika Rosado, Director of Finance and Operations, Division of Inclusive and Accessible Learning
Division of Contracts & Purchasing Contact: Criselle Ramroop, Procurement Analyst, Instructional Service Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Division of Inclusive and Accessible Learning to contract with the above-named vendor to provide Special Education Professional Development (“PD”) services. This contract will be utilized to provide ongoing training and support to the school community in establishing strategies directed toward diverse learners in a general education setting.

Discussion

The DOE is required to educate students with disabilities alongside their nondisabled peers to the maximum extent appropriate. Advances in teaching and learning for special education students allow educators to serve a wider range of students in general education settings.

The services sought through this Multiple Task Award Contract (“MTAC”) include professional development, coaching, and parent training organized into 12 components: 1) Paraprofessional Workshops and Training, 2) Literacy Supports for Students with Disabilities, 3) Least Restrictive Environment, 4) Low Incidence Disabilities, 5) Bilingual Special Education, 6) Specially Designed Instruction, 7) Special Education Legislation and Regulation, 8) Assistive Technology and Accessible Educational Material Support, 9) Behavior Management, 10) Response to Intervention and Data Based Individualization, 11) Assessment, and 12) Autism.

Proposals were evaluated by a minimum of three evaluators. The evaluation committee included a director of Math and Literacy Interventions and Access, Director of Contracts for the Special Education Office, and an Operations Support Coordinator. Proposals were scored based on program plan (25 points), organizational capacity (25 points), pricing (25 points), and demonstrated effectiveness (25 points). Successful vendors were required to achieve a minimum score of 80 points.

Sixteen vendors were recommended under previous Requests for Authorization, and one is recommended here.

All Points Licensed Behavior Analysts, LLC’s (“All Points”) professional development service offerings are focused on teaching the foundations of positive behavior supports through the understanding of Applied Behavior Analysis. All Points training will include designing an intervention based on a behavioral functional assessment, collaborative hands-on experiential work and direct coaching with feedback in the classroom. Participants will learn how to design effective behavior changes programs and use functional assessment procedures.

Pricing for All Points is determined to be fair and reasonable based on a comparison with hourly rates for services by vendors contracted under similar solicitations.

The estimated annual contract amount for All Points is based on the minimum annual amount for new vendors with a Special Education Professional Development services requirements contract of \$30,000 per awarded component.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization for School Wellness Services – R1164 (RA 14)

Procurement Method: Multiple Task Award Contract (MTAC) per DOE Procurement Policy and Procedures, Section 3-04
Estimated Highest Annual Amount: \$30,000
Estimated Total Amount: \$150,000
Funding Source: Tax Levy & City/State Reimbursable
Contract Retroactive? No
Contract Term: 5 Years
Options: Two, 1-Year **Options Amount:** \$30,000
Contract Type: Requirements
RA Number: 12457

Vendor Name: The Sylvia Center, Inc
Vendor Address: 2417 3rd Ave, Suite 301, Bronx, New York 10451
Awarded Component(s): 1

Contract Manager: Jennifer Davilla, Director, Budget & Human Resources Office of School Wellness Programs, Division of School Leadership
Lead Contracting Officer: Jennifer Davilla, Director, Budget & Human Resources Office of School Wellness Programs, Division of School Leadership
Division of Contracts and Purchasing Contact: Dian Zhang Chen, Procurement Analyst, Instructional Service Procurement

Note: Any document referenced in this RA will be provided to PEP members upon request.

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of School Wellness Programs (“OSWP”) to contract with the above-named vendor to provide supplemental school health and wellness-related services, programs, and professional development for students, staff, and/or families. These programs will be provided at the discretion of participating schools, central offices operating on behalf of schools, or consortia of schools.

Discussion

School wellness programs are necessary to provide instructional support and professional learning opportunities that are designed to help create the conditions, structures, and environments for Physical Education (“PE”) and Health Education (“HE”) results to succeed. These services include developing HE and PE teachers and additional members of the school community to integrate a process and content for wellness programs, such as food and nutrition habits, physical activity opportunities, and engagement within the school and family environments. The awarded vendors will assist OSWP in extending the reach of wellness-related work and maximizing the potential for schools to meet these students’ health and wellness needs. Awarded vendors will supplement, but not supplant, the services provided by OSWP.

Vendors proposed for one or more of the following six (6) focus areas:

- 1) Physical Education Direct Student Support Services and Program Sustainability Development;
- 2) Health Education Direct Student Support Services and Program Sustainability Development;
- 3) Supplemental Health Ed-related and/or Physical Activity Wellness Programming Direct Student Services and Program Sustainability Development;
- 4) Professional Development for School Staff Teaching Physical Education;
- 5) Professional Development for School Staff Teaching Health Education; and,
- 6) Professional Development for Whole School Community – Supplemental Health Ed, Physical Activity, and/or Other.

Proposals were evaluated by a minimum of three evaluators. The Evaluation Committee consisted of content experts such as former teachers and principals, program directors, or operations staff from DOE central offices. Proposals were scored based on: Program Plan (25 points); Organizational Capacity (25 points); Pricing (25 points); and Demonstrated Effectiveness (25 points). Successful vendors were required to achieve a minimum score of 80 points.

Twenty-one vendors were recommended for contract awards under previous Requests for Authorization, and one is recommended here.

The Sylvia Center's ("TSC") program design focuses on culinary education, nutrition literacy, and food justice advocacy. The TSC program engages students in hands-on learning activities tied to healthy eating by exploring more nutritious foods, their sources, and preparation through age-appropriate recipes. K-12 students and their families learn how to shop for healthier options, while honing essential cooking skills. TSC's farm program offers students an opportunity to explore plant lifecycles, planting, harvesting, and crop rotation techniques during interactive farm visits that may also include the creation of snacks using garden-fresh ingredients and other related arts and crafts.

Pricing for TSC was determined to be fair and reasonable based on comparison with hourly rates for like services by vendors contracted under this solicitation.

The estimated annual contract amount for TSC is based on the minimum amount for new vendors for School Wellness Services requirements contracts of \$30,000 per component.

A decision was made to contract for these services because it was determined that the DOE does not currently possess the capacity and/or expertise required to meet the objectives of this program in an efficient manner.

The Multiple Task Award Contract process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services, and to offer a choice among vendors.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization for Literacy Professional Development and Coaching Services – R1256 (RA 22)

Procurement Method: Multiple Task Award Contract per DOE Procurement Policy & Procedures, Section 3-04
Estimated Highest Annual Amount: \$60,000
Estimated Total Amount: \$300,000
Funding Source: Tax Levy & City/State Reimbursable
Contract Retroactive? No
Contract Term: 5 Years
Options: One, 3-Year
Options Amount: \$180,000
Contract Type: Requirements
RA Number: 12454

Vendor Name: Cooke School and Institute
Vendor Address: 1713 Madison Avenue, New York, New York, 10029
Awarded Component(s): 1,2

Contract Manager: Susan Tynan, Director of Literacy, Office of Curriculum and Instruction
Lead Contracting Officer: Meghan Duffy, Director of Academic Intervention Services, Office of Curriculum and Instruction
Division of Contracts & Purchasing Contact: Dian Zhang Chen, Procurement Analyst, Instructional Services Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of Curriculum and Instruction to contract with the above-named vendor to provide system-wide literacy professional development services. These programs will be provided at the discretion of participating schools, central offices operating on behalf of schools, or consortiums of schools.

Discussion

To help ensure that its students achieve the highest standards in literacy and the implementation of the NY State Next Generation Learning Standards (“NGLS”), the DOE must acquire professional development services for its teachers, leaders, coaches, administrators, and support staff. These services will increase literacy content and pedagogical knowledge, support the implementation of NGLS-based literacy instruction, and align resources to improve student achievement. These services will also support schools and learning communities as they plan and conduct effective instruction and professional development in literacy.

Contracted vendors will provide high-quality, needs-based, and culturally responsive professional development and coaching services to support comprehensive NGLS-based literacy instruction for teachers and other staff covering Pre-kindergarten through 12th grade. Services will focus on literacy content, pedagogy, citywide curriculum programs, research, and best practices and will include institutes, workshops, seminars, course work, conferences, walk-throughs, and inter-visitations.

Vendors proposed for one or more of the following focus areas: 1) Literacy Professional Development, and 2) Literacy Consultants/Coaches. Proposals were evaluated by a minimum of three evaluators. The evaluation committees included a director of literacy, director of academic intervention services, education administrator, and literacy instructional specialists. Proposals were scored based on program plan (25 points), organizational capacity (25 points), pricing (25 points), and demonstrated effectiveness (25 points). Successful vendors were required to achieve a minimum score of 80 points.

Thirty-seven vendors were named in previous Requests for Authorizations (“RAs”), and one is named here.

The recommended vendor’s services introduce shifts in pedagogy and provide direction on efficient and effective ways to use student data to inform instructional practices and improve student achievement. Professional development offerings will provide specific support to schools and teachers for implementing all or some components of reading and other components of literacy instruction in ELA and other content areas within classrooms, including foundational literacy skills. Program delivery methods include customized workshops, support, and coaching.

Cooke School and Institute (“CSI”) provides professional development, and coaching workshops focused on evidence-based practices grounded in Dr. Hollis Scarborough’s Reading Rope framework. Key instructional areas include phonemic awareness, phonics, vocabulary, fluency, comprehension, and word work. The professional development and coaching sessions will support educators in diverse classrooms by enhancing their understanding of literacy development and improving data-driven instructional decision-making. Educators will learn to use assessment tools such as work sampling, teaching strategies, MAP, and I-Ready to monitor student progress and inform instructional planning and student grouping.

Pricing for CSI was determined to be fair and reasonable based on a comparison with hourly rates for like services by vendors contracted under similar solicitations.

The estimated annual contract amount for CSI is based on the amount for new vendors with a literacy professional development services requirements MTAC contract of \$30,000 per awarded component.

A decision was made to contract for these services because it was determined that the DOE does not currently possess the capacity and/or expertise required to meet the objectives of this program in an efficient manner.

The Multiple Task Award Contract process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services, and to offer a choice among vendors.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization for Professional Development Services for Multiple Pathways and Career and Technical Education – R1261 (RA 9)

Procurement Method: Multiple Task Award Contract per DOE Procurement Policy & Procedures, Section 3-04
Estimated Highest Annual Amount: \$30,000
Estimated Total Amount: \$150,000
Funding Source: Tax Levy & City/State Reimbursable
Contract Retroactive? No
Contract Term: 5 Years
Options: One, 3-Year **Options Amount:** \$90,000
Contract Type: Requirements
RA Number: 12441

Vendor Name: Ownership is the Future, Inc.
Vendor Addresses: 5302 13TH St NW Washington D.C 20011
Awarded Service Component: 2

Contract Manager: Debra Cohen, Deputy Executive Director, Office of Postsecondary Readiness
Lead Contracting Officer: Debra Cohen, Deputy Executive Director, Office of Postsecondary Readiness
Division of Contracts & Purchasing Contact: Dian Zhang Chen, Procurement Analyst, Instructional Service Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of Postsecondary Readiness (“OPSR”) to contract with the above-named vendor to provide professional development services for Multiple Pathways and Career and Technical Education (“CTE”) programs focused on providing high quality support for schools serving the City’s most struggling high school students. These programs will be provided at the discretion of participating schools, central offices operating on behalf of schools, or consortiums of schools.

Discussion

The DOE seeks to implement new and innovative models and/or practices to enhance the quality of NYC’s CTE programs and enrich student learning in new and emerging fields, thus ensuring NYC students are better prepared to meet tomorrow’s postsecondary education and employment opportunities. Services are focused on DOE professionals, teachers, counselors, principals, and assistant principals. The Multiple Pathways component will support professional learning that will directly help teachers make the necessary adjustments in classroom practice that will lead to improved student outcomes, including meeting standards and postsecondary readiness. The CTE professional learning will also support teachers and classroom instruction as well as other CTE goals related to work-based learning, career exploration, engagement of employer partners, and related technical education goals.

- Component 1 - Professional Development for Multiple Pathways; and/or,
- Component 2 - Professional Development for Career and Technical Education

Proposals were evaluated by a minimum of three evaluators. The evaluation committees included an administrative education officer, a senior educational researcher, an evaluation and program planning specialist, and a program associate. Proposals were scored based on: Program Plan (25 points), Organizational Capacity (25 points), Pricing (25 points), and Demonstrated Effectiveness (25 points). Successful vendors were required to achieve a minimum score of 80 points.

Nine vendors were recommended under previous Requests for Authorization, and one is presented here.

Ownership is the Future, Inc. (“OFI”) provides a professional learning initiative designed to equip educators with the tools to prepare high school students (grades 9–12) for career success through entrepreneurship and financial literacy education. Through workshops, coaching, and communities of practice, the program cultivates essential skills such as problem-solving, teamwork, critical thinking, public speaking, and leadership. OFI’s PD workshops supports educators at all levels - new and experienced teachers, instructional leaders, and administrators, emphasizing evidence-based

strategies, career exploration, and employer engagement to drive student achievement and readiness. Teachers learn to guide students through goal setting, idea development, and self-assessment, while mastering key financial literacy topics such as budgeting, marketing, and business planning.

Pricing was determined to be fair and reasonable based on a comparison with hourly rates for similar services by vendors contracted under similar solicitations.

The estimated annual amount for OFI is based on the estimated annual contract amount for new vendors with a Professional Development for Multiple Pathways and CTE requirements contract of \$30,000 per awarded component.

A decision was made to contract for these services because it was determined that the DOE does not currently possess the capacity and/or expertise required to meet the objectives of this program in an efficient manner.

The Multiple Task Award Contract process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services, and to offer a choice among vendors.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization for Multiple Task Award Contract (MTAC) Pilot for Various Related Services for Districts 7, 8, 9, 10, 11, 12, and 14 R1417 (RA #13)

Procurement Method: Multiple Task Award Contract per DOE Procurement Policy & Procedures, Section 3-04
Estimated Highest Annual Amount: \$240,000
Estimated Total Amount: \$480,000
Funding Source: Tax Levy
Contract Retroactive? No
Contract Term: 2 Years
Options: One, 2-Year
Options Amount: \$480,000
Contract Type: Requirements
RA Number: 12411

Vendor Name: See Chart Below
Vendor Address: See Chart Below

Contract Manager: Shona Gibson, Executive Director of Operations and Process Management, Office of Related Services
Lead Contracting Officer: John Hammer, Chief Executive Officer, Special Education Office
Division of Contracts & Purchasing Contact: Joy Gentolia, Director, Instructional Service Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Special Education Office (“SEO”) to contract with the below-named vendor to provide high-quality occupational therapy services and/or speech language therapy services for school-age (ages 5-21) and preschool-age (ages 3-5) students in various Bronx and Brooklyn Districts, as listed below, that are mandated to receive special education-related services pursuant to an approved Individualized Education Program (“IEP”).

Discussion

The DOE is mandated by federal and state law, as well as by judgments in the federal court case of Jose P. v. Sobol, to evaluate students and to provide special education-related services where indicated. In cases where the DOE is unable to provide services as recommended with in-house staff, contracted service providers are utilized pursuant to a set of competitively bid requirements contracts. Where neither DOE nor contract agency providers can be identified to provide related services to school-aged students within required timeframes, the DOE issues Related Services Authorization vouchers (“RSAs”) to families for use with qualified independent providers in accordance with a fixed-rate schedule. Similarly, the DOE issues Independent Agreements (“IAs”) to independent providers for provision of pre-school related services when no DOE or contract agency provider can be identified within required timeframes. RSAs place the burden on families to identify a provider, with support from the DOE, and often do not result in timely or full-service provision. This burden has historically been placed disproportionately and inequitably on families in the hardest to serve communities. Both RSAs and IAs are inherently inefficient, as they are issued individually for each student and service and require considerable time to process and implement.

Identifying a more effective, efficient means of hiring independent providers to provide school-based services through a competitive procurement that attracts and retains a sufficient volume of qualified providers is a DOE priority. The DOE agreed to take steps to pilot the use of an MTAC in the Bronx for this purpose pursuant to a settlement agreement in connection with the M.G. v. New York City Department of Education (Bronx Services) class action. In addition to satisfying this legal requirement, this solicitation is expected to further strengthen the provision of Occupational Therapy/Speech Language Therapy services in the Bronx, not just for students in DOE-managed schools, but also for students in charter schools, parentally placed private schools, and private pre-school settings. Finally, the solicitation will support the provision of Yiddish Speech Language Therapy services in Brooklyn District 14, which will act as a pilot to further improve timely provision of bilingual services.

Service	Language	Districts
Occupational Therapy	N/A	7, 8, 9, 10, 11, and 12
Speech Therapy Services	English	7, 8, 9, 10, and 11

Speech Therapy Services	Yiddish	14
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Vendors proposed for one or more of the above-named services and then selected the district(s) where those services would be offered.

Proposals were distributed to an Evaluation Committee that included a Manager of Occupational Therapy, Manager of Speech Services, Manager of Budget and Personnel from the Office of Related Services, along with a Related Service Compliance Associate from the Office of Non-Public Schools. To ensure scoring consistency, a training session was conducted for all committee members where they received an overview of the process and scoring rubric. Proposals were scored based on the following criteria: Program Narrative/Statement of Work (10 points); Organizational Capacity (25 points); Pricing (40 points); and Demonstrated Effectiveness (25 points). Successful vendors were required to achieve a minimum score of 80 points.

Twenty-three vendors were recommended for contract awards under previous Requests for Authorization, and one is recommended here.

The proposed rates for occupational therapy and mono-lingual (English) speech therapy were compared to rates offered for positions posted on job websites for similar roles and titles. These rates were taken into consideration when establishing a range of rates that would be competitive enough to sustain occupational therapy and English speech therapy services in hard to serve areas.

There were only a limited number of job postings and current market data available for bilingual (Yiddish) speech therapy, which the DOE attributes to the highly specialized nature of the service. The maximum rate for English speech therapy established under this procurement was compared to the RSA rate, which the DOE offers parents to obtain this service. The percentage increase was applied to the RSA rate for Yiddish speech, establishing the range for Yiddish-based services under this procurement.

Accordingly, pricing for vendors that proposed rates within the range for occupational therapy, as well as speech therapy including English and Yiddish-based services, can be determined to be fair and reasonable.

The estimated annual contract amount for the vendor is based on the amount for new vendors with a related services requirements MTAC contract of \$30,000 for each awarded service component and district.

The Multiple Task Award Contract process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet the demand for such services and to offer a choice among vendors.

Estimated Contract Amount for Recommended Vendor		
Vendor Name & Address	Component(s) and District(s)	Estimated Annual / Total Amount
Heather Turner Services, LLC 82 Pleasant Rd. Lake Peekskill, NY 10537	Monolingual Speech (7, 8) and Occupational Therapy (7,8,9,10,11,12)	\$240,000 / \$480,000

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization for Negotiated Service Contracts for City Transition Seats

Procurement Method: Negotiated Services Contract per DOE Procurement Policy & Procedures, Section 3-08
Estimated Highest Annual Amount: \$33,358,703.00
Estimated Total Amount: \$33,358,703.00
Funding Source: City Tax Levy
Contract Retroactive? Yes
Contract Term: 07/01/2025 - 06/30/2026
Options: None **Options Amount:** None
Contract Type: Requirements
RA Number: 12466

Vendor Name: See List Below

Contract Manager: Monique Scales, Senior Director - Operations, Division of Early Childhood Education
Lead Contracting Officer: Jodina Clanton, Senior Director, Research and Special Projects, Division of Early Childhood Education
Division of Contracts & Purchasing Contact: Ibrahim Rehawi Chief Administrator, Health and Human Services

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Division of Early Childhood Education (“DECE”) to enter into Negotiated Service contracts with the vendors listed below for one year to provide high-quality instructional programming as part of the Pre-K for All and 3-K for All programs.

Discussion

A Request for Proposals (“RFP R1268” or the “RFP”), which was released on March 5, 2019, sought to identify eligible, high-quality vendors willing to collaborate with the DECE to provide Head Start services for eligible children ages six-weeks to five-years-old. Through the RFP, vendors were awarded a specified number of slots for each age group. Per-child rates were negotiated for each age group. The R1268 RFP expired June 30th, 2025, aligning with the expiration of the Head Start Grant that funded these services. DOE will propose to extend those contracts through August 31, 2025.

DOE is committed to ensuring that families continue to have access to early childhood educational services and care at these program sites for the 2025-2026 school year. To prevent service disruption given delays in federal award notifications, the City of New York is providing one year of a new programming model to ensure these providers can continue offering comprehensive early childhood education to families.

The awarded vendors listed below have been partners within the DOE on which families depend for care. Under the new proposed contracts, these sites will provide early childhood educational services to children ages birth to five for 225 or 260 days for 8 or 10 hours per day. Pricing and Annual Per-child rates were negotiated for each age group by Early Childhood SMEs. Vendors requiring start-up funds were offered additional resources outside of their negotiated per child rate for the first year of their contract. These funds will support facility improvements necessary for their required Department of Health and Mental Hygiene or Office of Children and Family Services permit, other small upgrades, or for furniture and other materials for their classrooms.

The Chancellor’s Committee on Contracts recommended the approval of these contracts at the meeting held on July 2, 2025.

Awards for City Transition slots

Site ID	Vendor Name	Total Contract Amount
XAOD	BronxWorks, Inc.	\$ 1,411,737.00
KBEP	Brooklyn Chinese-American Association, Inc.	\$ 1,609,986.00
KBMM	Brooklyn Chinese-American Association, Inc.	\$ 2,698,518.00

KBUL	Brooklyn Chinese-American Association, Inc.	\$ 838,719.00
KAZT	BUSHWICK UNITED HOUSING DEVELOPMENT FUND CORPORATION	\$ 856,047.00
KBLW	BUSHWICK UNITED HOUSING DEVELOPMENT FUND CORPORATION	\$ 718,167.00
XCBR	Congregation Luminous, Inc. DBA Luminous Early Child Care Center	\$ 1,400,960.00
XAKA	LA PENINSULA COMMUNITY ORGANIZATION, INC.	\$ 1,329,696.00
XARC	LA PENINSULA COMMUNITY ORGANIZATION, INC.	\$ 1,658,838.00
XAID	Lutheran Social Services of Metropolitan New York, Inc.	\$ 1,987,485.00
MAPP	Northside Center for Child Development, Inc.	\$ 592,476.00
KBJL	SCO Family of Services	\$ 913,165.00
XAOK	SEVENTH AVENUE CENTER FOR FAMILY SERVICES	\$ 989,914.00
XAXA	SEVENTH AVENUE CENTER FOR FAMILY SERVICES	\$ 628,674.00
MAQI	The Child Center of NY, Inc.	\$ 1,018,092.00
QASU	The Child Center of NY, Inc.	\$ 2,348,052.00
MAON	Union Settlement Association, Inc.	\$ 1,663,486.00
MAPW	Union Settlement Association, Inc.	\$ 1,382,568.00
MAQT	Union Settlement Association, Inc.	\$ 1,384,188.00
MAVX	Union Settlement Association, Inc.	\$ 962,820.00
MBVD	Union Settlement Association, Inc.	\$ 1,412,266.00
KAXU	University Settlement Society of New York	\$ 1,907,250.00
KBUV	University Settlement Society of New York	\$ 365,295.00
MAUB	University Settlement Society of New York	\$ 1,836,900.00
KDVU	WEEKS EDUCATIONAL AND SOCIAL ADVOCACY PROJECT, INC.	\$ 1,443,404.00

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

BronxWorks Inc.

A review of BronxWorks Inc.’s (BronxWorks) PASSPort submission revealed the following information:

- In June 2022, the New York City Department of Investigation (DOI) issued a report that revealed compliance issues with Bronxworks and its shelter services with the New York City Department of Homeless Services (DHS). Additionally, DOI recommended that the New York City Department of Youth and Community Development (DYCD) conduct a review to determine whether potential sale and lease agreements were reimbursable to DYCD and other city agencies. DYCD advised it has completed its review and determined the vendor to be in compliance. DHS advised that they are currently reviewing the vendor procurement policy.
- BronxWorks received an unsatisfactory performance evaluation from DYCD for the evaluation period ending June 30, 2020, due to failure to fulfill the scope of services according to the proposed workscope relating to enrollment, job placement, and recordkeeping for its Summer Youth Employment/Work, Learn and Grow program. DYCD advised that the vendor improved and received a subsequent satisfactory performance evaluation for fiscal year 2021.

The DOE is also aware of the following information:

- A June 2021 news report revealed that a former BronxWorks employee was ordered to pay restitution after using its employee login to order electronics for personal use. The vendor advised that the individual is no longer associated with BronxWorks and it has reviewed and strengthened its internal procedures.

As the matters have either been resolved or are pending, and in the light of the vendor’s overall satisfactory performance on prior DOE contracts, the vendor is determined to be responsible.

Lutheran Social Services of Metropolitan New York, Inc.

A review of Lutheran Social Services of Metropolitan New York Inc.’s (LSSMNY) PASSPort submission revealed the following information from the New York City Department of Social Services’ (DSS) most recent Responsibility Determination (RD):

- On January 07, 2024, LSSMNY reported two substantiated cases of client abuse and neglect within the last twelve months. DSS reviewed the corrective actions taken by LSSMNY and deemed it to be sufficient.

In light of the resolution of the matter above, and the vendors’ overall satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

SCO Family of Services

A review of SCO Family of Services' (SCO) PASSPort submission revealed the following caution:

- In April 2016, the New York City Department of Investigation investigated a licensed SCO foster parent for allegations of multiple counts of sexual abuse of several foster children who were in the care and custody of the New York City Administration for Children's Services (ACS) or the Suffolk County Department of Social Services. The vendor advised that the foster parent was acquitted, and the case was dismissed.

PASSPort also revealed the following information from the New York City Department of Youth and Community Development's (DYCD's) responsibility determination:

- From April 2023 to April 2024, SCO disclosed thirty-seven substantiated cases of client abuse and neglect. A review by DYCD of the corrective actions taken by SCO were prudent based on the information provided.
- From 2021 to 2023, multiple new reports revealed ligations against SCO relating to employment discrimination, abuse, assault, and violations of the Fair Labor Act and New York Labor Law. The matters are either resolved or on-going.

The DOE is also aware of the following:

- There are a total of thirty lawsuits against SCO regarding alleged violations of civil rights, job discrimination, and violation of the Child Victims Act. The vendor advised that 19 cases are pending and 11 have been closed.

As the matters above are either pending or resolved, and in light of the vendor's satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

The Child Center of NY, Inc.

A review of The Child Center of NY, Inc.'s (TCCNY) PASSPort submission revealed the following information from the most recent responsibility determination (RD) by the New York City Department of Youth and Community Development (DYCD):

- On January 03, 2025, TCCNY disclosed eight cases of client abuse and neglect within the last twelve months. A review by DYCD of the corrective actions taken by TCCNY were prudent based on the information provided.

In light of the vendor's corrective actions and its overall satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

University Settlement Society of New York

A review of University Settlement Society of New York's (University Settlement) PASSPort submission identified the following agency-reported caution:

- In January 2023, University Settlement self-reported an incident to the New York City Department of Health and Mental Hygiene (DOHMH) regarding lack of supervision and paid a \$250 fine. DOHMH reviewed the information disclosed and determined that the vendor took appropriate action and preventative measures to ensure this incident does not reoccur.
- In April 2022, University Settlement reported an incident to DOHMH due to lack of supervision of a participant. DOHMH determined that University Settlement's program violation was substantiated. University Settlement implemented several new processes and was required to pay a fine of \$1,500. The fine has been paid in full.

In light of University Settlement's corrective actions, and its satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

Request for Authorization to Amend Community Schools Services Contracts-R1191

Procurement Method: Contract Amendment per DOE Procurement Policy & Procedures, Section 4-08
Estimated Annual Amendment Amount: \$886,064.00
Estimated Amendment Total: \$2,658,192.00
Funding Source: Tax Levy
Contract Retroactive? Yes
Contract Term: 07/01/2024 - 06/30/2027; 3 Years
Options: None **Options Amount:** None
Contract Type: Full Value
RA Number: 12440

Vendor Name: See List Below

Contract Manager: Toby Reyes, Senior Director for Budget & Procurement, Office of Community Schools
Lead Contracting Officer: Hayat Rehawi, Operations Manager, Office of Community Schools
Division of Contracts & Purchasing Contact: Hany Amin, Associate Director, Central Office Professional Services

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of Community Schools (“OCS”) to amend the contracts with the community-based organizations (“Lead CBOs”) listed below to work with DOE schools to implement the Community School strategy.

Discussion

Community Schools focus on family engagement, strong community partnerships, and tailored support for students and families to overcome obstacles affecting academic success. All Community Schools adhere to three foundational pillars:

- 1. **Rigorous Academics:** Programs prepare students for college, careers, and citizenship, with high-quality curricula, expanded learning opportunities, and accountability.
- 2. **Comprehensive Services:** Based on community needs, schools offer integrated programs to address holistic needs and engage families as key partners.
- 3. **Collaborative Partnerships:** Schools work with local entities, including government agencies, non-profits, and businesses, to maximize resources and impact.

In September 2020, the DOE issued an RFP (R1191) to identify Lead Community-Based Organizations (“CBOs”) to help implement these strategies across 165 Community Schools. The innovative two-step award process ensured customized programs met specific school and community needs. A total of 136 contracts were awarded after evaluating 571 proposals.

To enhance services, contracts were later amended to address funding reductions from earlier formulas. These amendments, retroactively applied for FY25–FY27, restore funding to FY21 levels based on enrollment, grade level, and economic need. The amendment spans three years, Fiscal Years 2025 through 2027, to support expanded services for Community Schools transitioning to their standard funding allocation. However, the continuation of services under these amendments depends on the availability and allocation of funds, reflecting their reliance on consistent financial support. These amendments are contingent upon City Tax Levy funding for the respective Fiscal Years. The Board reserves the right to terminate these amendments if the annual City Tax Levy funding for the program is not approved.

DBN	Organization	FY25 Annual Amendment Amount	FY26 Annual Amendment Amount	FY27 Annual Amendment Amount	Total Amendment Amount
10X440	Good Shepherd Services	\$472,056.00	\$472,056.00	\$472,056.00	\$1,416,168.00
07X584	City Year, Inc.	\$70,591.00	\$70,591.00	\$70,591.00	\$211,773.00
01M292	Henry Street Settlement	\$28,541.00	\$28,541.00	\$28,541.00	\$85,623.00
32K168					

32K403 32K549 32K552	Make the Road New York	\$314,876.00	\$314,876.00	\$314,876.00	\$944,628.00
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It is necessary to contract for these services because the DOE does not possess the expertise, personnel, and/or resources necessary to meet the program objectives

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

Good Shepherd Services

A review of Good Shepherd Services’ (GSS) PASSPort submission revealed the following cautions:

- From October 2021 to March 2022, GSS was investigated by the New York City Department of Consumer and Worker Protection (DCWP) regarding termination of an employee based on use of leave. GSS settled with DCWP without an admission of wrongdoing and compensated the employee a total of \$7,500.
- In February 2022, GSS was investigated by the Special Commissioner of Investigation for the New York City School District (SCI) regarding a GSS Learning-to-Work intern that engaged in inappropriate text message communications with another student. Additionally, SCI found that the intern, who began working with GSS while still a student, had not been properly fingerprinted and cleared to work in DOE schools following graduation. Upon notice of the intern’s actions DSS terminated the individual, strengthened its onboarding processes, and required additional sexual harassment prevention training for all staff. The DOE placed GSS on a corrective action plan and GSS reimbursed the DOE for all monies paid to the intern for their time working after graduation.

PASSPort also revealed the following information from the New York City Administration for Children’s Services (ACS) responsibility determination (RD):

- A July 2024 news report revealed a lawsuit filed against GSS related to allegations of abuse at a GSS residential program. The vendor advised that it is currently contesting the allegations, and the case is pending.
- From January 2023 until February 2024, GSS disclosed three cases of client abuse and neglect. A review by ACS of the corrective action taken by GSS was prudent based on the information provided.

As the matters above are either pending or resolved, and in light of the vendor’s satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

City Year, Inc.

A January 2025 news article revealed that a former City Year, Inc. (City Year) program manager was arrested by the Seattle Police Department (SPD) for alleged sexual assault against a minor. The vendor advised that the former employee was terminated, and City Year has not been subject to any investigation or litigation related to the matter. Furthermore, City Year is cooperating with SPD and has implemented organization-wide mandated sexual assault training to better prevent this from recurring in the future.

As City Year is not the subject in the matter above, and in light of the vendor’s overall satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

Henry Street Settlement

A review of Henry Street Settlement’s (HSS) PASSPort submission revealed the following caution:

- HSS received an unsatisfactory evaluation from the New York City Department of Youth and Community Development (DYCD) for the evaluation period ending on March 31, 2022. DYCD reported that HSS failed to meet the overall performance expectations in regard to enrollment, job placement, and recordkeeping for its Summer Youth Employment Program. DYCD advised that HSS was not placed on a Corrective Action Plan (CAP) and continues to contract with the vendor. Subsequently, since the unsatisfactory evaluation, DYCD advised that HSS has received a satisfactory evaluation.

PASSPort also revealed the following information from DYCD's Responsibility Determination (RD):

- In July 2020, HSS was the subject of a lawsuit filed in the United States District Court for the Southern District of New York (SDNY) by a former case manager/housing specialist alleging a hostile work environment and discrimination. In September 2021, the case was dismissed.

As the matters above have been resolved, and in light of the vendor's overall satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

Request for Authorization to Amend Contract with Vendors for the Provision of Birth to Five Services

Procurement Method: Contract Amendment per DOE Procurement Policy & Procedures, Section 4-08

Estimated Annual Amendment Amount: \$2,519,100.00

Estimated Amendment Total: \$2,519,100.00

Funding Source: Tax Levy

Contract Retroactive? Yes

Contract Term: 07/01/2025 - 06/30/2026

Options: None

Options Amount: None

Contract Type: Requirements

RA Number: 12527

Vendor Name: See List Below

Contract Manager: Monique Scales, Senior Director - Operations, Division of Early Childhood Education

Lead Contracting Officer: Jodina Clanton, Senior Director, Research and Special Projects, Division of Early Childhood Education

Division of Contracts & Purchasing Contact: Ibrahim Rehawi, Chief Administrator, Health & Human Services

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Division of Early Childhood Education (“DECE”) to amend certain vendor contracts for 3K & Pre-K Standard Day & Year services to provide additional hours of service daily as part of the School Day & Year (“SDY”) Plus Services Pilot.

Discussion

In March 2019, the DOE released the first Request for Proposals (“RFP”) for birth-to-five services, RFP R1267. Services included both extended day and year services available to income eligible children, and school day and year services available to any child eligible for Pre-K for All or 3-K for All services. The DOE also released an RFP for birth-to-five services in Covid Impacted Neighborhoods (R1344) in spring 2021, and for school day and year 3-K and Pre-K services (R1395) in the fall of 2021. Services began in July 2021 for RFPs R1267 and R1344, and services for R1395 began in July 2022. Collectively, these services comprise New York City’s birth-to-five system, which provides every eligible child with free, full-day, and high-quality early care and education.

The Birth-to-five RFPs offered two types of services models. School Day & Year (“SDY”) services were available to all Pre-K aged children and 3-K aged children with NYC residency for 6 hours and 20 minutes daily, for 180 days annually. Extended Day & Year (“EDY”) services were available to children ages six weeks to five years old whose family’s meet income and other eligibility requirements based on federal and state Childcare Block Grant (“CCBG”) guidelines for eight or ten hours daily, for 225 or 260 days annually.

The New York City Council and the Office of Management and Budgets has allocated City Tax Levy funding to New York Public Schools (“NYCPS”) to offer a SDY Plus (“SDY+”) program to provide additional hours of service daily for approximately 2000 existing SDY Seats. The program will offer SDY programs a fixed rate of funding to provide children with an additional 3 hours and 40 minutes of care and learning daily for the same 180 days that are planned for the SDY contract during the 2024-2025 school year.

Families living in communities with a high economic need index are typically eligible for NYCPS EDY or Head Start services in which enrollment is based on income eligibility. DECE performed a needs analysis for 3-K and Pre-K Head Start and EDY programs within zip codes that had an economic need index of 75% or higher for the school year 2024-2025. The analysis determined that there were 11 zip-codes that have an economic need index of 75% or higher and do not have any or only a small % of Head Start or EDY seats. Extending hours of service to SDY programs in these identified areas with a high economic need index and no extended day and year or Head Start seats could be extremely beneficial for families.

DECE conducted outreach to current providers with an active Birth to Five contract with SDY seats in these zip codes to see if there was expressed intent and demonstrated capacity and need to provide

SDY+ services at these specific contracted locations. Programmatic and operational capacity were considered when recommending interested vendors for this program. Contracts for these services are necessary because the DOE does not possess the personnel to perform them.

DECE determined that a fixed amount of \$45 per child/daily was a fair and reasonable price to offer an additional 3 hours and 40 minutes to each of the 180 scheduled SDY days.

Site ID	Vendor Name	SDY 3K Slots	SDY 4K Slots	Increase Amount Per Child	FY25 Increase Amount	FY26 Increase Amount	Total Contract Increase Amount
MAEE	Catholic School Region of Manhattan	45	72	\$45.00	-	\$947,700.00	\$947,700.00
MAXH	Catholic School Region of Manhattan	45	72	\$45.00	-	\$947,700.00	\$947,700.00
RAIQ	Creative Learning Clubhouse Inc.	13	16	\$45.00	-	\$234,900.00	\$234,900.00
RAKJ	WEEKS EDUCATIONAL AND SOCIAL ADVOCACY PROJECT, INC.	30	18	\$45.00	-	\$388,800.00	\$388,800.00

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization to Extend the Contracts with Private Universities to Provide Graduate Courses for the School Building Leader Certification

Procurement Method: Contract Extension per DOE Procurement Policy & Procedures, Section 4-07(b)
Estimated Highest Annual Amount: \$ 1,302,074.10
Estimated Total Amount: \$ 3,906,222.30
Funding Source: U.S. DOE Title II, Part A Grant
Contract Retroactive? Yes
Contract Term: 01/01/2025 – 12/31/2027; 3 Years
Options: None **Options Amount:** None
Contract Type: Requirements
RA Number: 12517

Vendor Name: See List Below

Contract Manager: Erwin Bridgewater, Director of Operations and Procurement, Division of Nonpublic Schools
Lead Contracting Officer: Diana Ferrer-Schwartz, Deputy Chief Executive of Operations, Division of Nonpublic and Charter Schools
Division of Contracts & Purchasing Contact: Jay Dyer, Procurement Analyst, Strategic Procurements

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Division of Nonpublic Schools (“DNPS”) to extend its contracts with the universities listed below to provide graduate courses in administration and supervision to enable Nonpublic Schools (“NPS”) principals and prospective principals to obtain the School Building Leader (“SBL”) certification.

Discussion

Title IIA of the Every Student Succeeds Act (“ESSA”) provides funds for professional development for the purpose of creating future school leaders. This initiative enables prospective NPS principals to take courses in administration and supervision in order to acquire their New York State SBL certification, while also allowing current NPS principals to remain apprised of developments in the field of School Building Leadership.

The DOE entered into contracts with the universities for the subject services through a Negotiated Services contract for a four-year term in 2016. Upon expiration of these contracts, the DOE executed three non-contractual extensions – first, a one-year extension pursuant to the DOE’s Procurement Policy and Procedures (“PPP”) Section 4-07(a) for 2020, a two-year extension pursuant to PPP Section 4-07(b) for 2021 and 2022, and then a second two-year extension pursuant to PPP 4-07(b) for 2023 and 2024. A fourth, non-contractual extension pursuant to PPP Section 4-07(b) is needed for continuity of services until contract awards are made pursuant to a new Request for Proposals (“RFP”) solicitation – R1195. A three-year extension is required to ensure uninterrupted services for the 2025, 2026, and 2027 cohorts while the necessary procurement processes, including solicitation release, proposal evaluation, award, approval, and registration of new contracts, are complete.

This contract extension will have the same scope, terms, and conditions as those set forth in the original contracts. The estimated extension amounts are based on the unit costs established under the prior extension, which includes a Consumer Price Index (“CPI”) adjustment as provided for under the original contracts. The extension amounts also include an estimated projection of 18 annual credits per student and the anticipated number of student enrollments during the extension term, as illustrated in the following table.

Table 1 – Estimated Extension Amounts Detail

College / University	Projected Per Credit Price - Spring	Estimated Number of Credits Per Student Annually	Total Annual Tuition Per Student	Estimated Enrollments	Estimated Annual Extension Amount	Estimated 3 Year Extension Amount
Fordham University	\$873.02	18	\$15,714.36	60	\$942,861.60	\$2,828,584.80
Mercy University	\$798.25	18	\$14,368.50	25	\$359,212.50	\$1,077,637.50

	Annual Extension Amount:	\$1,302,074.10	\$3,906,222.30
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As the rates, terms, and conditions remain the same as they were under the prior contract action, pricing for the requested extension has therefore been determined to be fair and reasonable.

Subsequent Request for Authorizations will seek approval of additional vendors.

On July 2, 2025, the Chancellor’s Committee on Contracts recommended extending these contracts.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

Fordham University

A review of Fordham University’s (Fordham) PASSPort submission identified the following cautions:

The first two cautions relate to multiple violations and administrative charges issued from 2019 to present by the Fire Department of New York City (FDNY), the New York City Department of Environmental Protection (NYC DEP), the New York City Department of Housing Preservation Development, (NYC HPD), the New York City Department of Buildings (NYC DOB), the Environmental Control Board (ECB), and the New York City Department of Health and Mental Hygiene (NYC DOHMH). They include, among other things, violations related to fire codes, building codes, resulting in judgments or liens that reflect no monies are due, they remain open and are being challenged, or are pending resolution.

The last two cautions relate to multiple investigations from 2019 to present conducted by various government agencies including the United States Department of Education’s Office for Civil Rights (OCR), the U.S. Equal Opportunity Commission (EEOC), the New York State Division of Human Rights (NYS DHR), the United States Department of Education (US DOE), the New York City Commission on Human Rights (NYCCHR), the United States Department of Housing and Urban Development (US HUD). The vendor advised that:

- There is one OCR investigation related to a disability discrimination complaint which is closed.
- There is a total of eight NYS DHR investigations relating to discrimination of housing, race, color, age, military status, or disability. Of which one is closed, one withdrawn, two dismissed, and four are pending.
- There are seven EEOC investigations, relating to age, sex, race, color, and national origin discrimination complaints. Of the seven investigations, one matter is closed, five are pending, and one settled with no corrective action required.
- There are two US DOE investigations relating to Section 117 of the Higher Ed Act and adherence to the mission statement and policies. Both investigations are pending.
- There is one NYCCHR investigation related to disability discrimination which is pending.
- There is one US HUD investigation related to housing discrimination which was dismissed with no corrective action required.

Additionally, PASSPort revealed the following information from the New York City’s Department of Youth and Community Development’s (DYCD) Responsibility Determination (RD):

- A July 2020 news article revealed that a student sued Fordham after the student was banned from campus. In October 2020, the motion to dismiss was granted and the matter is closed.
- A January 2018 news article revealed that students from Fordham filed a lawsuit against the University for allegedly being denied the ability to form an official student club. Fordham filed a motion to dismiss the petition which the court denied, however, the University advised that on December 22, 2020, the Appellate Court issued an Order reversing the lower Court’s decision and concluded that the Article 78 Petition should not have been granted and that Fordham followed its procedures.

As the matters above have either been resolved or are pending, and in light of the vendor’s exceptional performance on prior DOE contracts, the DOE determines the vendor to be responsible.

Mercy University

A review of Mercy University's (Mercy), formerly known as Mercy College, PASSPort filing identified the following two cautions:

Both cautions relate to multiple investigations from 2016 to present by the United States Equal Employment Opportunity Commission (EEOC), the New York State Division of Human Rights (NYSDHR) the National Labor Relations Board (NLRB) and Office of Civil Rights (OCR) with varying results as follows:

- 6 EEOC investigations of discrimination in employment, with two pending and four cases that were dismissed.
- 17 NYSDHR investigations regarding disability or discrimination, with five pending and twelve cases that were either settled or dismissed.
- One investigation by the NLRB in connection to an applicant being denied employment due to pending litigation that did not involve Mercy. This matter is now closed.
- One investigation with the OCR regarding two complaints from a student due to lack of accommodations. This matter was dismissed.

As the matters above are either closed, dismissed, settled, or remain pending, and in light of the vendor's overall satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

Request For Authorization to Extend the Contracts with the Educational Institutions
listed below to Provide Undergraduate Courses to Support the Career Training
Program – RA# 3

Procurement Method: Contract Extension per DOE Procurement Policy & Procedures, Section 4-07(b)
Estimated Highest Annual Amount: \$5,303,340.00
Estimated Total Amount: \$10,606,680.00
Funding Source: Tax Levy
Contract Retroactive? Yes
Contract Term: 09/16/2024 – 09/15/2026; 2 Years
Options: None **Options Amount:** None
Contract Type: Requirements
RA Number: 12361

Vendor Name: See List Below

Contract Manager: : Luis A, Echevarria, Director - Scholarship, Incentives and Speech Programs, HR School Support, Division of Human Resources
Lead Contracting Officer: Stacey A. Frazier, Chief of Staff, Division of Human Resources
Division of Contracts & Purchasing Contact: Camella Fairweather, Lead Procurement Analyst, Strategic Procurements

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Division of Human Resources (“DHR”) to extend contracts with the private universities, as well as State Universities of New York (“SUNY”) schools listed below, to provide undergraduate courses for the Career Training Program (“CTP”).

Discussion

CTP was implemented to conform to Article VII of the Department’s contract with the United Federation of Teachers (“UFT”), which provides all eligible paraprofessionals an opportunity to qualify for advancement by making paid tuition available for undergraduate coursework at accredited participating State Universities of New York (“SUNY”) and private institutions. CTP is a component of an overall effort to employ highly qualified staff as required by the Every Student Succeeds Act by increasing the skills of paraprofessionals. The educational advancement of paraprofessional employees is important in light of the continuing need for highly qualified teachers in areas of need.

The below schools were awarded a five-year contract with two, one-year options to extend the contract originally procured through a Negotiated Services agreement (“NS”). DOE exercised each of the contractual options along with a 4-07(a) Chancellor’s Extension and a 4-08 Amendment as per an amended agreement between DOE and UFT effective the start of the 2016-17 school year, modifications were enacted in the Career Training Program set forth in Article 7B of the UFT-DOE Collective Bargaining agreement covering paraprofessionals to achieve savings to support the costs of other teacher education pathway proposals, to promote higher quality and relevance of course work that is taken, and to provide more equity in the benefits offered to the paraprofessionals. These changes included the elimination of all activity, application, technology, and any other esoteric fees paid by the DOE.

A two-year non-contractual 4-07(b) Chancellor’s extension is required to provide continuity of the services until contracts are awarded pursuant to a new competitive solicitation slated to be initiated by Summer 2025. The extension will have the same rates, terms, and conditions as the amended contract and prices and have therefore been determined to be fair and reasonable.

Contracts for these services are necessary because the DOE does not possess the personnel, resources, or expertise to provide them.

This extension is retroactive due to administrative delays. Subsequent Requests for Authorization will seek approval of additional vendors.

The Chancellor’s Committee on Contracts recommended extending the contract with the below-mentioned vendors on March 06, 2025.

List of Educational Institutions & Students Served

Vendor	Number of Students	Per Credit Rate	Number of Credits Annual	Estimated Annual Contract Amount	Number of Credits 2 years	Estimated 2-Year Contract Amount
Mercy University	139	\$305.00	18	\$763,110.00	36	\$1,526,220.00
SUNY Old Westbury	4	\$305.00	18	\$21,960.00	36	\$43,920.00
Touro University	823	\$305.00	18	\$4,518,270.00	36	\$9,036,540.00
TOTAL				5,303,340.00		\$10,606,680.00

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

Mercy University

A review of Mercy University’s (Mercy), formerly known as Mercy College, PASSPort filing identified the following two cautions:
Both cautions relate to multiple investigations from 2016 to present by the United States Equal Employment Opportunity Commission (EEOC), the New York State Division of Human Rights (NYSDHR) the National Labor Relations Board (NLRB) and Office of Civil Rights (OCR) with varying results as follows:

- 6 EEOC investigations of discrimination in employment, with two pending and four cases that were dismissed.
- 17 NYSDHR investigations regarding disability or discrimination, with five pending and twelve cases that were either settled or dismissed.
- One investigation by the NLRB in connection to an applicant being denied employment due to pending litigation that did not involve Mercy. This matter is now closed.
- One investigation with the OCR regarding two complaints from a student due to lack of accommodations. This matter was dismissed.

As the matters above are either closed, dismissed, settled, or remain pending, and in light of the vendor’s overall satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

Touro University

From July 2020 to September 2021, numerous news articles revealed lawsuits against Touro University (Touro) formally known as Touro College, related to allegations of sexual misconduct and breach of contract. These matters have either been resolved or are pending.

As the matters have either been resolved or are pending, and the vendor’s overall satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

Request for Authorization to Extend a contract for Repair and Maintenance of Combustible Gas Leak Detection Systems – B2900

Procurement Method: Contract Extension per DOE Procurement Policy & Procedures, Section 4-07(b)

Estimated Highest Annual Amount: \$1,030,550

Estimated Total Amount: \$1,030,550

Funding Source: Tax Levy

Contract Retroactive? Yes

Contract Term: 03/01/2025 – 02/28/2026; 1 Year

Options: None

Options Amount: None

Contract Type: Requirements

RA Number: 12399

Vendor Name: Combustion Systems & Instruments INC

Vendor Address: 243 Gilling Road, Seafood, NY 11783

Contract Manager: Shervon Small, Director – Contract Administration, Division of School Facilities

Lead Contracting Officer: Jay Bastien, Interim Executive Director of Contracts & Performance, Division of Schools Facilities

Division of Contracts & Purchasing Contact: Kassem Johami, Procurement Analyst, Transportation, Food, and Facilities Procurement

Purpose

On behalf of the Division of School Facilities (“DSF”), the New York City Department of Education (“DOE”) hereby requests authorization to extend its contract with Combustion Systems & Instruments Inc. (“Combustion Systems”) to provide the labor, materials, and supervision necessary to test, reset, calibrate, adjust, and/or repair combustible gas leak detection systems in schools and administrative buildings. DSF will provide funding for the cost of the extension for which authorization is being requested (the “Requested Extensions”).

Discussion

The scope of work under the Requested Extensions includes, but is not limited to, reviewing, testing, and adjusting carbon monoxide (“CO”) detectors connected to the gas leak detection systems and stand-alone CO detection systems that FDNY-approved central station monitoring company does not monitor. The gas leak detection equipment may monitor any area, including HVAC services, boiler rooms, furnaces, and water heaters, and may include associated systems. The DOE exercised its 270-day renewal option, then extended the contract for one-year, pursuant to section 4-07(a) of the DOE’s Procurement Policy and Procedures (“PPP”). A replacement solicitation was released, but no awards were made in the best interest of the DOE. An additional one-year extension, pursuant to section 4-07(b) of the DOE’s PPP was approved. Since the current replacement solicitation is being evaluated, an extension of the Current Contract is required to prevent a lapse in the subject services.

A decision was made to contract for these services because it was determined that the DOE does not currently possess the capacity and/or expertise required to meet the objectives of this program in an efficient manner.

For the extension period, both Combustion Systems and Control Systems Services (“Control”) requested price increases to address costs that have been shown to exceed the price adjustments allowed under the contract to reflect changes in prevailing wages (as published by the New York City Comptroller’s Office) for the technicians performing these services.

As part of this 4-07(b) contract extension, Combustion Systems proposed a price adjustment on select line items, concerning the new Aggregate Classes that will be inherited from the incumbent vendor, Control. The original RFB consists of five Aggregate Classes ("AC") and five line-items per AC, where each AC covers specific geographic regions and districts, with Combustion awarded AC 1 and AC 2 and the remaining classes (AC 3-5) awarded to Control. Control will not be extending their contract at this time.

Section 1.7 of the RFB contract regarding Prevailing Wages (“PW”) and Cost Adjustments allows for increases in price, up to, but not exceeding, the increases to the underlying PW titles published by the NYC Comptroller’s Office. Consequently, for line-items A2, B2, and C under all five Aggregate Classes,

as well as A1 under AC 1 through AC 3 and B1 under AC 1 through AC 4, the vendor has agreed to maintain the original base pricing and only allows for increases permitted under the contract.

For line-items A1 (under AC 4 & AC 5) and B1 (under AC 5), the vendor is proposing a labor rate of \$220.00 and \$132.30 respectively, which is 7.8% and 6.8%, respectively, above what the contract would allow. However, this increase accounts for only 1% of the total estimated contract spend. Moreover, proposed pricing falls 5% to 18% below that of other ACs when looking at the competitive range of prices that the DOE is currently paying for these services.

Accordingly, pricing can be determined to be fair and reasonable.

DSF has determined that Combustion Systems have performed satisfactorily under its prior contract and anticipates that it will continue to do so under this extension.

The Chancellor’s Committee on Contracts recommended the approval of this contract extension with Combustion Systems on July 02, 2025.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization to Extend a Contract with SONOVA USA, INC. LLC to
Provide FM Digital Hearing Devices– B305901

Procurement Method: Contract Extension per DOE Procurement Policy & Procedures, Section 4-07(b)

Estimated Annual Amendment Amount: \$1,082,868.00

Estimated Amendment Total: \$2,165,736.00

Funding Source: Tax Levy

Contract Retroactive? Yes

Contract Term: 12/29/2024 – 12/28/2026; 2 Years

Options: None

Options Amount: None

Contract Type: Requirements

RA Number: 12272

Vendor Name: SONOVA USA Inc.,

Vendor Address: 750 N. Commons Drive – Suite 200 – Aurora, IL 60504

Contract Manager: Judy Cohen – HES/Audiologist – D.75

Lead Contracting Officer: Helen Kaufman, Administrative Assistant Superintendent – D.75

Division of Contracts & Purchasing Contact: Demetrise Daniels-Foster, Enterprise Operations
Procurement School-Based Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization to extend the Sonova USA, Inc. (“Sonova”) contract for two years to provide FM Digital Hearing Devices (“Hearing Devices”) for students with special hearing needs. This contract will be utilized on an as-needed basis by NYC Public Schools and Central Offices using their individualized budgets.

Discussion

Sonova was originally awarded a five-year sole source contract for Hearing Devices. These FM transceivers are mandated by students' Individual Education Programs ("IEP") to enable teachers to communicate with students with cochlear implants. Cochlear implants provide direct electrical stimulation to the auditory nerve in the inner ear.

In accordance with the contractual language, the DOE initially exercised its 180-day renewal option, followed by a series of extensions under Sections 4-07(a) and 4-07(b). The DOE now seeks to further extend the contract for two (2) years through to December 28th, 2026, pursuant to Sections 4-07(a) and 4-07(b) of the Procurement Policy and Procedures (“PPP”).

This extension under 4-07(b) of the Procurement Policy and Procedures (“PPP”) is needed to ensure continuity of services and will allow Sonova to continue to supply and maintain these devices.

As all prices, terms, and conditions under the proposed extension will remain the same as those under the original contract, which were determined to be fair and reasonable, the pricing under this extension is also considered to be fair and reasonable. The estimated extension amount is based on the actual usage over the course of the last extension, totaling \$1,082,868.00 annually.

This extension was recommended for approval by the Chancellor's Committee on Contracts on May 1, 2025.

Sonova has performed satisfactorily in the past and it is anticipated they will continue to do so.

During this period, the Division of Contracts and Purchasing will collaborate with D75 to ensure contract availability from multiple paths in order to source these products via sole source and/or cooperative contract.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check and have been determined to be responsible.

Request For Authorization to Extend the Contract with Nagarro, Inc. for IT Help Desk Services

Procurement Method: Contract Extension per DOE Procurement Policy & Procedures, Section 4-07(b)
Estimated Highest Annual Amount: \$24,332,325.00
Estimated Total Amount: \$48,422,325.00
Funding Source: Tax Levy
Contract Retroactive? No
Contract Term: 2 Years
Options: None
Options Amount: None
Contract Type: Requirements
RA Number: 12452

Vendor Name: Nagarro Inc.
Vendor Address: 1737 N First St Suite 590, San Jose, CA 95112

Contract Manager: Nadia Molinari, Deputy CIO, Division of Instructional and Information Technology
Lead Contracting Officer: Nadia Molinari, Deputy CIO, Division of Instructional and Information Technology
Division of Contracts & Purchasing Contact: Dolly Figueroa, IT Sourcing Coordinator, Technology Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization to extend its contract with Nagarro, Inc. (“Nagarro”) on behalf of the Division of Instructional and Information Technology (“DIIT”). This extension is necessary to continue providing critical support for the DOE’s IT Help Desk Call Center, as well as for the Emergency Operations Center (“EOC”), the Office of Pupil Transportation (“OPT”) Help Desk, and the Office of General Counsel (“OGC”) Service Desk.

Discussion

Nagarro currently manages and staffs the DOE’s IT Help Desk Call Center, provides onsite support at shelters, and operates the OPT, EOC, and OGC Help Desks. Serving as the DOE’s single point of contact for day-to-day help desk operations, Nagarro supports approximately 1,800 schools and administrative offices across the five boroughs. Their call center agents provide both Level 1 and Level 2 support to DOE staff and families.

The requested extension will ensure the continuity of essential help desk services while the DOE finalizes the scope and issues a new Request for Proposals (“RFP”) for comprehensive, enterprise-wide help desk support. The forthcoming RFP will cover the delivery, management, and support of services across all DOE help desks, including, but not limited to: IT, OPT, EOC, and OGC. Services under this extension will include, but are not limited to, the following:

Functional Area	Services Included
IT Help Desk	<ul style="list-style-type: none">Help Desk ServicesSchool Opening SupportEureka Chat and Voice Bot SupportServiceNow SupportSupportHub SupportAnalytics and Insights
OPT Help Desk	<ul style="list-style-type: none">Help Desk ServicesSchool Opening SupportAnalytics SupportServiceNow SupportSupportHub Support
EOC Help Desk	<ul style="list-style-type: none">Emergency Operations CenterServiceNow SupportAnalytics Support
OGC Service Desk	<ul style="list-style-type: none">Contact CenterTeam Setup, Knowledge Management & TransitionEureka Chat Bot, Voice Bot and Analytics SupportServiceNow SupportSupportHub Support
Transition Services to New Vendor	<ul style="list-style-type: none">Contact Center Transition

	<ul style="list-style-type: none">ServiceNow, SupportHub, Eureka, Reporting and Analytics Transition
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In addition to maintaining core multilingual support, the extension will also allow for continued system enhancements such as chatbot implementation, improvements to ticket intake processes, and expanded customer services satisfaction initiatives, which are all aimed at improving service to DOE’s end-user community.

While DIIT is actively collaborating with DCP to release a new RFP for these services, a two-year extension will enable us to complete the RFP process and secure a smooth transition should a new vendor be selected. This approach minimizes the disruption to operational support for students, families, schools, and central offices.

The Chancellor’s Committee on Contracts recommended the approval of the extension with Nagarro on July 2nd, 2025.

The totals below are based on monthly charges for each Functional Area’s Help Desk.

FUNCTIONAL AREA	YEAR 1 (2025/2026)	YEAR 2 (2026/2027)	TOTALS
IT Help Desk	\$11,535,000.00	\$11,535,000.00	\$23,070,000.00
Transportation Service Desk	\$6,707,000.00	\$6,707,000.00	\$13,414,000.00
EOC Help Desk	\$2,628,000.00	\$2,628,000.00	\$5,256,000.00
OGC Service Desk	\$2,628,000.00	\$2,628,000.00	\$5,256,000.00
Transition Services		\$1,426,325.00	\$1,426,325.00
GRAND TOTAL	\$23,498,000	\$24,332,325.00	\$48,422,325.00

The annual contract amount for two of the service desks (EOC and OGC) is the same as SY24/25 under the prior extension. Pricing was higher for the IT and OPT service desks, for which the annual amount increased by 3.1% and 3.7%, respectively. However, labor represents the entire cost to deliver all services and the increases in the IT and OPT contract amounts fall below the increase in the Employment Cost Index. Overall, the total contract amount to provide all service desks in both school years increased by only 2.6%. Additionally, Nagarro proposed the same hourly labor rates to provide digital services and prices to transition as under the prior extension. Accordingly, pricing is determined to be fair and reasonable.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization to Extend Contracts with multiple vendors to Provide Learning to Work programs for Young Adult Borough Centers and Transfer Schools

Procurement Method: Contract Extension per DOE Procurement Policy & Procedures, Section 4-07(b)
Estimated Highest Annual Amount: \$14,514,978.86
Estimated Total Amount: \$29,029,957.69
Funding Source: Tax Levy
Contract Retroactive? No
Contract Term: 07/01/2025 – 06/30/2027;2 Years
Options: None **Options Amount:** None
Contract Type: Full Value and Requirements
RA Number: 12432

Vendor Name: See List Below

Contract Manager: Lisreylia Rion, Associate Director for CBO Partnerships, Office of the First Deputy Chancellor, Office of Student Pathways
Lead Contracting Officer: Debra Cohen, Deputy Executive Director, Finance & Operations, Office of the First Deputy Chancellor, Office of Student Pathways
Division of Contracts & Purchasing Contact: Hany Amin, Associate Director, Health & Human Services Procurement, Division of Contracts & Purchasing

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of the First Deputy Chancellor, Office of Student Pathways to extend the contracts with the list of vendors below to provide academic, youth development, and vocational support to over-age and under-credited students at 66 sites part of the Learning to Work (“LTW”) program.

Discussion

The DOE has tasked the Office of Student Pathways with developing new strategies to better integrate and align the 20-year-old Learning to Work (“LTW”) program with current career and college readiness initiatives. This effort aims to maximize the program’s impact and ensure more efficient use of resources.

LTW supports over-age, under-credited students by providing academic assistance and youth development services that strengthen academic performance, build work-readiness skills, and guide students in planning for post-secondary education and careers. The program also offers internships and employment opportunities to help students develop the skills needed to achieve their long-term goals.

To advance this work, the Office of Student Pathways is partnering with schools and community-based organizations (“CBOs”) to identify effective ways to align current efforts with proven strategies. Throughout this process, LTW services will continue to serve over-age, under-credited students enrolled in transfer schools and Young Adult Borough Centers (“YABCs”).

The vendors listed below were initially awarded contracts through various solicitations. Upon the expiration of these original contracts, renewal options were exercised. The DOE then extended the contracts for an additional year under Section 4-07(a) of the DOE Procurement Policy and Procedures (“PPP”). Following this, multiple non-contractual extensions were granted under Section 4-07(b).

A two-year extension is necessary to ensure continuity of service while we complete the new solicitation. This extension will allow time for a comprehensive program analysis and alignment of LTW initiatives with new student pathway programs. We anticipate that the new contracts will be in place and ready for implementation by July 1, 2027.

The extensions will continue under the same terms, conditions, and unit pricing as the original contracts, with adjustments for previously approved Cost of Living Adjustments (“COLA”). The pricing remains fair and reasonable based on the original contracts.

On April 3, 2025, the Chancellor’s Committee on Contracts recommended the approval of these extensions to ensure service continuity until new contracts are awarded.

The List of Vendors

#	Vendor	2-Year Full Value Ext. Amount	2-Year Requirements Ext. Amount	Total 2-Year Ext. Amounts (FV + Req.)	25% Contingency	Total
1	Brooklyn Bureau of Community Service d/b/a Brooklyn Community Services	1,263,095.32	\$282,000.00	\$1,545,095.32	\$386,273.83	\$1,931,369.15
2	Good Shepherd Services	2,515,657.66	\$943,444.00	\$3,459,101.66	\$864,775.42	\$4,323,877.08
3	Good Shepherd Services	1,258,589.30	\$0.00	\$1,258,589.30	\$314,647.33	\$1,573,236.63
4	Good Shepherd Services	5,791,999.32	\$2,358,610.00	\$8,150,609.32	\$2,037,652.33	\$10,188,261.65
5	Good Shepherd Services	5,470,526.80	\$1,966,890.00	\$7,437,416.80	\$1,859,354.20	\$9,296,771.00
6	Jewish Child Care Association of New York d/b/a JCCA	1,210,959.74	\$162,194.00	\$1,373,153.74	\$343,288.44	\$1,716,442.18
Total						\$29,029,957.69

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

Brooklyn Bureau of Community Service

A review of Brooklyn Bureau of Community Service’s (BBCS) PASSPort submission revealed the following caution:

- In October 2022, The New York City Department of Investigations (DOI) made a referral to the New York City Department of Social Services (DSS) and the New York City Department of Youth and Community Development (DYCD) regarding a potential violation of the conflict-of-interest and nepotism policy involving BBCS and its affiliate Turning Point Housing Development Fund Corporation. DSS and DYCD advised they are currently reviewing the report and recommendations.

As the matter above remains pending, and in light of the vendor’s overall satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

Good Shepherd Services

A review of Good Shepherd Services’ (GSS) PASSPort submission revealed the following cautions:

- From October 2021 to March 2022, GSS was investigated by the New York City Department of Consumer and Worker Protection (DCWP) regarding termination of an employee based on use of leave. GSS settled with DCWP without an admission of wrongdoing and compensated the employee a total of \$7,500.
- In February 2022, GSS was investigated by the Special Commissioner of Investigation for the New York City School District (SCI) regarding a GSS Learning-to-Work intern that engaged in inappropriate text message communications with another student. Additionally, SCI found that the intern, who began working with GSS while still a student, had not been properly fingerprinted and cleared to work in DOE schools following graduation. Upon notice of the intern’s actions DSS terminated the individual, strengthened its onboarding processes, and required additional sexual harassment prevention training for all staff. The DOE placed GSS on a corrective action plan and GSS reimbursed the DOE for all monies paid to the intern for their time working after graduation.

PASSPort also revealed the following information from the New York City Administration for Children’s Services (ACS) responsibility determination (RD):

- A July 2024 news report revealed a lawsuit filed against GSS related to allegations of abuse at a GSS residential program. The vendor advised that it is currently contesting the allegations, and the case is pending.
- From January 2023 until February 2024, GSS disclosed three cases of client abuse and neglect. A review by ACS of the corrective action taken by GSS was prudent based on the information provided.

As the matters above are either pending or resolved, and in light of the vendor’s satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

Jewish Child Care Association of New York

A review of Jewish Child Care Association of New York's (JCCA) PASSPort submission revealed the following caution:

- In April 2019, the New York State Justice Center (NYS JC) conducted an investigation regarding an incident involving physical restraint of a resident at JCCA's Edenwald Center which led to the resident's death. The vendor advised that the investigation was concluded with no findings against JCCA.

The DOE is also aware of the following information:

- A February 2025 news article revealed that in January 2025, JCCA filed a notice of data breach with the U.S. Department of Health and Human Services Office for Civil Rights after discovering that an unauthorized party accessed JCCA's computer systems between July 21, 2024 – August 1, 2024. JCCA advised that they conducted a review of the impacted information to identify all individuals with information potentially at risk and worked with third-party specialists to ensure industry best practices were followed to help prevent future data breaches from recurring. Furthermore, the DOE's Office of Information and Security advised that they have no cybersecurity concerns regarding this incident as it did not involve the DOE.

As the matters above have been resolved, and in light of the vendor's overall satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

Request for Authorization to Extend a Contract with CBIZ Benefits & Insurance Services, Inc. to Provide Insurance Benefits To PSAL

Procurement Method: Contract Extension per DOE Procurement Policy & Procedures, Section 4-07(b)

Estimated Highest Annual Amount: \$878,760.00

Estimated Total Amount: \$1,757,520.00

Funding Source: Tax Levy

Contract Retroactive? No

Contract Term: 11/20/2025 – 11/19/2027: 2 Years

Options: None Options Amount: None

Contract Type: Requirements

RA Number: 12406

Vendor Name: CBIZ Benefits & Insurance Services, Inc.

Vendor Address: 700 W 47TH Street Suite 1100 Kansas City, MO 64112

Contract Manager: Dulce Bueno, Strategic Director, PSAL

Lead Contracting Officer: Jay Yin, Senior Director for Finance and Human Resource, PSAL

Division of Contracts & Purchasing Contact: Nicolette King, Project Manager

Purpose

The New York City Department of Education (“DOE”), on behalf of the Public-School Athletic League (“PSAL”), seeks authorization to extend the contract with CBIZ Benefits & Insurance Services, Inc. (“CBIZ”) for two years. This extension will allow CBIZ to continue providing accident, medical, and dental insurance benefits for participants and coaches attending PSAL events. The contract will be utilized on an as-needed basis, with funding provided by PSAL and Central Office budgets.

Discussion

CBIZ Benefits & Insurance Services, Inc., was originally awarded a five-year contract pursuant to a competitive Request for Bids (“RFB”) process to provide essential insurance benefits. These services include accident, medical, and dental coverage, which are critical to ensuring the health and safety of student-athletes and coaches participating in school sports and championship programs.

To fulfill the DOE's ongoing need for PSAL insurance and benefits while a new solicitation is being developed, the Department is seeking to extend the existing contract under Section 4-07(b) of the Procurement Policy and Procedures ("PPP"). A new RFB is anticipated to be released during the first quarter of Fiscal Year 2026. This two-years extension will allow for uninterrupted coverage and avoid any lapses in service while the competitive bidding process is underway. The extension will terminate upon registration of a new contract resulting from the forthcoming solicitation.

The Department of Education previously processed a 4-07(a) extension and is now proposing to extend this contract through to November 19, 2027, pursuant to Section 4-07(b) of the PPP.

On July 2, 2025, the Chancellor's Committee on Contracts recommended extending the contract with CBIZ Benefits & Insurance Services, Inc.

Pricing for this renewal period will remain consistent with the original contract terms, which were deemed fair and reasonable at the time of the award. The estimated extension amount is \$1,757,520, based on the original estimated contract amount, and is aligned with historical spending trends under the prior contract period.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization to Extend Savoy Medical Products LLC Contract to Provide Medical Supplies and Equipment

Procurement Method: Contract Extension per DOE Procurement Policy & Procedures, Section 4-07(b)

Estimated Highest Annual Amount: \$3,000,000

Estimated Total Amount: \$6,000,000

Funding Source: Tax Levy

Contract Retroactive? No

Contract Term: 2 Years

Options: None

Options Amount: None

Contract Type: Requirements

RA Number: 12439

Vendor Name: Savoy Medical Products LLC

Vendor Address: 185 Oval Drive, Islandia, NY 11749

Contract Manager: Micheal Fikes, Senior Director, Operations Office of School Health

Lead Contracting Officer: Ross Harold, Chief of Staff, Nursing Unit

Division of Contracts & Purchasing Contact: Robert Johnson, Procurement Analyst, Enterprise Operations
Procurement, School Based Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of School Health (“OSH”) to extend its contract with Savoy Medical Products (“Savoy”) for an additional two years to provide medical supplies and equipment for our New York City Public Schools (“NYCPS”) and Central Offices. This contract will be utilized on an as-needed basis. Funding for the cost of the subject contract will be provided by individual schools and central office budgets.

Discussion

Savoy was originally awarded a five-year contract pursuant to a Request for Bids (“RFB”) for Medical Supplies and Equipment. In accordance with the contractual language, the DOE exercised its 180-day renewal option and then extended the contract for an additional one year through to June 26, 2025, pursuant to section 4-07(a) of the Procurement Policy and Procedures (“PPP”). The contract is being further extended for an additional two years through June 26, 2027, pursuant to section 4-07 (b).

In order to meet the purchasing demands for nurses, schools, and central offices, this extension is required to maintain continuity of product delivery. Typical products purchased to support this contract include:

- Gloves
- Bandages/Gauze Pads
- Antimicrobial Soap
- Tape

This extension is needed to fulfill DOE's payment obligation under this contract.

The original contract was competitively awarded, and prices were determined to be fair and reasonable. The price, terms, and conditions will remain the same under the proposed extension and will continue to be considered fair and reasonable.

The estimated extension amount is based on the prior extension period.

Currently, the Division of Contracts and Purchasing is processing a new solicitation for these supplies and equipment, with an expected release of Fall 2025.

The Chancellor's Committee of Contracts recommended the approval of this contract extension on July 2nd, 2025.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request For Authorization to Extend a Requirements Contract with Davis Technologies Group, LLC To Provide Repair and Maintenance of Smoke Detectors – B3108

Procurement Method: Contract Extension per DOE Procurement Policy & Procedures, Section 4-07(b)

Estimated Highest Annual Amount: \$980,826

Estimated Total Amount: \$980,826

Funding Source: Tax Levy

Contract Retroactive? Yes

Contract Term: 04/27/2025 – 04/26/2026

Options: None Options Amount: None

Contract Type: Requirements

RA Number: 12397

Vendor Name: Davis Technologies Group LLC

Vendor Address: 67 Main Street, Suite 100, New City, NY 10956

Contract Manager: Thomas Kallergis, Director – Contract Administration, Division of School Facilities

Lead Contracting Officer: Jay Bastien, Interim Executive Director of Contracts & Performance, Division of Schools Facilities

Division of Contracts & Purchasing Contact: Kassem Johami, Procurement Analyst, Transportation, Food, and Facilities Procurement

Purpose

The New York City of Department of Education (“DOE”) hereby requests authorization on behalf of the Division of School Facilities (“DSF”) to extend a contract with Davis Technologies Group LLC (“Davis Technologies”) to provide repair and maintenance of Smoke Detectors in schools and administrative buildings. The extension will be funded by DSF.

Discussion

The service to be provided under this contract extension for which authorization is being requested (the “Requested Extension”) is to provide all labor, materials, and supervision required and necessary to test, clean, calibrate, repair, and replace smoke detectors. The DOE previously approved the subject contract under Request for Bids (“RFB”) B3108 on August 1, 2018. On October 23, 2023, the DOE exercised its 270-day option to extend the term of the subject contract. This contract was then extended once for one year, which was pursuant to section 4-07(a) of the DOE’s Procurement Policy and Procedures (“PPP”). The replacement solicitation is currently in attorney review. This extension is required to prevent a lapse in the subject services. The PPP, Section 4-07(b) allows for such an extension.

A decision was made to contract for these services because it was determined that the DOE does not currently possess the capacity and/or expertise required to meet the objectives of this program in an efficient manner.

The prices under the Requested Extension would remain unchanged during the period of the Requested Extension from the prices charged under the Original Contract, except for adjustments, which would be made to such prices in accordance with the annual consumer price index as required by the Original Contract.

DSF has determined that Davis Technologies have performed satisfactorily under its prior contract and anticipates that it will continue to do so under this extension.

The Chancellor's Committee on Contracts recommended the approval of this contract extension with Davis Technology on July 02, 2025.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization to Contract with The Wings Group HC, LLC to Provide
Infant Care Supplies for the LYFE Program

Procurement Method: M/WBE Simplified Procurement per DOE Procurement Policy and Procedures, Section 3-10(c)(2-A)

Estimated Highest Annual Amount: \$48,201.30

Estimated Total Amount: \$48,201.30

Funding Source: Tax Levy

Contract Retroactive? No

Contract Term: 1 Year

Options: None

Options Amount: None

Contract Type: Requirements

RA Number: 12393

Vendor Name: The Wings Group HC, LLC.

Vendor Address: 999 Forest Avenue Staten Island NY, 10310

Contract Manager: James Williams, Principal

Lead Contracting Officer: Sean Ramsahai, Procurement Analyst, DSL School Finance and Human Resources Field Team

Division of Contracts & Purchasing Contact: Maria Sanders Martinez, Procurement Analyst, Enterprise Operations Procurement, School Based Procurement

Purpose

On behalf of the Living for the Young Family through Education (hereafter “LYFE”) program, the New York City Department of Education (“DOE”) hereby requests authorization to contract with The Wings Group HC, LLC (“Wings”) to provide infant care supplies related to the educational requirements for the LYFE program. Funding will be provided by the school’s budget.

Discussion

LYFE provides free, high-quality early childhood education to the children of DOE student parents. By offering care and education for their children, LYFE empowers student parents to stay on track to graduate from high school or complete their high school equivalency.

Operating in 31 high school-based classrooms across all five NYC boroughs, LYFE supports young families by offering:

- High-quality early childhood education
- Supportive counseling
- Academic guidance
- Advocacy services

LYFE assists student parents in navigating both education and parenthood, laying the foundation for strong futures for both generations. To support the children, the LYFE program request BPA-free, non-toxic, and environmentally friendly materials to ensure that schools receive safe, durable, and eco-conscious supplies that align with DOE standards.

According to DOE's Procurement, Policy and Procedures, Section 3-10 (c)(2-A) Minority and Women-Owned Business Enterprises (MWBE) Procurement and Contract Method Purchases: Limited Competitive Process Among City Certified MWBE for the Procurement of Goods, Services, and Construction, a Request for Quotation ("RFQ") was released to six (6) MWBE vendors noted for their industry category. The RFQ required vendors to submit their price on all the listed items within each aggregate class. Award, if made, is to the lowest responsive and responsible vendor completing all pricing as indicated.

Four (4) quotes were received. A review of the quotes determined that Wings was the lowest responsive and responsible vendor.

The estimated contract amount is based on the previous LFYE purchases of \$100,000. Although Wings did not offer a discount, their unit prices are considered reasonable, which includes the packing and delivery guidelines, rubbish removal indications, and reliable references.

Awarded Quote: The Wings Group HC, LLC

AC 1 - Strollers						
ITEM NO	LINE ITEM	UNIT OF MEASURE	ESTIMATED QUANTITY	DISCOUNT %	UNIT PRICE	TOTAL PRICE
S1	Gaggle Compass 4 Seat Quad Stroller	Each	10		\$675.00	\$6,750.00
S2	Gaggle Roadster Duo Double Stroller	Each	30		\$289.00	\$8,670.00
		Aggregate Class 1 Total Price		0%	\$964.00	\$15,420.00
AC 2 - Infant Safe Kitchenware						
ITEM NO	LINE ITEM	UNIT OF MEASURE	ESTIMATED QUANTITY	DISCOUNT %	UNIT PRICE	TOTAL PRICE
K1	Soft-Tip Infant Spoon	Each	35		\$16.95	\$593.25
K2	Child-Size Serving Utensils - Set of 5	Each	35		\$33.99	\$1,189.65
K3	7" Silicone Mini Tongs - Set of 2	Each	35		\$29.99	\$1,049.65
K4	Take & Toss Spill Proof Cups - Set of 24	Each	35		\$28.95	\$1,013.25
K5	Serve It! Dish Set - 24 Pieces	Each	35		\$47.99	\$1,679.65
K6	Easy Pour Pitchers - Set of 6	Each	35		\$46.99	\$1,644.65
K7	36 oz. Footed Serving Bowl - Single	Each	35		\$24.95	\$873.25
K8	Stainless Steel Toddler Fork and Spoon - Set of 10	Each	35		\$62.95	\$2,203.25
K9	Family Style Dining - Set of 12 Plates	Each	35		\$62.95	\$2,203.25
K10	10 oz. Nappie Bowl	Each	35		\$8.95	\$313.25
K11	Help-Yourself Pitchers - Set of 6	Each	35		\$48.99	\$1,714.65
K12	No-Spill GripN'Sip Cups - Set of 8	Each	35		\$59.99	\$2,099.65
K13	Vented 4oz Baby Bottles - Pack of 6	Each	35		\$49.99	\$1,749.65
K14	16 oz. Serving Bowl	Each	35		\$15.95	\$558.25
		Aggregate Class 2 Total Price		0%	\$539.58	\$18,885.30
AC 3 - Infant Care Items						
ITEM NO	LINE ITEM	UNIT OF MEASURE	ESTIMATED QUANTITY	DISCOUNT %	UNIT PRICE	TOTAL PRICE
IC1	Soft & Safe Pots & Pans	Each	50		\$49.99	\$2,499.50
IC2	New Sprouts Multicultural Foods	Each	50		\$48.99	\$2,449.50
IC3	Handy Bags and Dispenser	Each	50		\$82.99	\$4,149.50
IC4	Soft Easy to Clean Bibs	Each	50		\$45.95	\$2,297.50
IC5	Toddler Bib	Each	400		\$6.25	\$2,500.00
		Aggregate Class 3 Total Price		0%	\$234.17	\$13,896.00
		Total Vendor Submission				\$48,201.30

Non-Awarded Quotes:

Vendor Name	Quote Amounts
Sacred Seeds Enterprises, LLC	\$99,999.95
Salsa Industrial Supply LLC	\$84,185.10
Dependable Office Supplies	\$72,042.90

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization to Contract with Xello Inc. to Provide the Entire line of Xello Educational Software & Digital Content

Procurement Method: Listing Application per DOE Procurement Policy & Procedures, Section 3-06
Estimated Highest Annual Amount: \$29,538.00
Estimated Total Amount: \$88,614.00
Funding Source: Various, including Tax Levy and Reimbursable
Contract Retroactive? No
Contract Term: 3 Years
Options: One, 2-Year
Options Amount: \$59,076
Contract Type: Requirements
RA Number: 12402

Vendor Name: Xello Inc.
Vendor Address: 1867 Yonge Street, Toronto, ON M4S1Y5

Contract Manager: Debra Cohen, Senior Director, Finance & Operations
Lead Contracting Officer: Debra Cohen, Senior Director, Finance & Operations
Division of Contracts & Purchasing Contact: Kay Robbins, Procurement Analyst, Technology and Instructional Material Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of Student Pathways to contract with Xello Inc. (“Xello”) to provide the entire line of Xello Educational Software and Digital content.

Discussion

Xello is a college and career readiness software program. The program is for students K-12 to help discover future possibilities in college, trade, military, and career options based on their personality and skills. The software ensures students plan and stay on track. Xello’s product line offers, but is not limited to, the following:

Xello for Elementary is an early exposure platform introducing younger students to an early start on becoming future ready. The software engages students with content, experiences, and activities carefully designed to encourage age-appropriate career awareness and skills development.

Xello for Middle School and High School equips students with the knowledge, real-world skills, and planning capabilities to navigate their future. Students complete interactive career, personality, and learning style assessments while exploring career and college options that align with their assessment results. Students create a personalized roadmap that shows their interests, skills, and abilities to the path to their future goals.

Xello has offered a 10% discount off manufacturer’s suggested retail price (“MSRP”) for the entire line of Xello software. In addition, the vendor has agreed to the inclusion of a “Most Favored Customer” price certification in its contract, which ensures that the DOE will receive pricing as favorable as any Municipal, County, or State Government Agency, Board of Education, School, or School System in the United States for the same or a substantially similar quantity of items. The estimated annual amount is based on previous expenditures by schools.

Xello is the sole producer and exclusive distributor of the Xello software product line and cannot be purchased by open competitive means. Accordingly, a competitive procurement is impractical, and the DOE will utilize a listing application as its solicitation method pursuant to Section 3-06 of the DOE’s Procurement Policy and Procedures (“PPP”).

Accordingly, pricing is determined to be fair and reasonable.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check and have been determined to be responsible.

Request for Authorization to Extend and Amend the Contracts with Vendors Providing Related Services (R1146) – RA#2

Procurement Method: Emergency Contract per DOE Procurement Policy & Procedures, Section 3-09

Estimated Highest Annual Amount: \$16,400,605.29

Estimated Total Amount: \$16,400,605.29

Funding Source: Tax Levy

Contract Retroactive? No

Contract Term: 09/01/2025 – 08/31/2026

Options: None

Options Amount: None

Contract Type: Requirements

RA Number: 12445

Vendor Name: See List Below

Contract Manager: Shona Gibson, Executive Director, Office of Related Services

Lead Contracting Officer: Suzanne Sanchez, Chief of Special Education, Division of Inclusion and Accessible Learning

Division of Contracts & Purchasing Contact: Denesia Stroom-Blair, Director – Funded and Special Services Procurement, Strategic Procurements

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of Related Services (“ORS”) to extend and amend the contracts with the vendors listed below to provide special education related services to students with special needs.

Discussion

The DOE is mandated by federal and State law, as well as by judgments in the federal court case of *Jose P. v. Sobol*, to evaluate students and to provide special education related services where indicated, including monolingual or bilingual related services. In cases where the DOE is unable to meet this mandate with in-house staff, contracted service providers are used. This Request for Authorization (“RA”) seeks approval to extend and amend the contracts with said providers.

This extension is for the following related services provided pursuant to contracts awarded via Request for Proposal (“RFP”) R1146:

- Counseling (English, Spanish, and other languages)
- Education Vision Services (English, Spanish, and other languages)
- Health Services by Health Aides (English only)
- Hearing Education Services (English, Spanish, and other languages)
- Occupational Therapy (English only)
- Orientation and Mobility Instruction (English only)
- Physical Therapy (English only)
- Sign Language Interpreting (English only)
- Speech Therapy (English, Spanish, and other languages)

The extension is required to maintain continuity of service and further strengthen service provision for all related services and para-professional services in accordance with the students' approved special education program where the DOE is directly responsible for placement of the service and no DOE provider is available for assignment. These contracts are critical to ensuring that students fully and consistently receive these special education services as recommended by their educational program where no DOE provider is available to serve the students, including in historically hard to serve disciplines and communities and in light of changes in the market for these services as a result of the pandemic.

The requested extensions and amendments will ensure continuity of these critical services after the expiration of the base contracts, including two contracted renewal periods, as well as a 4-07(a) Chancellor's Extension and a 4-07(b) Chancellor's Extension, per the DOE's Procurement Policy and Procedures. This 3-09 Emergency action grants the DOE the ability to extend and pay for these critical services whilst a competitive procurement for new contracts is currently in the evaluation stage, with the anticipation that those contracts will be in place on or before September 1, 2026. Should the new contracts be executed before August 31, 2026, these extended contracts will be terminated.

The original rates were increased in accordance with the contractual price adjustment clause. As per the Emergency Declaration, rates are being increased by 20% for all services except paraprofessional and pre-school nursing. Accordingly, pricing can be determined to be fair and reasonable.

Below is a list of agencies and the anticipated annual spend for the 2025-2026 extension term.

FIRM NAME	SY 25-26 ESTIMATED SPEND (Including 20% increase with the exception of Para services and services provided via MTAC Pilot)
Assistcare Home Health Services LLC dba Preferred Home Care of New York	\$ 15,649,133.70
Padra Smith dba Mighty Minds and Muscles	* \$25,000.00
Sensory Freeway Therapy Services OT PT and SLP PLLC	\$ 726,471.59
Grand Total	\$ 16,400,605.29

* Used \$25,000 as the actual spend for SY23-24 was less than \$25,000 due to delayed contract registration.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

Assistcare Home Health Services LLC

A review Assistcare Home Health Services, LLC's (Assistcare) dba Preferred Home Care of New York (Preferred) PASSPort submission revealed the following cautions:

- On September 30, 2024, the Office of the New York State Attorney General (OAG) and the United States Attorney for the Eastern District of New York (EDNY) announced a settlement agreement

with Assistcare dba Preferred and its affiliate, NAE Edison LLC to resolve alleged violations of the federal False Claims Act and the New York State False Claims Act for unpaid wages and benefits owed and false claims to be submitted to Medicaid. The vendor was required to pay \$7.5 million in unpaid wages and \$9.75 million to the New York State Medicaid program. The vendor advised that all settlement obligations have been fully satisfied, and it has implemented corrective measures to prevent future recurrence.

The DOE is also aware of the following information:

- A March 2023 news report revealed a class action lawsuit was filed against Assistcare dba Preferred relating to a cybersecurity data breach. In August 2023, the matter was settled and the vendor paid a total amount of \$407,820.00. As a result of this incident, the vendor advised it took remedial action which included taking measures to comply with all privacy laws and the implementation of additional security protocols to safeguard against potential information security intrusions in the future. Furthermore, the DOE's Office of Information and Security advised that they have no cybersecurity concerns regarding this incident as it did not involve the DOE.
- A December 2018 news report revealed a class action lawsuit against Assistcare dba Preferred relating to violations of the Wage Parity Act. The vendor advised that the case was dismissed on June 07, 2021.

In light of the resolution of the matters above, and the vendor's overall satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.



Melissa Aviles-Ramos, Chancellor

DECLARATION PURSUANT TO EDUCATION LAW §§ 2590-g(9) and 2590-h(36)

I, Dong Kyu Han, Deputy Chief of Staff to, and on behalf of, Melissa Aviles-Ramos, Chancellor of the New York City Department of Education (“DOE”), pursuant to Section 2590-g(9) and Section 2590-h(36) of the New York State Education Law (“Education Law”), do hereby determine that immediate implementation of emergency extension contracts set forth in Appendix A, the provision of special education related services for students with special needs, is necessary for the preservation of the health, safety, and general welfare of students and the school system as a whole. This emergency declaration shall be effective as of September 1, 2025, and remain in effect for up to one (1) year.

An emergency has arisen as a result of ongoing finalization of awards pursuant to the new Related Services solicitation, Request for Proposals RFP R1366. Current Request for Proposals RFP R1146 contracts and extensions for the provision of special education related services are set to expire, or will have expired, on August 31, 2025 (the “Contracts”), and in order to ensure continuity of such services, emergency extensions and amendments of the Contracts are necessary.

Accordingly, the Chief Procurement Officer for the Division for Contracts and Purchasing declared an emergency condition to provide for extension and amendment of the Contracts with contractors for the purposes of ensuring the continuation of special education related services at an estimated value of [\$162,403,127.11] for a period of one (1) year. The rates for R1146 extensions and amendments will be increased by 20% of the current awarded rates, inclusive of the Producer Price Index (PPI) increases associated with school year 2025-2026, except for: (i) rates that have already been so increased pursuant to any prior contract action(s), and (ii) paraprofessional and **pre-school** nursing services, all of which will remain at current rates. The DOE will terminate the R1146 Extensions upon award and implementation of service(s) pursuant to RFP R1366.

Recognizing that emergency circumstances will sometimes require the DOE to act before there has been enough time to circulate a proposed action for comment, and before the Panel for Educational Policy (“Panel”) has an opportunity to vote on a matter, Section 2590-g(9) of the Education Law authorizes me to take action on an emergency basis, upon my determination that “immediate adoption of any item requiring [the Panel’s] approval is necessary for the preservation of student health, safety, or general welfare” and that compliance with provisions relating to public comment and the Panel’s approval would be contrary to the public interest. In accordance with this provision, I have determined that it is necessary to adopt the Contracts and payments described in Appendix A effective September 1, 2025.

Also recognizing that emergency circumstances will sometimes require the DOE to act before there has been enough time to file a contract(s) with the Comptroller of the City of New York (“Comptroller”) and for the said Comptroller to register the contract(s), Section 2590-h(36)(a)(x) of the Education Law authorizes me to create “a process for emergency procurement in the case of an unforeseen danger to life, safety, property or a necessary service provided that such procurement shall be made with such competition as is practicable under the circumstances and that a written determination of the basis for the emergency procurement shall be required and filed with the comptroller of the city of New York when such emergency contract is filed with such comptroller.”

Furthermore, Section 2590-h(36)(e) provides that “[t]he requirements of paragraphs (c) and (d) of this subdivision [requiring registration of contracts by the Comptroller of the City of New York] shall not apply to an emergency contract awarded pursuant to subparagraph (x) of paragraph (a) of this subdivision, provided that the chancellor shall comply with the requirements of paragraphs (c) and (d) of this subdivision as soon as practicable.” In accordance with these provisions, I have determined that it is necessary to implement the contracts described in Appendix A prior to registration by the Comptroller.

Pursuant to Section 2590-g(9) and Section 2590-h(36)(a)(x) and (e) of the Education Law, I hereby determine that the contracts identified in Appendix A must be implemented on September 1, 2025 to ensure the continued provision of related services to students, and thus to ensure the provision of a necessary service and to preserve the health, safety, and general welfare of the students and school system as a whole.

Dated: 7/7/2025

/s/ Dong Kyu Han
Deputy Chief of Staff to the Chancellor¹

¹ Original signature on file



Melissa Aviles-Ramos, Chancellor

DECLARATION CONCERNING EMERGENCY PROCUREMENT OF SPECIAL EDUCATION RELATED SERVICES

I, Elisheba Lewi, Chief Procurement Officer for the New York City Department of Education (“DOE”), hereby determine that, pursuant to Section 3-09 of the DOE Procurement Policy and Procedures, the emergency extension contracts set forth in Appendix A for the provision of special education related services commencing September 1, 2025 be awarded on an emergency basis to ensure the continued provision of special education related services for students with special needs As described herein, this is necessary for the preservation of the health and general welfare of the children. This emergency shall be effective as of September 1, 2025 for a period of up to one (1) year.

An emergency has arisen as a result of the ongoing finalization of awards pursuant to the new Related Services solicitation, Request for Proposals RFP R1366. Current Request for Proposals RFP R1146 contracts and extensions for the provision of special education related services are set to expire, or will have expired, on August 31, 2025 (the “Contracts”), and in order to ensure continuity of such special education related services, emergency extensions and amendments of the Contracts are necessary.

The contracts listed in Appendix A will be for an aggregate estimated value of [\$162,403,127.11] for a period of up to one (1) year. The rates for R1146 extensions and amendments will be increased by 20% of the current awarded rates, inclusive of the Producer Price Index (PPI) increases associated with school year 2025-2026, except for: (i) rates that have already been so increased pursuant to any prior contract action(s), and (ii) paraprofessional and pre-school nursing services, all of which will remain at current rates. The DOE will terminate the R1146 Extensions upon award and implementation of service(s) pursuant to RFP R1366.

The contractors shall provide service on the same basis as agreements previously agreed to and

performed. Dated: 7/7/2025

/s/ Elisheba Lewi
Chief Procurement Officer
Division of Contracts and Purchasing²

² Original signature on file

Request for Authorization to Contract with Black Education Research Center, Teachers College, Columbia University to Support Black Studies Curriculum

Procurement Method: City Council Allocation per DOE Procurement Policy & Procedures, Section 1-03(c)

Estimated Highest Annual Amount: \$937,500.00

Estimated Total Amount: \$2,812,500.00

Funding Source: City Council

Contract Retroactive? Yes

Contract Term: 07/01/2024 – 06/30/2027; 3 Years

Options: None

Options Amount: None

Contract Type: Full Value

RA Number: 12515

Vendor Name: Teachers College, Columbia University

Vendor Address: 525 West 120 Street; Box 2 | New York, NY 10027

Contract Manager: Deonca Renee, Senior Director, Program Management, Division of Curriculum and Instruction

Lead Contracting Officer: Jacqueline Mcallister, Senior Director of Finance, Division of Curriculum and Instruction

Division of Contracts & Purchasing Contact: Akil Ward, Procurement Analyst, Strategic Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of Division of Curriculum and Instruction to contract with Teachers College, Columbia University (“Teachers College”) to provide educators with content and pedagogical knowledge for teaching the Black Studies Curriculum.

Discussion

The Black Education Research Center (“BERC”) at Teachers College, Columbia University is a lead partner in the implementation of the Education Equity Action Plan (“EEAP”), which supports the development and delivery of New York City Public Schools’ Pre-K–12 Black Studies Curriculum. During the 2024–2025 contract period, BERC is providing comprehensive professional educators through a monthly virtual Black Studies Learning Series, two in-person summer conferences, and customized implementation support for Community School District 3. This support will include instructional coaching, classroom intervisitations, and program evaluation. The initiative is designed to deepen educator capacity and to enhance culturally responsive instruction and successful integration of the Black Studies Curriculum across NYCPS.

In FY 2025, BERC programs funded through the New York City Council EEAP initiative included a monthly Black studies professional learning series, two Black Studies Curriculum professional learning conferences, and customized Black Studies Curriculum implementation support for Community District 3.

The contract value reflects the maximum reimbursable amount under this contract, which is the vendor’s cumulative Fiscal Year 2025 (“FY25”) funding cleared in FY25 and projected out for three years (FY25-27). The FY25 value is multiplied by 3.75 to represent the full contract term (three fiscal

years), with a 25% buffer per fiscal year in case of new designations or additional funding of existing awards in Years 2 and 3 of the contract.

This contract is retroactive because it is a City Council discretionary contract for Fiscal Year 2025 with a term beginning July 1, 2024, following a June 30, 2024, enacted budget.

A competitive sealed bid was not done since this was a City Council discretionary grant naming the vendor and allocating a specific amount to be paid for these services.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization to Contract with Higher Education institutions to provide Post Secondary Access, Support and readiness to NYC Public School Students RA#2

Procurement Method: Required Procurement Method per DOE Procurement Policy & Procedures, Section 1-03(b)

Estimated Highest Annual Amount: \$642,000

Estimated Total Amount: \$2,070,000

Funding Source: New York State Education Department (NYSED)

Contract Retroactive? Yes

Contract Term: 07/01/2024 - 06/30/2030; 6 Years

Options: None

Options Amount: None

Contract Type: Full Value

RA Number: 12525

Vendor Name: See List Below

Contract Manager: Alicia Cheng, Senior Director, Grants, Office of Student Pathways

Lead Contracting Officer: Debra Cohen, Deputy ED Finance, Office of Student Pathways

Division of Contracts & Purchasing Contact: Arnold Bisram, Procurement Analyst, Central Office Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of Student Pathways to contract with Higher Education institutions for early college programming for NYC students, funded by The New York State Pathways in Technology (“NYS P-TECH”) program.

Discussion

The New York State Pathways in Technology (“NYS P-TECH”) program is a public-private partnership that will prepare New York students for high-skills jobs of the future in technology, manufacturing, healthcare, and finance. The NYS P-TECH model delivers five core benefits to students:

- A rigorous, relevant, and cost-free education focused on the knowledge and skills students need for Science, Technology, Engineering, and Math (“STEM”) careers for grades 9 to 12, plus two years of postsecondary education;
- Workplace learning that includes ongoing mentoring by professionals in the chosen career sector, worksite visits, speakers, and internships;
- Intensive, individualized academic support by K-12 and college faculty within an extended academic year or school day that enables students to progress through the program at their own pace;
- An Associate of Applied Science degree in a high-tech field; and
- The commitment to be first in line for a job with the participating business partners following completion of the program.

Through these programs of study, students will be able to earn college credit toward an associate’s degree. Career pathways begin in grade nine and include workplace learning and high school and college coursework. The pathway provides a seamless sequence of study extending through two years of post-secondary career and technical education, which culminates in an associate’s degree.

Pursuant to the requirements of the New York State Pathways in Technology (“NYS P-TECH”) grant awarded to the DOE, school recipients provide the following services:

- Develop programs of study in high-wage, high-skill, high-demand career areas;
- Align school, college, and community systems in these programs of study;
- Support strong academic performance;
- Promote informed and appropriate career choice and preparation; and
- Ensure that employers in key technical fields have access to a talented and skilled workforce.

Vendor Name	<u>FY25- Y1</u> 7.01.24- 6.30.25	<u>FY26-Y2</u> 7.01.25- 6.30.26	<u>FY27-Y3</u> 7.01.26-6.30.27	<u>FY28-Y4</u> 7.01.27- 6.30.28	<u>FY29-Y5</u> 7.01.28- 6.30.29	<u>FY30-Y6</u> 7.01.29- 6.30.30
CUNY Borough of Manhattan Community College	\$0	\$152,000	\$222,000	\$432,000	\$622,000	\$642,000

Pursuant to the DOE’s Procurement Policy and Procedures (“PPP”), Sections 1-07 and 3-03, the requirement for subcontracting goals for New York City certified or New York State certified Minority-and/or Women-owned Business Enterprises (“M/WBE”) does not apply as the vendors awarded via the New York City Discretionary process are not-for-profit organizations.

A competitive sealed bid was not done for this procurement because the NYSED grants specifically named these vendors for the amounts stated above; to have services provided by another party would be contrary to the grants. Pricing for the contracted services was established as part of the grant submission and awards. The DOE has sole discretion to renew these contracts each year and renewal will be contingent on future NYSED allocations.

These contracts are retroactive due to when DOE received notice of the grant awards from the Office of Student Pathways and the time necessary to review the scope of work and budget details for these services.

Vendor Responsibility

The vendor is a governmental entity that is exempt from PASSPort. Further, background checks are not required for governmental entities.

Request for Authorization to Contract with CDW-Government LLC for Oracle Service Cloud Software and Support

Procurement Method: Purchases Through Governmental Contracts per DOE Procurement Policy and Procedures, Section 3-11

Estimated Highest Annual Amount: \$1,596,819.95

Estimated Total Amount: \$1,596,819.95

Funding Source: Tax Levy

Contract Retroactive? No

Contract Term: 6 Months

Options: None

Options Amount: None

Contract Type: Requirements

RA Number: 12474

Vendor Name: CDW-Government LLC

Vendor Address: 230 N Milwaukee Ave, Vernon Hills, IL 60061

Contract Manager: Helene Miele, Telephone System Administrator HR Connect, Division of Human Resources

Lead Contracting Officer: Stacey Frazier, Chief of Staff, Division of Human Resources

Division of Contracts and Purchasing Contact: Kesse Wallace, Strategic Sourcing Supervisor, Technology and Instructional Materials Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization, on behalf of the Division of Human Resources (“HR Connect”), and the Office of Student Enrollment (“P311”) to utilize the New York City’s Office of Technology and Innovation (“OTI”) Master Services Agreement with CDW-Government LLC (“CDW”) to obtain Oracle Service Cloud Software (“OSCS”) and support.

Discussion

HR Connect and P311 call centers are tasked with providing responses, tracking and answering requests from a variety of customers, including parents, employees, and vendors. These are mission critical systems to support the DOE in its entirety. For many years, the DOE utilized emails to transmit documentation that included sensitive personal information such as names, addresses, social security numbers, and more, making it a potential target for data breaches and identity theft. Recognizing the critical importance of data security, HR Connect implemented OSCS as a proactive measure to safeguard this information.

OSCS is a robust and integrated platform that provides a comprehensive suite of tools and features that streamline customer interactions, augment user productivity, and furnish valuable insights for continuous improvement in customer service and satisfaction. It provides the DOE with licensed, cloud-based access to platform features, eliminating the need for on-premises hosting and ensuring compliance with data security

principles, including integrity, confidentiality, and availability. In addition to OSCS, CDW will also provide maintenance services, bug fixes, upgrades, technical account management, and priority services with troubleshooting in the event of performance and functionality issues. Without maintenance service, Oracle will not support the DOE's use of these software systems.

In order to maintain access to the information currently stored in the Oracle knowledge base, the DOE requires a new contract with CDW for OSCS and support services. Otherwise, Oracle is required to delete all stored information within 90 days of contract expiration as mandated by the Sarbanes-Oxley Act of 2002, commonly referred to as the Corporate Responsibility Act, a U.S. federal law enacted to improve the accuracy and reliability of financial reporting and corporate disclosures for public companies. The 6-month contract term was established to align with OTI's current contract with CDW and ensure service continuity for Oracle software licenses and services, while giving DHR additional time to pursue a longer-term solution.

Table A - Cost Breakdown for CDW

CATEGORY	ORIGINAL
Software	\$1,184,319.75
Support Services	\$412,500.20
GRAND TOTAL	\$1,596,819.95

The pre-negotiated discounts under OTI's contracts are designed to ensure that the City of New York receives optimal value, offering a 30% reduction off of the list price on Oracle products. Accordingly, pricing is determined to be fair and reasonable, and below the prevailing market prices.

Vendor Responsibility

This award is being made through a New York City agency and has been the subject of the review required by agency guidelines. As such, the DOE is not required to conduct a separate background check and accordingly finds the vendor responsible.